

MINUTES
Canadian Society of Animal Science
Year End Executive Meeting
Ottawa, Ontario
Tuesday May 5th, 2015

Attendance:

In person: Trevor Alexander, Eveline Ibeagha-Awemu, Tim Reuter, Filippo Miglior, Elsa Vasseur, Randy Bagg, Kees Plaizier and Clayton Robins

By Phone: Divakar Ambrose, Michael Steele and Ehsan Khafipour

Agenda

1. Call to order (Trevor Alexander)
2. Approval of Agenda (Trevor Alexander)
3. Introduction and welcome of New Executive Members (Trevor Alexander)
4. Approval of the Minutes of the CSAS Mid-Year Executive Meeting held on January 19th, 2015 (Trevor Alexander)
5. Business arising from the Minutes (Trevor Alexander)
 - a. Ties between CSAS and AIC (See appendix 1-3)(Trevor Alexander)
 - b. CJAS: MOUs CSP/CSAS, and CSAS/AIC (Appendix 4-9) (Trevor Alexander)
 - c. CSAS Journal, the way forward (Trevor Alexander)
 - d. MOU CSAS/ASAS (Trevor Alexander)
 - e. MOU CSAS/CMSA
6. President's message/report (Trevor Alexander)
7. Reports
 - a. CJAS Editor's report (Kees Plaizier)
 - b. Secretary-Treasurer's report (Eveline Ibeagha-Awemu)
 - c. Awards Chair's Report (Filippo Miglior)
 - d. Membership Chair's report (Greg Penner)
 - e. Vice-President's report/Webmaster (Filippo Miglior)
 - f. President Elect's report (Tim Reuter)
 - g. Past-President's report/Nominating Committee (John Baah)
 - h. Director at Large reports (Clayton Robbins)
7. *Other Business (Trevor Alexander and others)*
 - a. Responsibilities of executive committee members
 - b. Policy on travel support to executive members (Trevor)
 - c. Communication committee and their duties (Eveline)
 - d. Candidates for NFACC solicitation
 - e. Membership committee
 - f. Fund raising committee
 - g. Student Ambassadors
 - h. Future meetings:
 - ❖ 2016: JAM 2016 (Salt Lake City, July 2016)
 - ❖ 2017: CSAS/ASAS Joint Annual Meeting (Baltimore, July 2017)

8. *List of Action items (past/present - Eveline)*

9. *Adjournment*

1. Call to order:

The meeting was called to order by the president, Trevor Alexander at 1:15 pm EST

2. Approval of the Agenda

No other items were added/amended to the agenda. Motion to accept agenda put forward by Trevor, seconded by Tim, all in favor, motion passed.

3. Introduction and welcome of new Executive Members

Trevor introduced and welcomed the newly elected executive board members:

Vice-President: Dr. Michael Steele

Eastern Director: Dr. Jérôme Lapointe

Western Director: Dr. Ehsan Khafipour

Jerome and Ehsan could not be present due to prior engagements. Michael and Ehsan attended by telephone.

Trevor used the opportunity to thank executive board members that were at the end of their mandate for their selfless service to the society: Greg Penner (Membership Committee Chair), Dave Barrett (Awards Committee Chair- due to ill health, Dave could not perform his duties as Awards Committee Chair. Filippo Miglior performed the duties of the awards Committee Chair); Daniel Godbout (Director-at-Large and Industry Representative) and John Baah (Past-President).

4. Approval of the Minutes of the CSAS Mid-Year Executive Meeting held on January 19th, 2015

No items were added nor subtracted from minutes. Motion to accept minutes was moved by Trevor, seconded by Elsa, all in favor, motion passed.

4. Business Arising from the Minutes:

Ties between CSAS and AIC

Trevor up-dated members on developments in the relationship between CSAS and AIC. Despite weakening ties between the two bodies, AIC sent a letter inviting CSAS to renew its membership with AIC. The letter outlined benefits of AIC membership and there was a dues increase from \$1000 to \$1500 (see appendix 1-3). In the Mid-Year Tele meeting, Executive board members had voted not to renew membership with AIC in 2015. Due to officers' liability insurance that CSAS gets through AIC, we have no choice than to renew membership with AIC in order to get coverage in 2015. This will also give us time to get our own liability insurance.

Motion to renew membership with AIC in 2015 to ensure continued coverage of liability insurance moved by Trevor and seconded by Eveline.

CJAS: MOUs between CSP and CSAS, and CSAS and AIC

Regarding the sale of CJAS to CSP by AIC, initial MOU, CSAS response and CSP’s response were discussed (Appendix 4-9). According to AIC, all three societies must sign the MOU before the sale can proceed. The other two societies, Crop Science and Soil Science have already signed. Two points that bothers Kees: (1) One of CSP’s business models has no page charges and subscribers would have to buy manuscripts (for ever), and (2) another model accepts page charges and after one year, manuscript becomes open access or with payment of open access fees (\$3000), manuscript becomes open access immediately. Society members will pay reduced page charges (actual amount not yet known). Some members have the opinion that we should not sign MOU with CSP but rather start a new journal. The cost to start a new journal and to maintain it for a few years until it breaks even is too high for the society to bear. Another opinion discussed was that we negotiate more with CSP and AIC and hope to get much out of the deal with CSP/AIC. For example: Instead of accepting yearly payments from AIC, we should ask for a one lump sum payment, say \$25000 or \$30000. Furthermore, publishing a quarterly supplement in the Journal of Animal Science may cause us to lose our identity. However, the mandate to sign MOU with CSP/AIC can only be given by the General Assembly. On this note, a short vote was taken and majority of members present supported continuing negotiations with CSP and AIC and to eventually sign both MOUs.

Message to take to AGM the next day:

1. Sign MOUs with CSP and AIC
2. Start a new journal

.....
Action Item: Trevor to continue to negotiate with CSP and AIC until a conclusion is reached.

MOU CSAS/ASAS: See President’s report

MOU CSAS/CMSA: See President’s report

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Appendix1

April 9th, 2015

Dr. Trevor Alexander, President
Canadian Society of Animal Science
c/o Agriculture and Agri-Food Canada
Dairy & Swine Research & Development Centre
200, rue College
Sherbrooke, QC J1M 0C8



Member ID: A511

Dear Dr. Alexander,

Thank you for your 2014 association membership in the Agricultural Institute of Canada. We invite you to renew for 2015.

AIC continues to take an active role in representing your society's interests on the federal scene and in promoting the agricultural sector. It is increasingly important in this election year that we communicate to politicians the importance of agricultural research investment for the future of Canada's agricultural sector. Your involvement will help us do this.

In the coming year, you can expect the following:

- To be part of a network of individuals, professional associations and companies that support a viable and sustainable agriculture system based on credible science and ethical practice
- To receive information on new developments in agricultural science and research, current events and conferences through our *AIC Weekly Notes* and updates on AIC activities through our *Bi-Weekly Update*
- Preferred rate for AIC events – including an annual event directed at policy makers
 - AIC 2015: Leading Innovation and Sustainability – A Canadian Agricultural Research Policy for the 21st Century
- Prominent placement and promotion on AIC's new website – coming Spring 2015

Your membership and cooperation also help support other important programs, including:

- The continuing excellence of our scientific journals
- The development of a directory of agricultural research and researchers
- And other activities.

We also encourage you to renew your membership in order to continue to take advantage of the preferred rates offered through our group Directors and Officers Liability Insurance policy. In order to continue to take advantage of the insurance policy in 2015, we require payment of your AIC membership fees of \$1,500 by May 8th, 2015.

A CSAS renewal form and contacts list of those you would like to receive newsletters and other information from AIC is attached – please update as required. If you would like an invoice, please contact Carrie Whipple at cwhipple@aic.ca.

If you have any suggestions on how we can improve our service to you, please do not hesitate to forward them to me. Thank you for your support – we look forward to continuing to work with you.

Yours sincerely,

Serge Buy
Chief Executive Officer / Président directeur général
Agricultural Institute of Canada / Institut agricole du Canada

Cc: Eveline Ibeagha-Awemu, Secretary/Treasurer, CSAS



Appendix 2



Association Membership Renewal Form

Office Use Only:		
ID#: _____	Date: _____	Mailed: _____
Deposit: _____	Date: _____	Cheque Log#: _____

Membership Benefits

An association membership allows your association to be informed, have a say and participate in events that are shaping the future of agricultural research in Canada. And most important of all, it allows you to support the only organization in Canada that is dedicated to promoting and advocating on behalf of agricultural research.

Some of your benefits include:

- Through its designated representative, your association will be consulted when AIC takes a stand on an issue, prepares a policy document, etc.
- Preferred rate for AIC events – including annual event directed at policy makers (elected officials and senior public servants)
- Weekly AIC Notes distributed to your executive
- Free copies of policy papers prepared and distributed by AIC
- Link on our website to your association's website
- Promotion of your events through distribution in our weekly AIC Notes and AIC Bi-Weekly Update

Membership Agreement

I confirm that my Association supports AIC's mission to be Canada's Agricultural Research Voice.

Authorized Signature*

Privacy Policy:

AIC maintains a confidential membership list for the purpose of communicating with our members. We do not sell this information. Please read our complete Privacy Policy on our website at www.aic.ca/privacy.cfm.

Express Consent:

Do you agree to receive information from AIC electronically at the emails provided on the attached contact form?

Please check the 'Yes' box:

*Yes

Membership Fee

The Association Membership fee is \$1,500, payable annually and due May 8th, 2015.

