

Minutes
Canadian Society of Animal Science
Mid-Year Executive Tele Meeting
Monday January 19th, 2015

Attendees: Trevor Alexander, Eveline Ibeagha-Awemu, Tim Reuter, Greg Penner, Filippo Miglior, Elsa Vasseur, Divakar Ambrose, Clayton Robins, Daniel Godbout, Kees Plaizier.

Agenda:

1. Call to order (Trevor Alexander)
2. Approval of Agenda (Trevor Alexander)
3. Approval of the Minutes of the CSAS Executive Special Conference Call held on September 25th, 2014 (Trevor Alexander)
4. Business arising from the Minutes (Trevor Alexander)
 - a. Ties between CSAS and AIC (Trevor Alexander)
 - b. CSAS Executive Assistant (Trevor Alexander)
 - c. CJAS and failed sale by AIC, the way forward, JAS Canada, etc (Trevor Alexander)
 - d. MOU CSAS/ASAS (Trevor Alexander)
5. President's message/report (Trevor Alexander)
6. Reports
 - a. CJAS Editor's report (Kees Plaizier)
 - b. Secretary-Treasurer's report (Eveline Ibeagha-Awemu)
 - c. Awards Chair's Report (Filippo Miglior)
 - d. Membership Chair's report (Greg Penner)
 - e. Vice-President's report/Webmaster (Filippo Miglior)
 - f. President Elect's report (Tim Reuter)
 - g. Past-President's report/Nominating Committee (John Baah)
 - h. Director at Large reports (Clayton Robbins)
7. *Other Business (Trevor Alexander and others)*
 - a. Situation of David Barrett
 - b. Responsibilities of executive committee members
 - c. Communication committee
 - d. Nominations for next year's vacant executive positions
 - e. Nominations for CSAS prizes
 - f. Future meetings:
 - ❖ 2016: JAM 2016 (Salt Lake City, July 2016)
 - ❖ 2017: CSAS/ASAS Joint Annual Meeting (Baltimore, July 2017)
 - ❖ 2018 : WAAP/CSAS/ASAS Vancouver 2018
8. *List of Action items (past/present - Eveline)*
9. *Adjournment*

1. Call to order:

The meeting was called to order by the president, Trevor Alexander at 9.05 am EST

2. Approval of the Agenda

No other items were added/amended to the agenda. Motion to accept agenda put forward by Trevor, seconded by Divakar, all in favor, motion passed.

3. Approval of the Minutes of the CSAS Executive Special Conference Call held on September 25th, 2014

No items were added nor subtracted from minutes. Motion to accept minutes was moved by Trevor, seconded by Greg, all in favor.

4. Business arising from the Minutes:

CJAS and failed sale by AIC, the way forward

Trevor gave an overview of the situation regarding attempted sale of CJAS by AIC. Briefly, a surprising email was received for AIC CEO, Serge Buy informing that CJAS was in the process of being sold to Canadian Science Publishers (CSP). CSAS reacted by asking whether AIC had the right to sell CJAS. Serge claims AIC alone owns the journal and could do with it what they wanted. His supporting arguments are that AIC publishes the journal and also bear full financial risks while CSAS role is that of volunteers. CSAS has never seen CJAS publishing financial records; however, we provide content and editorial management. In addition, CSP sent a document to affected societies (with three days' notice) asking them to sign the document waiving their rights to journals and also a commitment not to sue CSP in the future. All affected societies refused to sign the said document. Attempted sale as a result of this did not go through. Trevor and presidents of the Canadian Society of Soil Science and the Canadian Society of Plant Science sought legal advice on the issue of ownership of journals. Lawyer's opinion indicates that given available documentations, societies have no legal rights to journals. A journal committee (includes editor in chiefs of journals and AIC CEO) meeting held three weeks ago indicates that journals are doing well. The question is why AIC wants to sell journals. AIC CEO has no background in science and in particular agricultural science and as such does not understand the value of research. Rather, he has the background of a lobbyist and probably sees himself as a lobbyist for AIC. AIC is not doing well financially as a result of declining membership so selling the journals may be their understanding of improving on their financial stand. AIC has been advised that selling the journals will not help their financial situation but they insist on selling. AIC has already laid off some journal staff and discontinued contract with publisher. Kees enquired from Serge whether CSAS could put in an offer for the journal. Serge thinks that CSAS cannot afford to buy since CSP's offer was between \$300,000 and \$400,000. Serge indicated that in order to resume negotiations with CSP, societies would need to sign the document waiving their rights. Societies will not sign without knowing the full content of the deal. If societies do not own the journal, what rights are they required to relinquish? If CSP wants societies to sign a waiver document, it means they too are not convinced that AIC alone owns the journals. Something is not clear about all this and we need further information on ownership as well as full details of the negotiations before signing any documents. CSP promises to give \$10,000 in-kind contributions (in form of scholarships, editors' travel, etc.) to each

society if they were to acquire journals. They would not share profits with societies as they are a not-for-profit organization. Based on lawyer's opinion, CSAS has two options going forward:

(1) Stay with AIC and accept whatever happens to the journal or

(2) Start a new journal

The Europeans (British, French, German and Italian societies of animal science) had a similar situation with Elsevier publisher. Their solution was to abandon Livestock Production Science and start a new journal, Animal. They were a larger group as compared to CSAS.

