

CONSTITUTION OF THE SOUTHERN SECTION OF THE AMERICAN SOCIETY OF ANIMAL SCIENCE

Adopted February 1963

Revised February 1988, February 1995, February 2006, February 2010, and February 2012

ARTICLE 1 – THE SOCIETY AND ITS PURPOSES

Section 1. Name

This society shall be known as the Southern Section of the American Society of Animal Science.

Section 2. Object

The object of the society shall be (a) to afford opportunity for the exchange of ideas in the field of interest of the society, (b) to bring about improvement and unification of methods of research, instruction and extension in animal science, (c) to arrange for desirable cooperation and for the avoidance of undesirable duplication in investigational work, (d) to make recommendations relative to the adoption of new practices, (e) to publish and disseminate educational and scientific material of value to members and other workers in the animal science field and (f) to perform other activities consistent with the goals of the American Society of Animal Science.

ARTICLE II – MEMBERSHIP

Section 1. Eligibility

All persons interested in research, instruction or extension in animal science or in the production, processing, marketing, servicing or use of livestock or livestock products shall be eligible for membership.

ARTICLE III – OFFICIALS

Section 1. Officials

The officers of the society shall consist of President, President-Elect, Secretary/Treasurer, and Secretary/Treasurer-Elect. These, with the immediate Past President, the National Director, and the Senior and Junior Graduate Student Representatives, shall constitute the Executive Committee. The voting members of the Executive Committee shall be the President, Past President, President-Elect, Secretary/Treasurer, Secretary/Treasurer-Elect, the National Director and the Senior Graduate Student Representative.

Section 2. Term of Office

The term of office shall be for approximately one year effective at the end of the meeting in which elected and continuing through the next annual meeting. The National Director shall be for a three-year term. The Graduate Student Representatives shall be for a two-year term.

Section 3. General Duties

- A. The President shall serve as chair of the business meeting and Executive Committee. S/He shall appoint all standing committees and perform such other duties as are usually required of a president. S/He shall represent the Southern Section at the annual meetings of the Southern Association of Agricultural Scientists and will be a member of the Boards of Directors as defined by this organization.
- B. The President-Elect shall be responsible for arranging for special programs, such as symposia, awards programs, etc., requested by and/or approved by the Executive Committee, and should remind award committee chairs of their duties and deadlines. In case the President is unable to act, s/he shall assume the duties of the President. /He will be a member of the Boards of Directors of the Southern Association of Agricultural Scientists as defined by this organization.
- C. The Secretary/Treasurer shall:
 - i. Coordinate with the Secretary/Treasurer-Elect the recording of the minutes of the annual meeting of the Southern Section Business and Executive Committee meetings. The official set of minutes of all annual meetings will be passed on from one Secretary to the next. Copies of the minutes of the annual meeting will be distributed at the annual business meeting.
 - ii. Monitor financial records for the Southern Section of the American Society of Animal Science. These financial records shall include a permanent roll of the paid-up members for each year. Report on financial status to the membership at the annual business meeting.
 - iii. Be responsible for sending out notices of meetings and requests for papers to be considered for the annual meeting and taking care of correspondence, etc. The following dates are suggested in regard to the February meeting:
 - a. Send call for abstracts of papers to be considered for the annual meeting announcement, awards solicitation and related materials on or before September 1.
 - b. Request abstracts of papers through the American Society of Animal Science on standard web forms adapted for the Southern Section to be received by the Secretary/Treasurer by mid-October. Distribute abstracts through the web based system to appropriate program committee chairs,

along with instructions regarding duties and how to access the web site for abstract review.

- c. Prepare, with assistance of program committees, the program for the annual meeting of the Southern Section. The abstracts should be organized by section. Mail copies of the program to the Executive Committee for review and approval in early November.
 - d. Send copies of the program and original abstracts to the business office of the American Society of Animal Science by November 15. Send a copy of the program to the secretary/treasurer of the Southern Association of Agricultural Scientists by November 15.
 - e. Receive printed copies of abstracts from SAAS to carry to meeting, or arrange to have them delivered to the meeting site.
 - f. Write and prepare final draft of minutes of the meeting in which his/her successor is elected, and complete other business before turning over the records to the newly elected Secretary/Treasurer.
- D. The Secretary/Treasurer-Elect shall assist the Secretary/Treasurer as needed particularly in recording of minutes of meetings and teleconferences of the Executive Committee and the general business meeting of the Southern Section.
- E. The National Director shall represent the Southern Section as a member of the ASAS Board of Directors.
- F. The Graduate Student Representatives shall provide a graduate student perspective to Executive Committee deliberations throughout the term of service and assist in identifying opportunities to enhance the Southern Section ASAS annual meeting experience for graduate students and other participants.

ARTICLE IV – ELECTION OF OFFICERS

Section 1.

The officers of the Southern Section of the American Society of Animal Science shall begin service at the time they are elected to the office of Secretary/Treasurer-Elect. Each year, the Secretary/Treasurer-Elect will become Secretary/Treasurer, the Secretary/Treasurer will become President-Elect, the President-Elect will become President, and the President will become the Past President for the following year. Each year, a Secretary/Treasurer-Elect and a Graduate Student Representative will be elected by an electronic ballot that shall be sent to members in the Fall, prior to the February meeting at which time the office is assumed. Members of the nominating committee, appointed by the President, shall be given a list of the officers for the previous 10 years and will recommend two candidates for the office of Secretary/Treasurer-Elect and every third year, also will recommend two candidates for the office of National

Director. Nominees should represent widespread geographical and discipline involvement. For Graduate Student Representative, the Executive Committee will serve as the nominating committee and will solicit names from the membership according to developed guidelines and ultimately select two candidates to be placed on the ballot. The Executive Committee will review all nominations and authorize the Secretary/Treasurer to prepare and send the ballot to the membership. The ballot will be returned to the National ASAS office, and the results will be tabulated and reported to the Southern Section President. To be counted, ballots must be received by the date indicated on the ballot. To be elected, a nominee must receive a majority of the ballots returned. In the first year of the two-year term the Graduate Student Representative is referred to as the Junior Representative. In the second year of the two-year term the Graduate Student Representative is referred to as the Senior Representative.

ARTICLE V – MEETINGS

Section 1. General Society Meetings

The Southern Section shall hold an annual meeting at a time and place to be selected by the Southern Association of Agricultural Scientists. The Executive Committee will be responsible for a program and other necessary arrangements for the meeting. The Executive Committee shall have the authority to cancel an annual meeting if circumstances make such action necessary or desirable. The members in attendance at the business meeting shall constitute a quorum for transacting business.