Please include payment with your application: Cheque VISA MasterCard

*Card Number

*Expiry Date: Month/Year

*Name of Cardholder (please print)

*Signature of Cardholder

Please return your application by regular mail, fax, or email.

Agricultural Institute of Canada – 176 Gloucester Street, Suite 320 – Ottawa, Ontario K2P 0A6
1.613.232.9459 – Toll free 1.888.277.7980 – Fax 613.594.5190 – services@aic.ca



Appendix 3



ASSOCIATION MEMBERSHIP 2015

176 GLOUCESTER STREET, SUITE 320, OTTAWA, ON K2P 0A6
 T 613.232.9459 | F 613.594.5190
 WWW.AIC.CA

CANADIAN SOCIETY OF ANIMAL SCIENCE

MEMBERSHIP FEE \$1,500.00

PLEASE UPDATE INFORMATION BELOW AS REQUIRED (SEE PRIVACY POLICY BELOW)

Contact 1 should be AIC's primary contact person for the organization. You may name up to four other contacts who will receive AIC newsletters and updates.

CONTACT 1

Salutation Dr.	First Name Trevor	Last Name Alexander
Position with your society	President	
Email trevor.alexander@agr.gc.ca	Tel	Fax

CONTACT 2

Salutation Ms.	First Name Evelyn	Last Name Ibeagha-Awemu
Position with your society	Secretary/Treasurer	
Email eveline.ibeagha-awemu@agr.gc.ca	Tel	Fax

CONTACT 3

Salutation	First Name	Last Name
Position with your society		
Email	Tel	Fax

Appendix 4



**MEMORANDUM OF UNDERSTANDING
Between**

**Canadian Science Publishing
and
The Canadian Society of Animal Science**

The purpose of this MOU is to confirm the commitment of the parties to the publishing of the *Canadian Journal of Animal Science* (CIAS) and to describe the roles and responsibilities of the parties in the process.

VALUE

The parties recognize the value of CIAS as a world-class, peer-reviewed journal sustaining the interest of members of the Canadian Society of Animal Science (CSAS) and the Canadian Science Publishing (CSP) community and providing a means for publication of research.

The parties recognize the value that CSP and CSAS provide to scientists and other professionals engaged in agriculture-related research and development and the contribution that CIAS makes toward the ability of CSP and CSAS to serve current and future members.

COMMITMENT

Recognizing the ~~value and uniqueness~~ interdependence of CIAS, CSP, and CSAS, ~~as well as the interdependence of these entities,~~ the parties of this MOU pledge a ~~strong and long-term~~ commitment to ensuring CIAS continues to attract and publish world-class research. CSP commits to consulting with CSAS on the health and future of CIAS.

CONTRIBUTION

This MOU recognizes the many years of commitment by CSAS to the publication and support of CIAS. CSAS is the gatekeeper of the intellectual content of CIAS.

ROLES AND RESPONSIBILITIES

Canadian Science Publishing

CSP is responsible for all business and publishing decisions for CIAS, including, but not limited to, pricing, business models, production, and distribution services.

CSP is committed to optimizing the quality, future viability, and status of CIAS through sound financial management, investment in new technologies, development of strategies to improve the impact factor and other relevant metrics, content development initiatives, promotion, and marketing activities.

Specifically, CSP will undertake the following:

- a. Allow CSAS to retain control over establishing and modifying the mandate and scope of CIAS. If needed, CSP will support CSAS in establishing or modifying the mandate and scope through its content development program.
- b. Reduced page charges for society members and reduced immediate open access fees for society members.
- c. Make all content published in 2015 or earlier free one year after publication and to maintain the open access of this content in perpetuity.
- d. Investigate and develop a framework for implementation of incentives that reward Associate Editors (AEs) and reviewers of manuscripts.
- e. The Editor of CIAS will receive an expense account of ~~up to~~ \$10,000 annually to cover journal-related expenses, including but not limited to travel, conference attendance, editorial board meeting dinners, attending the publisher's annual meeting, office equipment, and the financial support of editorial board members with respect to their journal duties.
- f. Financial assistance of ~~approximately a minimum of~~ \$8000 annually in support of CIAS content development and conference activities, including sponsorships, exhibits, travel awards for students and keynote speakers to society meetings, and/or annual awards. The \$8000 does not include CSP in-kind staff time. The Editor and CSAS would be consulted by CSP annually to determine content development and promotional opportunities. The \$8,000 will be transferred to CSAS at the beginning of each fiscal year.
- g. Include the CSAS logo with appropriate text on the print and digital CIAS journal cover and CIAS website.
- h. Provide free society advertising in the print version of CIAS (~~when space permits,~~ 1 page/issue) and on the CIAS website homepage.
- i. Invite the CIAS Editor to attend CSP's Annual Editors' Meeting to discuss journal, business, and publishing issues. Expenses related to attendance at this meeting will be paid from the Editor's expense account (item e).
- j. Invite CSAS and CIAS to become CSP corporate members once the journal acquisition is completed.

Comment [AT1]: Should we quantify this as a %?

Canadian Society of Animal Science

Specifically, CSAS will undertake the following:

- a. Oversee the review of submitted manuscripts.
- ~~a-b.~~ Recommend and Editor in Chief and appoint editorial board members.
- ~~b-c.~~ Commit to optimizing the quality and status of the journal.
- ~~c-d.~~ Ensure that appropriate provisions are in place for ongoing communication on matters related to CIAS between the Editor and the society.
- ~~d-e.~~ Provide CSP with free advertising space on the CSAS website to promote journal products and services and provide a link from the CSAS website to the CIAS website.
- ~~e-f.~~ Adopt and promote CIAS as CSAS's official publication for research papers.

IMPLEMENTATION

This MOU will come into effect upon the final acquisition of CIAS by CSP and will remain in effect for 5 years.

MEMORANDUM OF UNDERSTANDING
Between

Canadian Science Publishing
and
The Canadian Society of Animal Science

The purpose of this MOU is to confirm the commitment of the parties to the publishing of the *Canadian Journal of Animal Science* (CJAS), the official journal of the Canadian Society of Animal Science and to describe the roles and responsibilities of the parties in the process.

Comment (EIA 1): I think that it is very important to make it clear from the beginning that CJAS is the official journal of CSAS.

VALUE

The parties recognize the value of CJAS as a world-class, peer-reviewed journal sustaining the interest of members of the Canadian Society of Animal Science (CSAS) and the Canadian Science Publishing (CSP) community and providing a means for publication of research.

The parties recognize the value that CSP and CSAS provide to scientists and other professionals engaged in agriculture-related research and development and the contribution that CJAS makes toward the ability of CSP and CSAS to serve current and future members.

COMMITMENT

Recognizing the value and uniqueness of CJAS, CSP, and CSAS, as well as the interdependence of these entities, the parties of this MOU pledge a strong and long-term commitment to ensuring CJAS continues to attract and publish world-class research. CSP commits to consulting with CSAS on the health and future of (CJAS).

Comment (EIA 2): I am concerned about this because CJAS is the official journal of CSAS so the two (CJAS and CSAS) are more closely related than this word seems to portray.

Comment (KP3): Consult means nothing, it can mean listen and

Comment (d4): This does not necessarily mean that CSAS will have any "say". CSP just commits to consult with CSAS but not take "direction" from CSAS. I see this as a problem.

CONTRIBUTION

This MOU recognizes the many years of commitment by CSAS to the publication and support of CJAS. CSAS is the gatekeeper of the intellectual content of CJAS.

Comment (EIA 5): I am very happy with this statement. In support of Kees statements, we must ensure that we have greater editorial power and inputs in publishing decisions. It must be stated clearly in this MOU that CSAS appoints the editor (CSAS member) as well as other editorial board members.

ROLES AND RESPONSIBILITIES

Canadian Science Publishing

CSP is responsible for all business and publishing decisions for CJAS, including, but not limited to, pricing, business models, production, and distribution services.

Comment (d6): Business decision is ok, but I am not OK with CSP being responsible for all publishing decisions. Does this include editorial decisions? Who will monitor the content of the journal? That must be fully controlled by the editorial board appointed by the CSAS.

CSP is committed to optimizing the quality, future viability, and status of CJAS through sound financial management, investment in new technologies, development of strategies to improve the impact factor and other relevant metrics, content development initiatives, promotion, and marketing activities.

Comment (d7): Clearly, this is wrong

Comment (KP8): Page charges and open access are given directly in the email.

Specifically, CSP will undertake the following:

- a. Allow CSAS to retain control over establishing and modifying the mandate and scope of CJAS. If needed, CSP will support CSAS in establishing or modifying the mandate and scope through its content development program.
- b. ~~Reduce~~ Offer reduced page charges for ~~society~~ CSAS members and reduced immediate open access fees for ~~society~~ members.
- c. Make all ~~content~~ published ~~content~~ ~~2015 or earlier~~ free one year after publication and to maintain the open access of this content in perpetuity.
- d. ~~Investigate incentives~~ that reward AEs and reviewers of manuscripts.
- e. The Editor of CJAS will receive an expense account of ~~up to~~ \$10,000 annually to cover journal-related expenses, including but not limited to travel, conference attendance, editorial board meeting dinners, attending the publisher's annual meeting, office equipment, and the financial support of editorial board members with respect to their journal duties.
- f. Financial assistance of ~~approximately~~ \$8000 annually in support of CJAS content development and conference activities, including sponsorships, exhibits, travel awards for students and keynote speakers to society meetings, and/or annual awards. The \$8000 does not include CSP in-kind staff time. The Editor and CSAS would be consulted by CSP annually to determine content development and promotional opportunities.
- g. Include the CSAS logo with appropriate text on the print CJAS journal cover and CJAS website.
- h. Provide free society advertising in the print version of CJAS (when space permits, 1 page/issue) and on the CJAS website.
- i. Invite the CJAS Editor to attend CSP's Annual Editors' Meeting to discuss journal, business, and publishing issues. Expenses related to attendance at this meeting will be paid from the Editor's expense account (item e).
- j. Invite CSAS and CJAS to become CSP corporate members once the journal acquisition is completed.