Deciding to stick with the present status quo is not a healthy option for the society. A journal is one of the ways that societies impact their membership and science. It is also a source of revenue for societies. This is an opportunity to settle the issue of ownership of the journal as well as pursue an option that will be more profitable for the society.

To start a new journal we may consider the offer by ASAS to publish a quarterly supplement of JAS with Canadian content or start a new journal with a new name. It will take three years to get impact if we start a new journal. If we take the offer of ASAS, we get the impact factor of JAS but at the same time we lose the content of CJAS as well as a considerable part of the history of CSAS. The notion of a JAS supplement may not find acceptance with some members. More information is needed on the two options with regards to starting a new journal before a decision can be made.

Action point: Trevor to get details of the offer by ASAS to publish a quarterly supplement of JAS. Details should include cost involved as well as the pros and cons. Trevor to speak also with other publishers.

There is need to inform members as well as editors of the situation with CJAS before we table a vote at this year's AGM. There is however the concern that some editors may not want to continue and manuscript submission may decline. Caution should be exercised when sending out information about the issue.

Action point: Trevor to carefully give information to the membership about the situation of the journal and the options available for us.

Eveline asked for help with looking through archive communications between CSAS and AIC regarding CJAS. Mandated by the executive body, she had requested and received three office boxes full of CJAS related communications between CSAS and AIC. Trevor and all present supports that she hires a student for a few days to look at the documents.

Action point: Eveline to hire a student to look through archive communications for clues to ownership of CJAS.

Ties between CSAS and AIC

AIC wanted to increase cost of services and attempted to sell CJAS. CSAS had considered severing ties with AIC so the present behavior precipitated this move. As a result, CSAS contract of services with AIC was not renewed at its expiry on December 31, 2014. ASAS now handles CSAS membership renewals.

CSAS membership status with AIC

It was considered whether we discontinue our membership with AIC and stop payment of \$1000 dues. **A motion** to stop our membership with AIC was put forth by Trevor, seconded by Filippo and supported by all, motion passed.

New Executive Assistant

A new executive assistant, Anita Drabek has been hired to handle CSAS mails and other services within Canada as specified in her contract. Part of her duties is to man a CSAS booth at meetings as decided by executive. It was suggested that it would be of benefit if she mans booth at meetings held outside of Canada than within.

Trevor put forth **a motion** not to invite the executive assistant to this year’s meeting, seconded by Clayton, all in favor, motion passed.

MOU CSAS/ASAS

See president’s report

6 Reports:

**President’s message/report (Trevor Alexander)
Mid-Year Executive Meeting – January 19, 2015**

Partnerships with other societies (CSAS-ASAS; CSAS-CMSA):

- The Canadian Society of Animal Science (CSAS) and the American Society of Animal Science (ASAS) collaborate on successful partnerships that include: publication of Animal Frontiers, Joint Annual Meetings, and joint hosting the 2018 World Congress on Animal Production. Over the last six months, CSAS executives have continued a directive that was initiated in 2013/2014, to explore ways of enhancing the relationship between CSAS and ASAS. While no official MOU is in place, CSAS has taken steps to further partner with ASAS on certain aspects related to memberships and registration.

The CSAS Executive passed a motion in November to move all website and registration processes to ASAS. The CSAS will remain to have an independent webpage. This was done for the following reasons:

- i) improve the registration process for CSAS members, by using ASAS infrastructure.
- ii) the contract for these services through the Agricultural Institute of Canada (AIC) was expiring in December, 2014, and a renewed contract was going to see increased costs. A contract with ASAS for the same services was cost-effective.
- iii) having these services performed by ASAS allows for full integration of CSAS biannual (odd year) conferences in a single system. Conference registration, abstract submission, and abstract

reviews for CSAS conferences will now be done through ASAS infrastructure and will no longer need to be performed each time by individual conference committees. This was based on the successful partnership with ASAS at the CSAS 2013 conference in Banff.

As part of these changes, CSAS has also partnered with ASAS to offer a membership bundle at a reduced rate.

- The CSAS has also continued to partner with the Canadian Meat Science Association (CMSA). CSAS held a joint meeting with CMSA in 2013 and will again hold a joint meeting with CMSA, as well as the Canadian Meat Council (CMC), in Ottawa for 2015. In June of 2014, I participated in several conference calls with Luigi Faucitano (past CSAS president), Tim Reuter (CSAS conference Chair and President-Elect), Jorge Correa (CMC Technical Director), and Mary Ann Binnie (CMSA President Elect). Through these meetings, we formulated an MOU for holding a joint meeting between the three societies.

- I am happy to announce CSAS and the Manitoba 4-H Council have initiated a new partnership. The 4-H club will appoint an individual as an acting CSAS Ambassador for the University of Manitoba Faculty of Agriculture and Food Sciences. As the official CSAS Ambassador, this person will act as a link between students and the Society. Responsibilities will include: promoting CSAS opportunities to students (awards and programs); promoting the benefits of membership to the Society; encourage undergraduate students to consider graduate studies in the field of animal science; and displaying Society promotional materials at designated University events where applicable. I would like to thank Clayton Robins for initiating the process.

The Canadian Journal of Animal Science (CJAS)

In September of 2014, Editor in Chief, Kees Plaizier, and I received an email from the CEO of AIC (Serge Guy) indicating that AIC would be selling the CJAS to Canadian Science Publishing. Along with CJAS, AIC also intended to sell the Canadian Journal of Soil Science and the Canadian Journal of Plant Science. CSAS was caught off-guard as the society was not included in any discussions regarding the sale. Since that time, Presidents and executive members of the affected Canadian Societies (CSAS, Canadian Society of Agronomy, Canadian Society for Horticultural Science, Canadian Weed Science Society and Canadian Society of Soil Science) have had numerous calls concerning the sale of their respective journals. The societies have taken a common approach and stood united in dealing with the sale of the journals. CSAS executives are continuing to explore options regarding sale of CJAS that is in the best interest of the members.

Animal Frontiers:

On December 5, 2013, the semi-annual meeting for Animal Frontiers took place in Montreal, Canada. Board members representing CSAS include Tim Reuter (President Elect), Kees Plaizier

(Editor in Chief; attended in person for CSAS), and Trevor Alexander (President). Christian Girard took over as Board Chair. For the first time, Animal Frontiers will break even (2014 budget; 2012/2013 budget listed below). However, as a member of Animal Frontiers, CSAS is required to contribute an annual amount of \$10,000. CSAS executives need to develop an official plan for generating these funds, as currently, CSAS has no formal process.

	AF 2013	AF 2012
Financial Position:		
Current Assets	\$ 19,346	16,405
Property, plant and equipment, net	534	747
Other Assets		
	<hr/>	
Total Assets	<u>19,880</u>	<u>17,152</u>
	<hr/>	
Current Liabilities	67,048	63,108
Net Assets	<u>(47,167)</u>	<u>(45,956)</u>
	<hr/>	
Total Liabilities and Net Assets	<u>19,880</u>	<u>17,152</u>
	<hr/>	
Activities:		
Support and Revenue	<u>64,245</u>	<u>65,045</u>
	<hr/>	
Increase (decrease) in Net Assets	<u>\$ (1,211)</u>	<u>(23,491)</u>

Respectively submitted,
Trevor Alexander, President.

Discussion:

We have a \$10,000 contribution to support Animal frontiers (AF) for this year. Is this something that we can support? There is need to find out whether Canadians do read AF or not. An upcoming issue is being headed by Canadian editor Dr. Christiane Girard. AF show cases CSAS so there is need to stay on as partners. We get 300 copies mailed to CSAS members. How do we come up with the \$10000 that is due soon? We could get companies to support while we promise them advertisement of their companies in the Journal. We need a formal proposal to pursue this option. Clayton is willing to put forward some proposals. Eveline gave information that letters were written last year and sent to companies asking for sponsorship of Animal Frontiers.

Action point: Trevor to Talk to John (past president) and get further information on the previous action of securing support from companies.

Motion to accept President's report was put forth by Filippo, seconded by Greg, all in Favor, motion passed.

Canadian Journal of Animal Science – 2014, Volume 94
Editors Report to CSAS mid-year meeting
Conference call, January 19 2015

Editorial Board

Volume 94 (2014) was produced by an Editorial Board of 21 Associate Editors (AE) and one Editor in Chief (EIC). Seven AE completed their mandate in December 2014. They were Drs. C. Ernst, F. Miglior, E. Beltranena, M. Juarez, C. Robert, J. Casellas, and L. Saucier. Drs. Miglior and Saucier were appointed to another 3-year mandate starting January 2015. Three AE, i.e. Drs. M. Oba, L. Gonzalez, and D. Korver, resigned. Seven new AE started their mandates in January 2015. They are E. Karie (Canada), K. Schwean-Lardner (Canada), W. K. Kim, (USA), G. Talbot (Canada), C. Price (Canada), G. Penner (Canada), and Y. Montanholi (Canada). Volume 95 (2015) will, therefore, be produced by an Editorial Board consisting of 209 AE. Three statistical consultants, R. Cue, S. Méthot and Z. Wang agreed assist Associate Editors. Drs. F. Miglior, and J. Squires were on the Scientific Journals Committee (SJC) in 2014. Great thanks to all these people for their wonderful contribution to the Journal.