Comment [KP9]: There are no page charges. Reduced open access is still \$1500. Which, is more than the American journals.

Comment [EIA 10]: We should push for publication of conference abstracts as online supplements in CJAS for free. We should also address page charges in the case when CSAS wants to published reviews submitted by invited speakers in CJAS

Comment [d11]: This means nothing, really.

Comment [d12]: Who determines the Editor? It must be clearly specified that the Editor will be a CSAS member, preferably appointed by CSAS members or Executive Committee. This will close the door on CSP hiring an editor from outside CSAS.

Comment [EIA 13]: I suggest that this amount be transferred to CSAS at the beginning of the year and managed by CSAS. Same for the \$8000 in point f

Comment [KP14]: We have that now, but the CEO of AJC has not allowed me to use it.

Comment [d15]: Why approximately?

Comment [d16]: This must be removed. We must demand this space, preferably a prime spot (e.g. inside front or back cover).

Canadian Society of Animal Science

Specifically, CSAS will undertake the following:

- a. Oversee the review of submitted manuscripts.
- b. Commit to optimizing the quality and status of the journal.
- c. Ensure that appropriate provisions are in place for ongoing communication on matters related to CJAS between the Editor and the society.
- d. Provide CSP with free advertising space on the CSAS website to promote journal products and services and provide a link from the CSAS website to the CJAS website.
- e. Adopt and promote CJAS as CSAS's official publication for research papers.

Comment [EIA 17]: a. Appoint editor in chief and editorial board members

Comment [d18]: More importantly, CSAS must also be selecting and appointing the Editor and the Editorial Board from within its membership.

Comment [KP19]: I agree with Divakar. However, we have AE from abroad that are not all members of CSAS.

Comment [EIA 20]: CJAS is CSAS official journal so this point is redundant here. It should come at the beginning of the document.

IMPLEMENTATION

This MOU will come into effect upon the final acquisition of CJAS by CSP and will remain in effect for 5 years.

Comment [EIA 21]: ~~will~~ be re-negotiated every five years

Comment [d22]: 5 years may be too short.

CHANGE OF OWNERSHIP

In the event that CSP should enter into discussions on new ownership, CSP will notify CSAS. CSAS would then have the option to withdraw their support from CSP immediately and not at the re-negotiation date. CSP cannot assign this MOU to another organization.

DISSOLUTION OF EITHER PARTY

In the event that CSP decides to surrender its charter or in any other way dissolve its incorporation, CSP will:

- (1) Where possible, provide CSAS a minimum of twelve (12) months' notice,
- (2) Transfer ownership of the title, subscription list, and back issues of CJAS to CSAS for a fee of one (1) dollar,
- (3) Assist in identifying options to ensure the continued publication of CJAS.

In the event that the Canadian Society of Animal Science decides to surrender its charter or in any other way dissolve its incorporation, the CSAS will:

- (1) Where possible, provide CSP with twelve (12) months' notice,
- (2) Assist in identifying options to ensure the continued publication of CJAS.

HARMONIZATION OF MOUs AMONG SOCIETIES

CSP will make every effort to ensure that the terms and conditions of this MOU are similar to those in the current MOUs between CSP and the other scientific societies involved in the publication of the *Canadian Journal of Plant Science* and the *Canadian Journal of Soil Science*.

For the Canadian Society of Animal Science

Date

For Canadian Science Publishing

Date

New Answers from CSP April 29, 2015

What will be the discount to members for publication charges?

[MB: The member price will be 66% of the non-member price, i.e., the current price spread your members pay. This was one of the questions Brian had and has been incorporated into the revised MOU under section (b) of the Roles and Responsibilities section for CSP.]

Will all publications become open access after one year? or does this have to be purchased?

[MB: CSP has agreed to make all content published in 2015 or earlier free one year after publication and to maintain the open access of this content in perpetuity. This is covered in section (c) of the MOU. Going forward, we'll evaluate the policy. A concern for CSP is subscription erosion, so it may be that the OA fee will apply. I just wanted to let you know that we have a very generous "green OA" policy in place: the accepted manuscript can be posted in an institutional or subject repository immediately (no embargo like other publishers), which means that the peer-reviewed science is available to the public/community on acceptance for free. This may actually be a better policy than the current 1-year embargo that CJAS has in place.]

Is CSP willing to let CSAS have control over selection of EIC and Assoc. Editors? (I know this was discussed in previous conference calls but the Executive would like to request this point again and would like for CSAS to select the EIC with guarantee)

[MB: The EIC (or CSAS in your case?) typically has control over choosing the Associate Editors. The key point is that CSP does not get involved at the Associate Editor level. In terms of choosing an EIC, CSP's EIC (Dr. Bruce Dancik) typically works with the affiliated societies and community to find a suitable EIC (or Editors as we call them). It makes sense for Bruce to work closely with the societies, which he does, as the societies know the experts in the field and who would be the best choice. So, short answer would be Bruce chooses but in close consultation with the society.]

Appendix 8

MEMORANDUM OF UNDERSTANDING
Between
Canadian Science Publishing
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The Canadian Society of Animal Science

The purpose of this MOU is to confirm the commitment of the parties to the publishing of the *Canadian Journal of Animal Science* (CJAS) and to describe the roles and responsibilities of the parties in the process.

VALUE

The parties recognize the value of CJAS as a world-class, peer-reviewed journal sustaining the interest of members of the Canadian Society of Animal Science (CSAS) and the Canadian Science Publishing (CSP) community and providing a means for publication of research.

The parties recognize the value that CSP and CSAS provide to scientists and other professionals engaged in agriculture-related research and development and the contribution that CJAS makes toward the ability of CSP and CSAS to serve current and future members.

COMMITMENT

Recognizing the interdependence of CJAS, CSP, and CSAS, the parties of this MOU pledge a commitment to ensuring CJAS continues to attract and publish world-class research. CSP commits to consulting with CSAS on the health and future of CJAS.

Comment [MB1]: Reworded as requested

CONTRIBUTION

This MOU recognizes the many years of commitment by CSAS to the publication and support of CJAS. CSAS is the gatekeeper of the intellectual content of CJAS.

ROLES AND RESPONSIBILITIES

Canadian Science Publishing

CSP is responsible for all business and publishing decisions for CJAS, including, but not limited to, pricing, business models, production, and distribution services.

CSP is committed to optimizing the quality, future viability, and status of CJAS through sound financial management, investment in new technologies, development of strategies to improve the impact factor and other relevant metrics, content development initiatives, promotion, and marketing activities.

Specifically, CSP will undertake the following:

- a. Allow CSAS to retain control over establishing and modifying the mandate and scope of CJAS. If needed, CSP will support CSAS in establishing or modifying the mandate and scope through its content development program.
- b. Reduced page charges for society members (66% of the non-member price) and reduced immediate open access fees for society members.
- c. Make all content published in 2015 or earlier free one year after publication and to maintain the open access of this content in perpetuity.
- d. Investigate incentives that reward AEs and reviewers of manuscripts.
- e. The Editor of CJAS will receive an expense account of \$10,000 annually to cover journal-related expenses, including but not limited to travel, conference attendance, editorial board meeting dinners, attending the publisher's annual meeting, office equipment, and the financial support of editorial board members with respect to their journal duties.
- f. Financial assistance of approximately \$8000 annually in support of CJAS content development and conference activities, including sponsorships, exhibits, travel awards for students and keynote speakers to society meetings, and/or annual awards. The \$8000 does not include CSP in-kind staff time. The Editor and CSAS would be consulted by CSP annually to determine content development and promotional opportunities.
- g. Include the CSAS logo with appropriate text on the print CJAS journal cover and CJAS website.
- h. Provide free society advertising in the print version of CJAS (1 page/issue) and on the CJAS website.
- i. Invite the CJAS Editor to attend CSP's Annual Editors' Meeting to discuss journal, business, and publishing issues. Expenses related to attendance at this meeting will be paid from the Editor's expense account (item e).
- j. Invite CSAS and CJAS to become CSP corporate members once the journal acquisition is completed.

Comment [MB2]: Added in the current specific price spread

Comment [MB3]: Removed "up to"

Comment [MB4]: Removed "when available"...we'll accommodate this

Canadian Society of Animal Science

Specifically, CSAS will undertake the following:

- a. Oversee the review of submitted manuscripts.
- b. Commit to optimizing the quality and status of the journal.
- c. Ensure that appropriate provisions are in place for ongoing communication on matters related to CJAS between the Editor and the society.
- d. Provide CSP with free advertising space on the CSAS website to promote journal products and services and provide a link from the CSAS website to the CJAS website.
- e. Adopt and promote CJAS as CSAS's official publication for research papers.

IMPLEMENTATION

This MOU will come into effect upon the final acquisition of CJAS by CSP and will remain in effect for 5 years.

CHANGE OF OWNERSHIP

In the event that CSP should enter into discussions on new ownership, CSP will notify CSAS. CSAS would then have the option to withdraw their support from CSP immediately and not at the termination date of this MOU. CSP cannot assign this MOU to another organization.

Comment [MB5]: The last draft had "renegotiation"... I agree that the correct term is "termination"

DISSOLUTION OF EITHER PARTY

In the event that CSP decides to surrender its charter, and as a result no longer publishes, supports, or distributes CJAS, or in any other way dissolve its incorporation, CSP will:

Comment [MB6]: CSA requested "no longer publishes, supports, or distributes" and we further added "and as a result" to tie it in with the charter surrender.

- (1) Where possible, provide CSAS a minimum of twelve (12) months' notice,
- (2) Transfer ownership of the title, subscription list, and back issues of CJAS to CSAS for a fee of one (1) dollar,
- (3) Assist in identifying options to ensure the continued publication of CJAS.

In the event that the Canadian Society of Animal Science decides to surrender its charter or in any other way dissolve its incorporation, the CSAS will:

- (1) Where possible, provide CSP with twelve (12) months' notice,
- (2) Assist in identifying options to ensure the continued publication of CJAS.

HARMONIZATION OF MOUs AMONG SOCIETIES

CSP will make every effort to ensure that the terms and conditions of this MOU are similar to those in the current MOUs between CSP and the other scientific societies involved in the publication of the *Canadian Journal of Plant Science* and the *Canadian Journal of Soil Science*.

For the Canadian Society of Animal Science

Date

For Canadian Science Publishing

Date

MEMORANDUM OF UNDERSTANDING
Between

The Agricultural Institute of Canada
and
XXX Society

The Agricultural Institute of Canada is a duly incorporated entity under the Canada Not-for-Profit Corporations Act. The Agricultural Institute of Canada will be referred to herein as "AIC".

AIC publishes three journals:

- The Canadian Journal of Animal Science
- The Canadian Journal of Plant Science
- The Canadian Journal of Soil Science

The combined journals (including all past, existing and future publications of the said journals) will be referred to herein as the "Journals".

The XXX Society is a duly incorporated entity under the XXX Act. The XXX Society will be referred to herein as "XXX".

The terms of the Agreement are as follows:

AIC's financial contribution to XXX and Term of Agreement

Both AIC and XXX are entering into this agreement ("the Agreement") regarding the commitment of AIC to XXX over the next five years and the commitment of XXX to AIC over the next five years. The said five year period would begin on the date, if applicable, that the CSP Agreement (see below) is executed.

1. AIC will pay XXX the sum of two thousand dollars (\$2,000) each year for the period of five years starting on January 1st 2016.
2. There will be a review at the end of the five years of the term of this MOU by AIC and XXX. The commitment can be terminated or extended. If extended, the amount payable by AIC to XXX can be increased, kept at the same level or diminished. This will be at the discretion of AIC and will be done with input from XXX. An extension will only occur upon the mutual consent of both parties.
3. The effective date of this Agreement will be the date on which AIC and Canada CSP conclude the CSP Agreement. Should the CSP Agreement not be closed, then the provisions of this Agreement, other than Article 7, will become null and void. It is agreed and understood that the release contained in Article 7 of this Memorandum shall survive and bind the parties notwithstanding the failure to close or complete the CSP Agreement. AIC undertakes to advise XXX in writing of either the completion of the CSP Agreement or alternatively that negotiations between CSP and AIC have been unsuccessfully concluded.

4. The Agreement is conditional upon the sale of the Journals to Canadian Science Publishing (CSP) pursuant to a written agreement (the "CSP Agreement").

Recognition of AIC's contribution by XXX

5. XXX will acknowledge AIC's contribution by having, on its website, the following statement "Student travel to society meetings and conferences sponsored in part by the Agricultural Institute of Canada" with a link to AIC's website. This link will be established upon receipt of first payment, and provided prompt payment is received under this MOU, maintained for the term of this MOU.
6. By signing this MOU, if the Journals are sold by AIC to CSP, each party hereto will release and abandon and do hereby release and abandon any claim it may have against the other with respect to the Journals, ownership thereof, copyright thereto or any other form of direct or indirect proprietary right to the Journals up to the date of execution of this MOU. XXX hereby consents to the sale and transfer of every and all proprietary rights whatsoever (including copyright if any held by XXX) in respect of the Journals by AIC (which has been publishing the Journals for many years) to CSP.
7. By signing this MOU each party hereto will release and abandon and do hereby release and abandon any claim it may have against the other with respect to the failed negotiations for sale of the Journals by AIC to CSP, which occurred on or about the Fall of 2014.

General Terms:

8. This Agreement is binding on any successors and assigns of the parties.
9. This Agreement is governed by the laws of the Province of Ontario and the federal laws applicable therein.

For XXX
(I have the authority to bind the corporation)

Date

Name

Title

For the Agricultural Institute of Canada
(I have the authority to bind the corporation)

Date

Name

Title

|



**Canadian Society of Animal Science
Executive Committee Year-End Meeting
May 5, 2014
President's Report**

The CSAS Executive passed a motion in November to move all website and registration processes to ASAS. This was done for the following reasons:

- i) improve the registration process for CSAS members, by using ASAS infrastructure.
- ii) the contract for these services through the Agricultural Institute of Canada (AIC) was expiring in December, 2014, and a renewed contract was going to see increased costs. A contract with ASAS for the same services was cost-effective.
- iii) having these services performed by ASAS allows for full integration of CSAS biannual (odd year) conferences in a single system. Conference registration, abstract submission, and abstract reviews for CSAS conferences will now be done through ASAS infrastructure and will no longer need to be performed each time by individual conference committees. This was based on the successful partnership with ASAS at the CSAS 2013 conference in Banff.

Two issues arose with the new registration system:

- i) Some CSAS members had difficulty signing in when making payment for memberships. The reason for this was that the CSAS website sign-in was separate from the membership purchase sign-in. If CSAS members were on CSAS.net, they would have had to leave the website to register at the ASAS website, and sign-in using different user name/passwords. This created some confusion.
- ii) Membership had to be purchased in \$US funds.

The goal in the short-term is to fix these problems. I have spoken to ASAS about these issues. The CSAS website is going to be overhauled in order to improve layout and ease of use. The site will also be fixed so that one sign-in on the site can be used for accessing the site as a member and paying registration. There will then no longer be a need to follow a link to a different site and sign-in a second time. We are currently evaluating ways to address the currency issue and hope to have payments in CDN funds available or will reduce membership fees to take into account the currency conversion. The latter was done for this year's conference registration fee.

The Canadian Journal of Animal Science (CJAS)

As mentioned in the mid-term report, an email was received in September of 2014, from the CEO of AIC (Serge Guy) indicating that AIC would be selling the CJAS to Canadian Science Publishing (CSP). Along with CJAS, AIC also intended to sell the Canadian Journal of Soil Science and the Canadian Journal of Plant Science. The deal did not go through as CSAS and other societies affected (Canadian Society of Agronomy, Canadian Society for Horticultural Science, Canadian Weed Science Society, Canadian Society of Soil Science) did not provide support. The societies have continued to take a common approach and communicate regarding the journals.

Several meetings between society presidents, the CEO of AIC and the Executive Director of CSP (Cameron Macdonald) have taken place over the last few months to address issues concerning the journals. While progress has been made on what would be required from AIC and CSP to have support of the societies, CSAS is also pursuing other options concerning journal publications. These include i) the feasibility of starting a new journal, under control of CSAS and ii) publishing quarterly supplements in an established journal with good impact. This is ongoing, with the effort to find a publication to support that is in the best interest of CSAS members.

Animal Frontiers:

Members of the Board representing CSAS were selected at the last AF semi-annual meeting and include Kees Paizier, Tim Reuter, and Trevor Alexander on management and Christiane Girard on editorial. Christian Girard was also approved as the new Chair of AF. The April 2016 quarterly issue will be led by CSAS. The issue focus on microbiome research related to animal health, production, food safety and/or climate change. An editor needs to be selected for this and a request will be made for a volunteer at the AGM and by email to members. There is still the issue of raising \$10,000 in sponsorship per year by CSAS. I propose that this becomes the new task of future vice presidents for the following reason: the current duty of the vice president is website maintenance and posting. Because we are now having this done by ASAS, the duties of the vice president can be shifted. However, this needs to be discussed in further detail.

Respectively submitted,

Trevor Alexander, President.

Discussion:

Registration through ASAS with US funds is hurting us because members are complaining about paying dues in US funds as well as having to register on ASAS site before completing making

payments. It was agreed that Megan (ASAS CEO) should attend AGM and to explain to members how to complete the registration process.

Motion to accept President's report moved by Filippo, supported by Kees, all in favor.

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**Canadian Journal of Animal Science – 2014, Volume 95
Report to CSAS AGM
Ottawa , May 2015**

Editorial Board:

Volume 95 (2014) containing 70 manuscripts was produced by an Editorial Board consisting of 22 Associate Editors. Six Associate Editors, i.e. E. Beltréana, J. Caselas, C. Ernst, J. Squires, D. Korver, and C. Robert, completed their mandate in December 2014. F. Miglior, and L. Saucier agreed to serve another term. Seven new Associate Editors started in January 2015, including E. Kiarie (Non-ruminant Nutrition), W. K. Kim (Non-ruminant Nutrition), G. Penner (Ruminant Nutrition), K. Schwaen-Lardner (Non-ruminant Nutrition), Y. Montanholi (Breeding and Genetics), G. Talbot (Cellular and Molecular Biology), and C. Price (Physiology and Endocrinology). Three statistical consultants agreed to assist Associate Editors, they are R. Cue, S. Méthot and Z. Wang. J.C. Plaizier, F. Miglior, and J. Squires were on the AIC Scientific Journals Committee. I wish to thank all of these persons for their great and important contributions to the journal. I would also like to thank Laurie Scott and Tim Fenton of the Agricultural Institute of Canada (AIC) for their technical and other support of the CJAS.