Journal Statistics

Table 1 indicates that the number of submitted manuscripts in 2014 (189) decreased by 22% as compared to 2013 (204). However, this number is still higher than that in 2012 (166), 2011 (136), and 2010 (138). The review of 49 manuscripts submitted in 2014 is still in progress. Hence, further statistics in this report will be given for 2013.

In 2013 87, 11, 0 and 2% of submitted manuscripts were full papers, short communications, symposium papers and reviews, respectively (table 2). The rejection rate (including withdrawn manuscripts) was 66.6%. For Canadian manuscripts this rate was 24%. These percentages are similar to those in previous years. Approximately 75% of the submitted manuscripts are from foreign countries (Table 3), which is similar to 2012. The average number of papers assigned to an associate editor is 6.6, ranging from 2 to 12 (Table 4). A total of 65 manuscripts were not assigned to AE by the EIC and rejected or withdrawn. The times to first contact with authors were 64 and 25 days for accepted and rejected manuscripts, respectively (Table 5). These averages were close to the time stated in the MOUs (64 days). All of these figures are similar to those of previous years. Table 5 shows that as in previous years, the greatest number of published manuscripts was in the area of Nutrition Ruminant (14) closely followed by Non-ruminant Nutrition (9) and Welfare, Behaviour and Management (9). Surprisingly, only 2 manuscripts were submitted in the area of Welfare, Behaviour and Management in 2014. Of the 51 Canadian manuscripts submitted in 2013, 18 were from AAFC and 32 were from university authors. The number of manuscripts submitted by AAFC authors has continued to decrease during recent years.

Agricultural Institute of Canada (AIC) and AIC Scientific Journal Committee (SJC) meetings and SJC follow-ups

On 16 September 2014, the EICs of the Canadian Journal of Soil Science, the Canadian Journal of Plant Science, and the Canadian Journal of Animal Science, as well as the presidents of the scientific societies that support these journals were informed by the CEO of AIC that AIC was planning to sell these journals to Canadian Science Publishing (CSP), formerly known as NRC Press, on November 1, 2014. This information caused a debate on the ownership of the journals, and the relationships of the scientific societies with the journals and with AIC. A conference call was also held among CSP staff, the EIC of the journals, and the presidents of the scientific societies. As a result of this conference call, CSP send a letter to these presidents requesting that they sign a document indicting that they “release, transfer and assign any and all rights whatsoever that the Society may have in respect of the journal to Canadian Science Publishing (CSP)”. The presidents were given less than a week to sign this document. These presidents agreed unanimously that this time was too short in view of the by-laws of the societies and did not sign these documents. Subsequently, CSP informed AIC, the EIC and the societies that the sale would not go through. Since that time, AIC has continued their work related to the scientific journals as before.

The SJC of AIC held its annual meeting on January 13, 2015 in Ottawa. All three scientific journals appear to be doing well. Submissions to all three journals are either up or similar compared to those of previous years. Generally enough persons volunteer as editors and associate editors. A common problem is that it is increasingly difficult to find reviewers. Statistics for all three journals show that the majority of manuscripts are submitted by authors outside of Canada, and the rejection rate of these manuscripts is much greater than that of manuscripts submitted by Canadian authors. Discussions were held on the scope of the journals, and to what extend manuscripts from outside of Canada should be published. There is some disagreement on that among the journals. The current position of CJAS is that manuscripts on “livestock” science in temperate regions or manuscripts that describe materials and methods of interest for Canadian animal scientists can be published.

The impact factors of all three journals have increased during recent years. However, it is evident that Canadian agricultural scientists frequently choose to publish in higher impact non-Canadian journals. The advantages of publishing in the CJPS, CJSS, and CJAS, including statistics on the review process, open access after 12 month, and increasing inclusions in databases, including Google Scholar, must, therefore, be promoted more than it has been in the past.

Although AIC has continued working on the journals, they are still planning to sell them. The scientific societies must plan for this. This needs to include the identification of what the scientific societies and editorial boards expect from a publisher, including control of scientific

content and the editorial board, financial matters, and promotion. Members of the CSAS executive have already held informal discussions with publishers other than CSP. If CSAS were to move to another publisher, then the name of the journal will have to change, as CSAS at present does not have the sole rights and ownership of CJAS and its archives.

Animal Frontiers

Animal Frontiers is a magazine (<http://www.animalfrontiers.org/>) published jointly by the American Society of Animal Science (ASAS), Canadian Society of Animal Science (CSAS), American Meat Science Association (AMSA), and European Federation of Animal Science (EAAP). CSAS was in charge of the issue to be published in April 2014 entitled “Milk and Human Health”. Preparation of the 2015 April issue is nearing completion. The topic of this issue will be “New protein sources for human and animal nutrition”. The April 2016 issue will also be led by CSAS. Its focus will be on “Microbiome related to animal health, production, food safety or climate change”.

This year, Animal Frontiers will break even for the first time. Revenue is generated by subscriptions, advertising or sponsorships. When the magazine was established it was decided that each participating society should bring in a net income of \$10,000/year. That income could be in the form of advertising or sponsorship brought in by each society. The magazine is currently administered by the American Society of Animal Science (ASAS).

The magazine’s AGM meeting was held in Montreal on December 5th, 2014. Christiane Girard and Kees Plaizier, and Trevor Alexander attended on behalf of CSAS. At this meeting, Trevor Alexander, Kees Plaizier and Tim Reuter from CSAS officially joined the magazine’s management committee. Christiane Girard of CSAS remained in the magazine’s editorial committee and is in charge of the CSAS supported issue in April 2015.

Respectfully submitted,

Kees Plaizier
Editor in Chief CJAS

Discussion:

Kees advocated that we should rethink statistical packages recommended in authors’ guidelines as more and more authors are inclined to using simple statistical packages like SPSS. During meeting of editors, it was discussed whether manuscripts from the tropics should be considered for publication, as well as manuscripts on non-conventional farm animals (e.g. camel, donkey, insect, etc). It appears ASAS has indicated that they won’t be accepting in vitro papers without an animal component. Eveline is of the opinion that manuscripts from tropical regions be accepted as Canada is beginning to fund research on the effect of climate change on

agricultural production, and tropical content may be of value. Furthermore, it will portray the diverse and international nature of CJAS.

The Impact factor or CJAS is going up, currently at 0.97 as compared to 0.66 in 2009. CJAS is listed in several search engines except PubMed. PubMed claims content of CJAS is local and not of international interest. An earlier opportunity to be listed in PubMed was missed as the then EIC did not see the advantage.

Motion to accept Editor's In Chief report was proposed by Trevor, seconded by Divakar, all in favor, motion passed.

Table 1. 2014 Submissions by Type and Outcome to Date

TYPE	No.	%	ACCEPTED	REJECTED	WITHDRAWN	PENDING
Paper	168	89				
Short Communication	15	8				
Symposium	0	0				
Review	6	3				
TOTAL	189	100	42	111	17	34

189 Total.

Table 2. 2013 Submissions by Type and Outcome

TYPE	# Submitted	%	ACCEPTED	REJECTED	WITHDRAWN	PENDING
Paper	177	87	52	108	17	1
Short Communication	22	11	10	9	2	0
Symposium	0	0	0	0	0	0
Review	5	2	5	0	0	0
TOTAL	204	100	67	117	19	1

204 Total (205 less 1 duplicate)

*One manuscript submitted as SC but accepted as P

Table 3. 2013 Submissions by Country and Type (by final outcome)

Country	Total	Accept	Reject	In progress	WD
Algeria	4		1		3
Argentina	1	1			
Australia	1		1		
Bangladesh	1		1		
Belgium	1		1		
Brazil	5	4			1
Canada	51 (25%)	35	11		5
Chile	1		1		
China	68	12	48	1	7
Croatia	1	1			
Denmark	1	1			

France	1		1		
India	1				1
Indonesia	2		2		
Iran	8	1	6		1
Iraq	2		2		
Italy	2	1	1		
Korea	14		14		
Lebanon	1	1			
Mexico	4		4		
Netherlands	1	1			
Oman	1		1		
Pakistan	2		2		
Poland	5	2	2		1
Portugal	1	1			
Spain	1		1		
Switzerland	1		1		
Tunisia	1		1		
Turkey	8		8		
United Kingdom	1	1			
United States	11	5	6		
Uruguay	1		1		
TOTAL	204	67	117	1	19

Table 4. 2013 Number of Manuscripts Assigned

AE	Assigned	Accepted	Rejected	WD	In Progress
1	10	7	3	0	0
2	8	5	3	0	0
3	3	2	1	0	0
4	2	1	0	0	1
5	9	5	4	0	0
6	3	2	1	0	0
7	3	0	3	0	0
8	6	4	1	1	0
9	9	6	3	0	0
10	10	3	6	1	0
11	9	4	5	0	0
12	5	1	3	1	0
13	12	4	7	1	0
14	5	1	3	1	0
15	8	5	3	0	0
16	6	0	6	0	0
17	10	5	5	0	0
18	6	3	2	1	0
19	2	2	0	0	0
20	11	7	4	0	0
21	2	0	2	0	0