Journal Statistics:

Table 1 indicates that the number of submitted manuscripts in 2014 (184) was slightly lower than that in 2013 (204), but higher than that in 2012 (166), 2011 (136), and in 2010 (138). Of these, 21 are still being reviewed. When looking only at full papers and short communications that are not pending (Table 1), the rejection rate was 61%. This rejection rate is similar to that in previous years. Approximately 73% of the submitted manuscripts are from foreign countries (Table 2). This situation impacts the rejection rate, and helps to explain why many manuscripts were rejected before assignment to an Associate Editor (45, as compared to 65 in 2013, and 44 in 2012). The average number of papers assigned to an associate editor in 2014 was 7.4, ranging from 1 to 10 (Table 3). The times to first contact with authors were 73 and 48 days for accepted and rejected manuscripts, respectively (Table 4). These averages were close to the time stated in the MOUs (60 days), but need to be reduced. Table 5 shows that the total number of manuscripts in 2014 was 70. This is an increase of 11 manuscripts compared to 2013. As in previous years, the greatest number of published manuscripts was in the area of Ruminant Nutrition (17), closely followed by Non-ruminant Nutrition (11). Of the 49 manuscripts submitted in 2014 that originated within Canada, 19 were from AAFC, and 28 were from universities. This is similar to 2014.

Editorial board meetings and SJC follow-ups:

The SJC committee held its annual meeting on January 13 in Ottawa. The main point of discussion was the intended sale of the Canadian Journals of Animal, Plant and Soil Science by AIC.

Other business:

The Animal Frontiers journal (<http://www.animalfrontiers.org/>) is continuing to be published jointly by the [American Society of Animal Science](#) (ASAS), [Canadian Society of Animal Science](#) (CSAS), and the [European Federation of Animal Science](#) (EAAP). The April 2015 issue of Animal Frontiers on “Insects as a source of nutrients” was looked after by representatives of CSAS. Its Editor was Christiane Girard. CSAS has provisionally agreed to be responsible for the content of the June 2016 issue of Animal Frontiers also. This issue may highlight the research conducted on gut microbiology in livestock in Canada.

Respectfully submitted,

J.C. (Kees) Plaizier

Editor-in-chief, CJAS

Discussion:

Kees has of the opinion that an earlier regulation recommending SAS as the statistical package to use to analyze data submitted for publication in CJAS be relaxed. This is because there are other equally good programs that people can use and not all studies require Proc Mixed for data analysis.

Animal Frontiers (AF): Christiane Girard chaired the AF issue on Insects. In 2016, a Canadian is needed to Chair an issue on General Microbiology. Christiane Girard has agreed to chair this issue with Kees and Trevor as supporting chairs. CSAS commits to raising its \$10,000 contribution towards the continued publishing of AF.

CSAS news for the next (April 2015) issue of AF will be put together by Trevor.

Motion to accept Kee’s report moved by Tim, seconded by Clayton, all in favor.

Table 1. 2014 Submissions by Type and Outcome

TYPE	# Submitted	%	ACCEPTED	REJECTED	WITHDRAWN	PENDING
Paper	165	90	54	87	4	20
Short Communication	14	7	4	9		1
Review	5	3	4	1		
TOTAL	184	100	62	97	4	21

184 Total (189 less 5 duplicates)

Table 2a. 2014 Submissions by Country and Type

Country	P	SC	RV	Total
Argentina	1			1
Australia	1			1
Belgium	1			1
Benin	1			1
Brazil	7			7
Burkina Faso	2			2
Canada	39	6	4	49
China	52	2	1	55
Croatia	1			1
Denmark	1			1
Egypt	4			4
France	1			1
Germany	1			1

India	1	1		2
Iran	13			13
Jordan	1			1
Korea	9	1		10
Mexico	3			3
Netherlands	1			1
Poland	5	2		7
Portugal	1			1
Saudi Arabia	1			1
South Africa	1	1		2
Spain	4			4
Turkey	4	1		5
United States	8			8
Uruguay	1			1
TOTAL	165	14	5	184

Table 2b. 2014 Submissions by Country and Final Outcome

Country	Total	Accept	Reject	In progress	WD
Argentina	1	1			
Australia	1	1			
Belgium	1	1			
Benin	1		1		

Brazil	7	1	5	1	
Burkina Faso	2	1	1	7	2
Canada	49	35	5	3	1
China	55	6	45		
Croatia	1		1		
Denmark	1	1			
Egypt	4		3	1	
France	1		1		
Germany	1		1		
India	2		2		
Iran	13	1	11	1	
Jordan	1	1			
Korea	10	1	4	4	1
Mexico	3	1	1	1	
Netherlands	1		1		
Poland	7	4	3		
Portugal	1		1		
Saudi Arabia	1		1		
South Africa	2		2		
Spain	4	1	2	1	
Turkey	5		5		
United States	8	6		2	
Uruguay	1		1		

TOTAL	184	62	97	21	4
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Table 3. 2014 Number of Manuscripts Assigned

AE	Assigned	Accepted	Rejected	WD	In Progress
1	6	4	1		1
2	9		9		
3	9	5	4		
4	5	2	1	1	1
5	3	2			1
6	8	4	1		3
7	3	1	2		
8	8	1	6	1	
9	9	7	1		1
10	8	6			2
11	4	1	3		
12	4	1			3
13	5	1	3	1	
14	2	1			1
15	4	1	1		2
16	10	5	5		
17	5	3			2
18	7	2	5		
19	8	3	5		

20	5	2	2		1
21	1		1		
22	9	8	1		
Total	132	59	51	4	17
EIC	45		45		
Grand Total	177	59	97	4	17

Table 4. 2014 Submissions – Average Time to Author and Final Decision

Associate Editor	Average Time – Accepted		Average Time – Rejected	
	1 st contact with Author	Final Decision	1 st contact with Author	Final Decision
1	71	214	140	259
2	0	0	25	36
3	66	159	102	102
4	91	138	96	96
5	65	202		
6	56	108	9	9
7	60	96	48	48
8	78	142	72	93
9	67	116	19	19
10	69	159		
11	82	277	99	151
12	49	204		
13	61	294	92	92
14	112	200	118	118

15	83	163	67	84
16	49	98		
17	143	224		
18	50	99	32	32
19	73	140	58	58
20	93	225	63	63
21			47	47
22	66	124	108	108
EIC			30	30
Weighted Avg.	73	159	48	51

Table 5. 2014 Manuscripts published by section

Section	Total
Breeding and Genetics	8
Cellular and Molecular Biology	2
Growth and Development	5
Meat Science	8
Modelling Animal Systems	3
Physiology and Endocrinology	3
Reviews	6
Ruminant Nutrition	17

Nonruminant Nutrition	11
Welfare, Behaviour and Management	6
Other	1
Total	70

Table 6. 2014 Submissions - Origin within Canada

ORIGIN	TOTAL
FEDERAL/PROVINCIAL GOV	
AAFC – Brandon MB	3
AAFC – Lacombe AB	2
AAFC – Lethbridge AB	10
AAFC – Sherbrooke QC	1
Alberta Agriculture – Edmonton AB	2
Alberta Agriculture – Lacombe	1
TOTAL	19
OTHER	
Eco Matters – Pinawa MB	1
Kemp Consulting – Lethbridge AB	1
TOTAL	2
UNIVERSITIES	
Alberta	1
Calgary	1
Guelph	7

Laval	6
Manitoba	4
Saskatchewan	8
Thompson Rivers University BC	1
TOTAL	28
GRAND TOTAL	49

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Awards Chair Report - May 2015

Filippo Miglior, Chair of the Awards and Honours Committee

Canadian Dairy Network & Department of Animal and Poultry Science, University of Guelph

Canadian Society of Animal Science Undergraduate Award in Academic Excellence

Each of the 8 departments of Animal Science at Canadian universities were contacted to get nominations for the Canadian Society of Animal Science (CSAS) Undergraduate Award in Academic Excellence. They all kindly answered with one exception: University of Manitoba.

The 7 winners of this award for 2015 are:

Mr. Bret Flynn	Applied Biology, University of British Columbia
Ms. Briana Dawn Lasserter	Department of Plant and Animal Sciences, Faculty of Agriculture, Dalhousie University
Ms. Annika Nelson	Faculty of Agricultural, Life & Environmental Sciences University of Alberta
Ms. Shannon Y. Shum	Dept. of Animal and Poultry Science University of Guelph
Ms. Kimberly Duhème	Department of Animal Science McGill University Macdonald Campus
Ms. Karen Scott	University of Saskatchewan
Ms. Claudie Michaud	Faculté des sciences de l'agriculture et de l'alimentation, Université Laval

This award consists of a one-year free subscription to the Canadian Journal of Animal Science (CJAS; print and electronic), one-year free membership in the CSAS, plus a \$100.00 cash award. With great help from Eveline, I prepared the signed award certificates and provided them to Ms. Anita Drabky. The undergraduate award certificates, letters and cheques were mailed on April 2, 2015.