Total	139	67	65	6	1
EIC	65		52	13	
Grand Total	204	67	117	19	1

Table 5. 2013 Submissions – Average Time to Author and Final Decision

Associate Editor	Average Time – Accepted		Average Time – Rejected	
	1 st contact with Author	Final Decision	1 st contact with Author	Final Decision
1	93	207	73	73
2	61	152	15	15
3	117	171	53	53
4	-	-	-	-
5	49	104	44	61
6	-	-	60	60
7	-	-	27	138
8	62	114	57	57
9	53	110	14	14
10	62	168	39	53
11	44	96	30	30
12	38	137	27	27
13	34	57	38	48
14	61	75	20	20
15	42	82	78	78
16	-	-	32	32
17	82	138	48	48
18	68	190	51	51
19	59	83	-	-
20	71	97	53	53
21	-	-	77	77
EIC			4	4
Weighted Average	64	135	25	29

Table 6. 2013 Manuscripts published by section

Section	Total
Breeding and Genetics	7
Cellular and Molecular Biology	0
Growth and Development	2
Meat Science	5
Modelling Animal Systems	0
Physiology and Endocrinology	5

Reviews	3
Ruminant Nutrition	14
Nonruminant Nutrition	9
Welfare, Behaviour and Management	9
Other	4
Memoriam	0
Awards	0
Abstracts	1
Total	59

Table 6. 2013 Submissions - Origin within Canada

<i>ORIGIN</i>	<i>TOTAL</i>
FEDERAL/PROVINCIAL GOV	
AAFC – Brandon MB	2
AAFC - Guelph Food Research Program	1
AAFC – Lacombe AB	7
AAFC – Lethbridge AB	3
AAFC – Sherbrooke QC	3
Alberta Agriculture and Food – Edmonton AB	1
Alberta Agriculture and Food – Lethbridge	1
TOTAL	18
OTHER	
Valacta, Ste-Anne-de-Bellevue QC	1
TOTAL	1
UNIVERSITIES	
Alberta	3
British Columbia	2
Dalhousie	3
Guelph	8
Laval	2
Manitoba	3
McGill	1
Saskatchewan	8
Thompson Rivers University BC	2
TOTAL	32
<i>GRAND TOTAL</i>	51

Secretary/Treasurer's Report

CSAS Executive Mid-Year Tele Meeting Various locations in Canada January 19th, 2015

CSAS Financial Health

CSAS Income Revenue

- There has been a general decline in CSAS revenue (membership fees and funding) in the past couple of years.
- There has been a general trend to withdraw saved/invested funds to pay for expenses
- If this trend is not reversed, CSAS will be out of funds in a couple of years
- To ensure survival of CSAS, this trend needs to be reversed.
- What can be done to reverse this trend?-

CSAS financial report for 2014 (unaudited)

- Total Assets decreased from \$174,836 in 2013 to **\$ 146,788.35** in 2014 (Appendix A)
- Liabilities and Equity decreased from \$176,559 in 2013 to **\$146,706** in 2014 (Appendix A)
- Total Revenue decreased from \$ 30,448 in 2013 to **\$ 29,856** in 2014 (Appendix B)
- Total Expenses increased from \$ 32,201 in 2013 to **\$ 44,617** in 2014 (Appendix B)
- Net Income reported was a loss of **\$ 14,761** and was higher than the loss of **\$ 2,682** reported in 2013 (Appendix B)

CSAS Assets_(Appendix A, C)

These include:

- The Toole Sackville Conference Reserve (Savings and RateRiser GIC). This reserve decreased from \$103,418 in 2013 to in \$93,858.33 in 2014. During the year, money was withdrawn from the conference reserve savings to pay bills. The Conference reserve RateRiser GIC increased due to accrued interest.
- The General Symposia Account (Savings and RateRiser GIC). This account increased from \$53,124 in 2013 to \$53,362.43 in 2014. This difference is due to accrued interest.
- The General Chequing Account, which was at \$13,805 in 2013 closed the year 2014 at a deficit of \$1,091.32.
- The PayPal account, which was \$5,849 at the end of 2013 was \$224.91 at the end of 2014.

Revenues_(Appendix B)

- ❖ The increase in membership fees reported for 2014 as compared to 2013 is mainly due to the increase in membership dues in 2014.

Expenses_(Appendix B)

- ❖ The increase in expenses reported for 2014 is mainly due to legal fees incurred during the revision of the certificate of Continuance.

Audit of 2014 finances:

The people that volunteered/appointed to audit CSAS finances for 2014 will be contacted this January. They are- Kate Shoveller (volunteered) and Kim Stanford (was volunteered by other members), with Karen Beauchemin as backup for Kim

New Bank Accounts for CSAS:

In the past, AIC opened and operated CSAS bank accounts. With recent developments (CSAS severed ties with AIC), new bank accounts for CSAS have been opened. We maintained the Bank of Montreal as the official bank of CSAS. All funds in old accounts are in the process of being transferred to the new accounts. However, the GIC accounts reinvested in May 14th, 2013 can only be moved to new accounts at maturity (May 2015).

Moneris account:

In the past, CSAS operated a Moneris account which enabled processing of credit card payments.

This account has been closed since ASAS now process our membership payments. Closure was effective January, 2015.

Credit card for the society:

There is need for the Society to own a credit card to facilitate travel and hotel reservations on behalf of the Society. If members of the executive committee sanction this idea, I will go ahead and obtain one.

CSAS and AIC:

The MOU between CSAS and AIC was not renewed at its expiry on December 31st, 2014. CSAS had considered this move for a while and recent events (attempt to raise cost of services, sell CJAS, etc.) precipitated it.

CSAS Executive Assistant:

An executive assistant (Anita Drabyk) has been hired to support in the provision of some services offered previously by AIC The cost of hiring is initially \$4,500 per year to be re-negotiated as specified in MOU (attached).

CSAS and ASAS (See Presidents Report)

CSAS Booth at Annual Meetings:

Part responsibility of the executive assistant is to man a CSAS both at annual meetings or such meetings as the society decides. This will be done in collaboration with membership chair and communication committee.

Communication Committee:

A functional communication committee is very important as it will increase visibility and impact of CSAS both nationally and internationally by telling our stories and influencing policy and funding. Members of committee (President Elect, Secretary and students from each animal science department in the country)

I would like to thank Carrie Whipple of AIC for her professionalism and support.

Respectfully submitted,

Eveline Ibeagha-Awemu
Secretary/treasurer, CSAS

January 19th, 2015

Discussion:

A CSAS credit card is a good idea.

Trevor proposed motion to obtain a credit card for the society, seconded by Tim, all except Divakar in favor, motion carried.

There is need to make CSAS financial projections for the year and beyond. Information will be required by ASAS when planning for next year's joint annual meeting. CSAS finances are dwindling so there is need to cut down on expenses. One way to reduce cost would be to send electronic copies of Animal Frontiers magazine to members instead of hard copies by mail. Cost of postage would be saved.

Action Item: Eveline to obtain credit card for the society. Eveline to make budgetary projections of the society.

Motion to accept S/T's reported moved by Trevor, seconded by Greg, all in favor, motion past.

Appendix A:

Canadian Society of Animal Science				
Balance Sheet				
as at December 31, 2013				
(unaudited)				Difference
Assets	2014	2013	2012	(2014/2013) (2013/2012)
General Account				
Society Bank (Chequing account)	\$ -1,091.32	\$ 13,805	\$ 6,251	
PayPal	\$ 224.91	\$ 5,849	\$ 1,538	
Symposia savings (BPRS)	\$ 8,776.87	\$ 8,768	\$ 17,187	
Symposia Cashable RateRiser GIC	\$ 44,585.56	\$ 44,356	\$ 43,858	
Accrued Receivable (2012 JAM Phoenix meeting)			\$ 3,251	
Prepaid Expense	<u>\$ 434</u>	<u>\$ 364</u>	<u>\$ 1,924</u>	

Total	\$ 52,930.02	\$ 73,142	\$ 74,009	
Toole Sackville Conference Reserve				
Conference reserve savings (BPRS)	\$ 26,662.95	\$ 36,568	\$ 36,335	
Conference reserve RateRiser GIC	<u>\$ 67,195.38</u>	<u>\$ 66,850</u>	<u>\$ 64,492</u>	
Total	\$ 93,858.33	\$ 103,418	\$ 100,827	
TOTAL ASSETS	<u>\$ 146,788.35</u>	<u>\$ 176,560</u>	<u>\$ 174,836</u>	(\$-29,771.65) (\$ 1,724)
Liabilities and Equity				
General Account				
Accounts Payable			\$ 7,078	
2013 Conference		\$ 3,000		
CJAS due to AIC	\$ 58			
2014 CJAS Subscriptions collected		\$ 735	\$ 639	
2015, 2014, 2013 CSAS Membership Fees	\$ 457	\$ 8,275	\$ 6,472	
2014 Award Sponsor		\$ 360		
AIC 4th quarter services		\$ 3,633	-	
2015 Animal Frontiers Magazine	\$ 24			
Total Liabilities	\$ 539	\$ 16,002	\$ 14,188	
Equity				
General Account				
Balance Beginning of the Year	\$ 38,725	\$ 41,478	\$ 50,832	
Current Year	<u>\$ (14,760)</u>	<u>\$ (2,682)</u>	<u>\$ (9,354)</u>	
Balance Society at December 31	\$23,965	\$ 38,796	\$ 41,478	
Toole Sackville Conference Reserve				
Balance Beginning of the Year	\$ 121,761	\$ 119,169	\$ 118,157	
Current Year	<u>\$ 441</u>	<u>2,592</u>	<u>1,012</u>	
Balance at December 31	\$ 122,202	\$ 121,761	\$ 119,169	
Total Liabilities and Equity	<u>\$ 146,706</u>	<u>\$ 176,559</u>	<u>\$ 174,835</u>	
				(29,853) (\$ 1,724)