Canadian Society of Animal Science Graduate Student Travel Fellowship

Each of the 8 departments of Animal Science at Canadian universities were contacted to get nominations for the Canadian Society of Animal Science (CSAS) Graduate Student Travel Fellowship. Four universities answered.

The 4 winners of this award for 2015 are:

Ms. Faezeh Kharazyan	Department of Plant and Animal Sciences, Faculty of Agriculture, Dalhousie University
Mr. Atmir Romero Perez	Faculty of Agricultural, Life & Environmental Sciences University of Alberta
Ms. Stephanie Lam	Dept. of Animal and Poultry Science University of Guelph
Ms. Bridget Fomenky	Faculté des sciences de l'agriculture et de l'alimentation, Université Laval

This award consists of \$500.00 cash award to offset the cost of attending the annual meeting of the Canadian Society held May 6-8, 2015 at Ottawa, Ontario.

Canadian Society of Animal Science Awards

Emails to seek nominations were sent to all members and Animal Science Departments across Canada. Nominations were received. In case of multiple nominations I have asked the executive board to vote (excluding from the vote those exec members with any conflict of interests with nominees). The winners of the 2015 Canadian Society of Animal Science Awards are:

Canadian Animal Industries Award in Extension and Public Service	Dr. Karen Schwartzkopt-Genswein Agriculture and Agri-Food Canada
CSAS Award in Technical Innovation in the Production of Safe and Affordable Food	Dr. Janice Bailey Université Laval
CSAS Fellowship Award	Dr Philip A Thacker University of Saskatchewan
CSAS Award in Excellence in Nutrition and Meat Science	Dr Luigi Faucitano Agriculture and Agri-Food Canada
CSAS Young Scientist Award	Dr. Yuri Montanholi Dalhousie University

Eveline has kindly prepared a poster for each winner (photo and short bio included) that will be put on display at the beginning of the Annual Meeting in Ottawa on May 6th, 2015.

Letters were sent to all our industry sponsors (i.e., Nutreco, Alltech, Elanco Animal Health, Chicken Farmers of Canada, Canadian Pork Council, Canadian Cattlemen's Association, Dairy Farmers of Canada, and Masterfeeds) to thank them for their financial support in 2013 and to ask for their continued support in 2014. Commitments for continued financial support were received from all industry sponsors, except Masterfeeds. In the previous year, there was no recipient for the Canadian

Animal Industries Award in Extension and Public Service, therefore funds received from sponsors for this award in 2014 were used in 2015.

Sponsor: Nutreco (\$1000 award / \$75 plaque)

Award: Award for Excellence in Nutrition and Meat Science

Sponsor: Elanco Animal Health (\$1000 award / \$75 plaque)

Award: Technical Innovation in Enhancing Production of Safe Affordable Food

Sponsor: Alltech (\$1000 award / \$75 plaque)

Award: Fellowship Award

Sponsor: Canadian Cattleman's Association, Canadian Pork Council, Chicken Farmers of Canada, Dairy Farmers of Canada (\$360 each)

Award: Animal Industries Award in Extension and Public Service

Discussion: Our funding dollars are dwindling and we need to do more to raise funds. Michael has contacts in Master Feeds and has opted to follow-up with them on funding dollars for their sponsored award. It is also expedient that we get new sponsors for these awards. Clayton advises that we need to have a strategy and how to source for funds and we also need to show companies value for their award dollars. Value could be access to expertise, advertising in CJAS, etc. Organising an industry day during our meetings would be a great way of attracting industry participation. Another thought was that promoting dual memberships (CSAS/ASAS, CSAS/EAAP, etc) and have departmental representatives could boost membership as well as draw in more funds.

Action items: Michael to follow-up with Master Feeds for their awards dollars. Eveline should send sample letters of AF funding initiative to Clayton.

Motion to accept Filippo's report was moved by Trevor, seconded by Tim, all in favor.



Canadian Society of Animal Science 2015

President Elect Report

President Elect - Tim Reuter

- Thanks to team from the ASAS for the support setting up our conference website,
- During the term of office and as conference chair for our annual meeting, my ongoing major objective is to plan and organize the meeting in Ottawa May, 2015,
- In addition, I contributed as member of the management board for the journal Animal Frontiers.

Respectfully submitted,

Tim Reuter

Discussion:

Elsa wondered why Tim organized conference alone. He explained that he got support from Trevor and other executive members. It is important to get members committed ahead of time. Eveline suggested that in the future a conference committee should be set up with VP as chair so that task can be shared. Kees, Trevor and Tim will stay on the Animal Frontiers management board. Motion to accept Tim's report moved by Trevor, second by Kees, all in favor.

**Canadian Society of Animal Science 2015 Annual Executive Meeting
Past-President's Report
May 05, 2015 Ottawa, ON**

The 2015 Nominating Committee consisted of Eveline Ibeagha-Awemu (Secretary-Treasurer), Kees Plaizier (CSAS member), Fillipo Miglior (Vice President) and John Baah (Chair and Past-President). The call for nominations to fill the vacant positions was sent out to members and posted on the CSAS website on February 19, 2015.

The nominees were:

Vice-President: Dr. Michael Steele, Assistant Professor, University of Alberta, Edmonton AB.

Western Director: Dr. Yuxi Wang, Research Scientist, Agriculture and Agri-Food Canada, Lethbridge, AB; and Dr. Ehsan Khafipour, Assistant Professor University of Manitoba, Winnipeg MB.

Eastern Director: Jérôme Lapointe Université of Sherbrooke QC.

On-line voting started on March 24, 2015 and closed on April 10, 2015. The turnout was 95 representing 50% of the entire membership of CSAS. After counting the votes, the following candidates were deemed duly elected to fill the vacant positions on the Executive Board:

Vice-President: Dr. Michael Steele

Eastern Director: Dr. Jérôme Lapointe

Western Director: Dr. Ehsan Khafipour.

The Nominating Committee is pleased to present the above candidates as the newly elected members of the Board to the Executives and Members of CSAS. We would also like to express our profound appreciation to Dr. Yuxi Wang for his willingness to serve the CSAS. Finally I would like to thank members of the Nominating Committee and the entire Executive Board for their assistance in the nomination process as well as members of the CSAS for their participation in the election process.

Respectively submitted,

John Baah

Chair, 2015 Nominating Committee

Discussion:

Trevor commended John and other members of the committee for successfully organising and recruiting new Executive Board Members.

Motion to accept John's report was moved by Tim, supported by Filippo, all in favor.

Report to CSAS Executive and AGM

Clayton Robins, Manitoba 4-H Council

Director-at-large

April 27, 2015

The Manitoba 4-H Council has been very active on a number of initiatives that have implications for long-term support for the Canadian Society of Animal Science and other academic organizations.

- 1) Ongoing support for Future Leaders Clubs at post-secondary institutions, with interest in the concept growing in other provinces and campuses.
 - a. The club at the University of Manitoba became active later in the 2014-15 year than planned and as such did not select an Ambassador to the CSAS as planned.
 - i. This will be rectified during the 2015-16 year.
 - b. Planning is underway for additional Clubs to form at Assiniboine Community College and Brandon University, with strong commitment from staff to assist the process.
- 2) 4-H has been awarded their own stream for the Canada-Wide Science Fair (grades 7-12)
 - a. Commencing in September of 2015 4-H members will be able to compete regionally and earn the right to compete at the 4-H National Science Fair in March 2016
 - i. Winners at the 4-H National Science Fair will attend the Canada-Wide Science Fair in May 2016 for formal recognition
- 3) Canadian 4-H Council has begun training provincial 4-H supervisors and key leaders in each province to "Train-the-trainer" regarding our new STEM (Science, Technology, Engineering, Math) pillar of developmental 4-H programming
 - a. February 2015 was the first National Leaders Summit to being training our leaders and staff to spearhead the development of science-based project and program development in each province; the resources available are excellent
- 4) Manitoba 4-H Council has recently completed a GF2-funded project on leadership succession strategic planning for farm organizations and partners in Manitoba (with some national representation at the table as well)

- a. The outcomes of this project, a very small but important initial step toward a much larger process, are:
 - i. Collaborative Ag industry strategic and action plan to move forward
 - ii. Scan and cataloging of current leader development programming
 - iii. The formation of an Advisory Council to further effort toward a comprehensive approach to leadership succession in agriculture; including industry/organizational leaders and policy makers
- b. Next steps include:
 - i. Securing ongoing sources of funding
 - ii. Assessment of industry needs, then matched to the current catalog of programs
 - iii. Development of a portal to house and maintain the catalog of programs
 - iv. Collaborative approach with all stakeholders for development of the next generation of Ag leaders who will influence policy and promote industry

Discussion:

Clayton is training students on how to write articles that could be published in farmers/industry magazine. This could raise the profile of supporters like CSAS. Members wanted to know how well 4-H was linked around Canada. The science aspect is quite extensive but the rest of the program is still expanding. Manitoba started the pilot communication initiative which will spread nationally eventually.

Motion to accept Clayton's report moved by Filippo, seconded by Trevor, all in favor.



**Secretary/Treasurer's Report
Annual Report
Ottawa, May5th, 2015**

CSAS Financial Health

CSAS Income Revenue

- There has been a general decline in CSAS revenue (membership fees and funding) in the past couple of years.
- There has been a general trend to withdraw saved/invested come to pay for expenses
- If this trend is not reversed, CSAS will be out of funds in a couple of years
- To ensure survival of CSAS, this trend needs to be reversed.
- What can be done to reverse this trend?-

CSAS financial report for 2014 (audited)

- Total Assets decreased from \$174,836 in 2013 to **\$ 146,788.35** in 2014 (Appendix A)
- Liabilities and Equity decreased from \$176,559 in 2013 to **\$146,706** in 2014 (Appendix A)
- Total Revenue decreased from \$ 30,448 in 2013 to **\$ 29,856** in 2014 (Appendix B)

- Total Expenses increased from \$ 32,201 in 2013 to **\$ 44,617** in 2014 (Appendix B)
- Net Income reported was a loss of **\$ 14,761** and was higher than the loss of **\$ 2,682** reported in 2013 (Appendix B)

CSAS Assets_(Appendix A, C)

These include:

- The Toole Sackville Conference Reserve (Savings and RateRiser GIC). This reserve decreased from \$103,418 in 2013 to in \$93,858.33 in 2014. During the year, money was withdrawn from the conference reserve savings to pay bills. The Conference reserve RateRiser GIC increased due to accrued interest.
- The General Symposia Account (Savings and RateRiser GIC). This account increased from \$53,124 in 2013 to \$53,362.43 in 2014. This difference is due to accrued interest.
- The General Chequing Account, which was at \$13,805 in 2013 closed the year 2014 at a deficit of \$1,091.32.
- The PayPal account, which was \$5,849 at the end of 2013 was \$224.91 at the end of 2014.

Revenues_(Appendix B)

- ❖ The increase in membership fees reported for 2014 as compared to 2013 is mainly due to the increase in membership dues in 2014.

Expenses_(Appendix B)

- ❖ The increase in expenses reported for 2014 is mainly due to legal fees incurred during the revision of the certificate of Continuance.

Budgetary Projections:

CSAS budgetary projections for the coming years indicate a steady decline in income (Appendix D).

Audit of 2014 finances:

The auditors of CSAS finances for 2014, Kate Shoveller and Kim Stanford, were contacted on the 17th of February, 2015 and audit documents sent to them on the 17th of March, 2015 will be contacted this January. Their signed report, which vouched for the correctness of the 2014 CSAS financial report, was received on the 24th of February 2015.

New Bank Accounts for CSAS:

In the past, AIC opened and operated CSAS bank accounts. With recent developments (CSAS severed ties with AIC), new bank accounts for CSAS have been opened. We maintained the Bank of Montreal as the official bank of CSAS. All funds in old accounts are in the process of being transferred to the new

accounts. However, the GIC accounts reinvested in May 14th, 2013 can only be moved to new accounts at maturity (May 2015).

Moneris account:

In the past, CSAS operated a Moneris account which enabled processing of credit card payments.

This account has been closed since ASAS now process our membership payments. Closure was effective January, 2015.

Credit card for the society:

The need for a credit card for the society was sanctioned by the Executive board at its mid-year meeting of the 19th of January 2015. Discussions with the bank are still ongoing..

CSAS and AIC:

The MOU between CSAS and AIC was not renewed at its expiry on December 31st, 2014. CSAS had considered this move for a while and recent events (attempt to raise cost of services, sell CJAS, etc.) precipitated it.

CSAS Executive Assistant:

An executive assistant (Anita Drabek) has been hired to support in the provision of some services offered previously by AIC The cost of hiring is initially \$4,500 per year to be re-negotiated as specified in MOU (attached)

CSAS and ASAS (See Presidents Report)

CSAS Booth at Annual Meetings:

Part responsibility of the executive assistant is to man a CSAS booth at annual meetings or such meetings as the society decides. This will be done in collaboration with membership chair and communication committee.

Communication Committee:

A functional communication committee is very important as it will increase visibility and impact of CSAS both nationally and internationally by telling our stories and influencing policy and funding.

Composition of CSAS Communication Committee

- President Elect [Chair],
- Eastern Director,
- One student from each animal science department in the country [5 in number])

Duties:

- Provide CSAS content for issues of Animal Frontiers
- Provide CSAS content for CJAS

- Provide content for CSAS quarterly News letter
- Operate CSAS twitter account
- Operate CSAS face book account
- Operate CSAS Link in account
- Publicise CSAS meeting information in a timely manner
- Publicise society's stories, etc

Membership Committee:

The past years has witness a steady decline in CSAS membership. I believe it is time we do more to revamp interest in the society. A membership committee will work hand in hand with communication committee to boost membership. Proposed composition: Membership chair, Past President, the students in the communication committees.

Fundraising committee:

CSAS will in the next two to three years have no operating funds if the present downward trend is not reversed. A fund raising committee is highly needed. Proposed composition: Western director (chair), Industry representatives, Awards Chair.

Candidates for NFACC solicitation:

Following the solicitation for scientific committee expertise for the update of the Bison and Veal codes of practice, the following candidates were selected:

- Dr. John Church (Bison)
- Dr. Argenis Rodas-Gonzalez (Veal)
- Dr. Jayson Galbraith (Bison)

<p>Dr. John Church Ph.D., P.Ag., Associate Professor, Natural Resource Science & BC Regional Innovation Chair, Cattle Industry Sustainability Thompson Rivers University, Kamloops, British Columbia</p> <p>email: jchurch@tru.ca cell: 250-819-0219</p>	<p>Argenis Rodas-Gonzalez, PhD Assistant Professor, Meat Science and Food Safety Dept. of Animal Science, Faculty of Agricultural and Food Sciences University of Manitoba Winnipeg, MB R3T 2N2 Ph: (204)474-9523[X]; Fax: 204)474-7628 email:Argenis.RodasGonzalez@umanitoba.ca></p>	<p>Jayson Galbraith, PhD, P.Ag. Bison/Elk Specialist Alberta Agriculture and Rural Development 4910-52 Street Camrose, Alberta Canada T4V 2V4 780-679-1309 office 780-679-1299 fax</p>
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Respectfully submitted,

Eveline Ibeagha-Awemu
Secretary/treasurer, CSAS

May 5th, 2015

Discussion:

It is clear that more needs to be done to raise money for the society. Ways on how to link a credit card to the bank account of the society should be explored.

Motion to accept Eveline's report was moved by Trevor, seconded by Clayton, all in favor.

Appendix A:

Canadian Society of Animal Science				
Balance Sheet				
as at December 31, 2014				
(audited)				Difference
Assets	2014	2013	2012	(2014/2013) (2013/2012)
General Account				
Society Bank (Chequing account)	\$ -1,091.32	\$ 13,805	\$ 6,251	
PayPal	\$ 224.91	\$ 5,849	\$ 1,538	
Symposia savings (BPRS)	\$ 8,776.87	\$ 8,768	\$ 17,187	
Symposia Cashable RateRiser GIC	\$ 44,585.56	\$ 44,356	\$ 43,858	
Accrued Receivable (2012 JAM Phoenix meeting)			\$ 3,251	
Prepaid Expense	<u>\$ 434</u>	<u>\$ 364</u>	<u>\$ 1,924</u>	
Total	\$ 52,930.02	\$ 73,142	\$ 74,009	
Toole Sackville Conference Reserve				
Conference reserve savings (BPRS)	\$ 26,662.95	\$ 36,568	\$ 36,335	
Conference reserve RateRiser GIC	<u>\$ 67,195.38</u>	<u>\$ 66,850</u>	<u>\$ 64,492</u>	
Total	\$ 93,858.33	\$ 103,418	\$ 100,827	
TOTAL ASSETS	<u>\$ 146,788.35</u>	<u>\$ 176,560</u>	<u>\$ 174,836</u>	(\$- 29,771.65) (\$ 1,724)
Liabilities and Equity				
General Account				

Membership fees	20,540	18,217	20,274	21,640	20,333	2,323
Interest	238	579	516	468	388	(341)
Bank Exchange on US funds	4			-15	-4	4
Animal Frontiers Magazine			600			
2012 JAM (net)		2,364		9,235		
2014, 2013 Conference (net)	3,409	3,408				1
T/Golf shirt sales			20	160		
Award Funding	5,665	5,880	5,520	8,560	5,419	(215)
Total Revenue (\$)	29,856	30,448	26,930	40,048	26,136	
Expenses (\$)						
Office Services	14,085	13,803	13,401	13,011	12,517	282
Postage	280	928	1,367	679	858	(648)
Printing	2,708					2708
Printing Election Ballots/Membership Brochures			74	132		
Travel and Meeting Expenses	3,265.85	58	1,222	1,869	2,160	3207.85
AIC Membership fees	1,000	1,000	1,000	1,000	1,000	-
World Association of Animal Production Fees	475	431	819		407	44
Conference Expenses					3,646	
Conference call via University of Alberta	523					523
Awards	8,784	9,140	9,346	8,210	9,561	(356)
Bank Charges	1,127	1,235	1,136	1,143	1,179	(108)
D&O Liability Insurance	730	729	729	729	845	1
Industry Canada Annual Fee	30	30	30	30	30	-
Website	751	2,301	5,346	3,835	2,215	(1,550)
Archive Storage	177	252	177	177	177	(75)
CJAS page Charges				735		
CJAS Member Subscriptions	51					51
Farm Care Foundation Sponsorship			525	525		-
Carters for review of Consortium Agreement				1,022		-
Legal (Carters)	8,224					8,224
Gifts			26			-
CSAS-EAap Speaker Exchange	1,422.15	1,439				(16.85)
Animal Frontiers Magazine (travel for 2014)	984	1,855		11,810		(871)
Total Expenses (\$)	44,617	32,201	35,199	44,907	34,595	12,416
Net Income (loss) for period	(14,761)	(2,682)	(8,269)	4,859	8,460	17,443

Notes:

Bank Charges - Credit Card merchant fees and other bank charges.

Difference between Year 2014 and 2013- values in brackets indicate excess amounts for year 2013 as compared to Year 2014; all other values indicate excess amounts spent in Year 2014 as compared to Year 2013

Revenue: Award Funding

Sponsor	Award Amounts (\$)		
	2014	2013	2012
Alltech	1,075	1,075	1,075
Canadian Cattlemen's Association	360		360
Canadian Pork Council	360	360	360
Chicken Farmers of Canada	360	360	
Dairy Farmers of Canada	360	360	
Alanco Animal Health/Eli Lilly Canada Inc.	1,075	1,075	1,075
Novus International			
Nutreco Canada Inc	1,000	1,075	1,075
Pfizer Canada		1,575	1,575
Shurgain			
Masterfeeds	1,075		
Total	5,665	5,880	5,520

Expenses: Awards Expense

CSAS 2014 Awards	Amount (\$)
Dr. Karen Beauchemin	1,000
Dr. Helene Lapierre	1,000
Dr. Flavio Schenkel	1,000
Dr. Emma McGeough	1,000

CSAS 2014 Student Travel Awards

Gwendolyn Donohoe, University of Manitoba	500
Hector Delgado, McGill University	500
Samantha Turner, Dalhousie University	500
Jane Stojkov, University of British Columbia	500
Faustin Joy, University of Saskatchewan	500
Lee-Anne Huber, University of Guelph	500
LÊ THANH Bích Vân, Laval University	500

CSAS 2014 graduate student oral competition winners

A. H. Laarman, University of Guelph	250
F. Li, University of Alberta	150
R. Salehi, University of Alberta	100

CSAS 2014 graduate student poster competition winners

F. Joy, University of Saskatchewan	250
S. B. Turner, Dalhousie University	150
W. D. Mansilla, University of Guelph	100

CSAS 2014 Undergraduate Achievement Award

Karen Scott, University of Saskatchewan	100
Total	8,600

Appendix C:**Canadian Society of Animal Science
Toole Sackville Conference Reserve
Statement of Income and Expenses
January 1 to December 31st
(audited)**

	<u>2014</u>		<u>2013</u>		<u>2012</u>
Revenue					
Interest	\$ 441	\$	2,592	\$	1,012

CSAS Conference surplus	\$ -	\$ -	\$ -
Total Revenue		\$ 2,592	\$ 1,012
Expenses			
Bank Charges	\$ -	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -
Net Income (loss) for period	\$ 441	\$ 2,592	\$ 1,012

CSAS current Assets and Interest for 2014:

Account Name	Balance at 01-01-14	less 2013 Accrued Interest	add 2014 Earned Interest	add 2014 accrued Interest	add/less 2014 transfer of funds	Balance at 12-31-14	
1010 & 1020							
Chequing account	\$ 13,805.10	\$ -	\$ -			-\$ 1,091.32	
PayPal account	\$ 5,848.68					\$ 224.91	
Conference Reserve savings	\$ 36,567.96	\$ -	\$ 94.99		-\$ 10,000.00	\$ 26,662.95	
Conference Reserve GIC	\$ 66,849.79	\$ 483.98	\$ 829.57			\$ 67,195.38	re-invested May 2014 @1.45%
TOTAL	\$ 103,417.75	\$ 483.98	\$ 924.56	\$ -		\$ 93,858.33	
Symposia savings	\$ 8,768.10		8.77			\$ 8,776.87	
Symposia RateRiser GIC	\$ 44,356.21	\$ 321.09	\$ 550.44			\$ 44,585.56	re-invested May 2014 @ 1.45%
TOTAL	\$ 53,124.31	\$ 321.09	\$ 559.21	\$ -	\$ -	\$ 53,362.43	
TOTAL CASH ASSETS	\$ 176,195.84					\$ 146,354.35	

Notes:

GICs were invested in May, 2014. Accrued interest is an estimation of interest earned in that year.

Symposia Cashable RateRiser GIC: 1.45%

Conference reserve Cashable RateRiser GIC: 1.45%

Symposia savings (BPRS): 0.25%

Conference reserve savings (BPRS): 0.25%

Appendix D

CSAS budgetary projections

				Actual			Projected			
Revenue (\$)				2014	2013	2012	2013	2014	2015	2016
Membership fees				20,540	18,217	20,274	21,000	18000	18000	16000
Interest				238	579	516	500	600	600	600
Bank Exchange on US funds				4						
Animal Frontiers Magazine						600				
2012 JAM (net)					2,364					
2013 Conference (net)					3,408					
2014 Conference Support				3,409			4000	1500	1500	5000
T/Golf shirt sales						20				
Award Funding				5,665	5,880	5,520	6,000	5,880	5,880	5,880
Total Revenue (\$)				29,856	30,448	26,930	31,500	25,980	25,980	27,480
Expenses (\$)										
Office Services				14,085	13,803	13,401	13,803	14,200	15,000	16,000
Postage				280	928	1,367	700	1000	1000	1200
Printing				2,708			100	100	100	1000
Printing Election Ballots/Membership Brochures						74				
Travel and Meeting Expenses				3,265.85	58	1,222	1,500	1,500	1,500	4,000
AIC Membership fees				1,000	1,000	1,000	1,000	1,000	1,000	0
World Association of Animal Production				475	431	819	410	440	440	480

Fees										
Conference Expenses						1,500	1500	1,500	4500	
Conference call via University of Alberta			523							
Awards			8,784	9,140	9,346	9,346	9,140	9,140	9,140	9,140
Bank Charges			1,127	1,235	1,136	1,150	1,250	1,250	1,250	1,250
D&O Liability Insurance			730	729	729	729	729	1,000	1000	1000
Industry Canada Annual Fee			30	30	30	30	30	30	30	30
Website			751	2,301	5,346	1,000	1,000	1,000	2,000	2,000
Archive Storage			177	252	177	177	275	275	275	275
CJAS page Charges										
CJAS Member Subscriptions			51							
Farm Care Foundation Sponsorship						525	525	525	525	525
Carters for review of Consortium Agreement								2500	0	
Legal (Carters)			8,224							
Gifts					26					
CSAS-EAAp Speaker Exchange			1,422.15	1,439		1500	1500	1500	1500	1500
Animal Frontiers Magazine (travel for 2014)			984	1,855		100	100	1000	1000	1000
Total Expenses (\$)			44,617	32,201	35,199	33,570	34,289	38,760	43,900	
Net Income (loss) for period			-14,761	-2,682	-8,269	-2,070	-8,309	-12,780	-16,420	

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Membership Chair Report

The membership chair Greg Penner was not present at the meeting and did not send a report.

The Secretary (Eveline) provided some information on membership status. Presently, there are currently 206 registered members including

Membership category	May 2015
Professionals	154 (including 23 with joint CSAS-ASAS membership)*
Early Career	7
Retired	6
Students	38

Discussion:

Elsa complained that CSAS was not doing more to attract membership. The annual meeting is a venue for students to present their work and CSAS should encourage such students, however, the abstract of two of her students were rejected. Tim explained that two abstracts has issues, while one was blank, the other had no contact information. He contacted the students but there was no reply. Apparently there was a problem of miscommunication. Members are encouraged to submit two emails, a professional and a private email address, to make it possible for CSAS to contact them in case of retirement or change of position and/or email account.

There was a suggestion that we should also have our meetings jointly with ASAS in USA and for meeting to hold in Canada every three years. The concern is that Canadian dairy researchers may lose dairy component of the meeting if we joint always with ASAS. On the other hand, ASAS is hoping on Canada to provide dairy component during joint meetings.

Action Item: Eveline to brief the incoming Membership chair and also provide her with materials.

Vice President's Report

Filippo Miglior

Did some work on the website and posted some notices.

Discussion

The past president is responsible for updating the Bylaws. Incoming executive members are encouraged to read the hand book while outgoing executive members should mentor them. It was suggested that the new duties of the vice president should include chairing the fund raising committee.

A motion to change VP's duties as follows: VP to be in charge of and chair the fund raising committee of the society was moved by Trevor, second by Filippo, all in favor. Motion passed.

Briefings from Dr Meghan Wulster-Radcliffe, CEO ASAS

Megan briefed members about registration issues. She explained that the membership management system has been set-up to accept funds in US dollars. Attempting to collect funds in Canadian dollars would require another account that may cost \$14000. The option of collecting membership dollars through paypal was discussed but this comes with significant extra labor. Meghan proposed to attend our AGM the next day to explain to members how the membership renewal process works. CSAS website needs to be revamped and Meghan promised to recommend a graphics designer who will work with us to get it up.

Action Items:

Eveline should send materials to customize CSAS mails to Justin and work with him to fix branding issues.

Future meetings:

- ❖ 2016: JAM 2016 (Salt Lake City, July 2016)
- ❖ 2017: CSAS/ASAS Joint Annual Meeting (Baltimore, July 2017)
- ❖ 2018 : WAAP/CSAS/ASAS Vancouver 2018

Action Items:

Eveline to update list of action items and send it to all members.

The meeting ended by 6.00 pm EST