Notes:

Symposia savings (BPRS): 0.25%

Symposia Cashable RateRiser GIC: Year 1 - 1.25%

Conference reserve savings (BPRS): 0.25%

Conference reserve Cashable RateRiser GIC: Year 1 - 1.25%

The prepaid expense is \$303.25 D&O insurance and \$47.80 two years domain name

Appendix B:

Canadian Society of Animal Science						Diff
Statement of Income and Expenses						betn
January 1 to December 31st						2014 &
(Unaudited 2014)						2013
Revenue (\$)	2014	2013	2012	2011	2010	
Membership fees	20,540	18,217	20,274	21,640	20,333	2,323
Interest	238	579	516	468	388	(341)
Bank Exchange on US funds	4			-15	-4	4
Animal Frontiers Magazine			600			
2012 JAM (net)		2,364		9,235		
2914, 2013 Conference (net)	3,409	3,408				1
T/Golf shirt sales			20	160		
Award Funding	5,665	5,880	5,520	8,560	5,419	(215)
Total Revenue (\$)	29,856	30,448	26,930	40,048	26,136	
Expenses (\$)						
Office Services	14,085	13,803	13,401	13,011	12,517	282
Postage	280	928	1,367	679	858	(648)
Printing	2,708					2708
Printing Election Ballots/Membership Brochures			74	132		
Travel and Meeting Expenses	3,265.85	58	1,222	1,869	2,160	3207.85
AIC Membership fees	1,000	1,000	1,000	1,000	1,000	-
World Association of Animal Production Fees	475	431	819		407	44
Conference Expenses					3,646	
Conference call via University of Alberta	523					523
Awards	8,784	9,140	9,346	8,210	9,561	(356)
Bank Charges	1,127	1,235	1,136	1,143	1,179	(108)
D&O Liability Insurance	730	729	729	729	845	1
Industry Canada Annual Fee	30	30	30	30	30	-
Website	751	2,301	5,346	3,835	2,215	(1,550)
Archive Storage	177	252	177	177	177	(75)
CJAS page Charges				735		
CJAS Member Subscriptions	51					51
Farm Care Foundation Sponsorship			525	525		-
Carters for review of Consortium Agreement				1,022		-
Legal (Carters)	8,224					8,224
Gifts			26			-
CSAS-EAAp Speaker Exchange	1,422.15	1,439				(16.85)

Animal Frontiers Magazine (travel for 2014)	984	1,855		11,810		(871)
Total Expenses (\$)	44,617	32,201	35,199	44,907	34,595	12,416
Net Income (loss) for period	(14,761)	(2,682)	(8,269)	4,859	8,460	17,443

Notes:

Bank Charges - Credit Card merchant fees and other bank charges.

Difference between Year 2014 and 2013- values in brackets indicate excess amounts for year 2013 as compared to Year 2014; all other values indicate excess amounts spent in Year 2014 as compared to Year 2013

Revenue: Award Funding

Sponsor	Award Amounts (\$)		
	2014	2013	2012
Alltech	1,075	1,075	1,075
Canadian Cattlemen's Association	360		360
Canadian Pork Council	360	360	360
Chicken Farmers of Canada	360	360	
Dairy Farmers of Canada	360	360	
Alanco Animal Health/Eli Lilly Canada Inc.	1,075	1,075	1,075
Novus International			
Nutreco Canada Inc	1,000	1,075	1,075
Pfizer Canada		1,575	1,575
Shurgain			
Masterfeeds	1,075		
Total	5,665	5,880	5,520

Expenses: Awards Expense

CSAS 2014 Awards	Amount (\$)
Dr. Karen Beauchemin	1,000
Dr. Helene Lapierre	1,000
Dr. Flavio Schenkel	1,000
Dr. Emma McGeough	1,000

CSAS 2014 Student Travel Awards

Gwendolyn Donohoe, University of Manitoba	500
Hector Delgado, McGill University	500
Samantha Turner, Dalhousie University	500
Jane Stojkov, University of British Columbia	500
Faustin Joy, University of Saskatchewan	500
Lee-Anne Huber, University of Guelph	500

LÊ THANH Bích Vân, Laval University	500
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CSAS 2014 graduate student oral competition winners

A. H. Laarman, University of Guelph	250
F. Li, University of Alberta	150
R. Salehi, University of Alberta	100

CSAS 2014 graduate student poster competition winners

F. Joy, University of Saskatchewan	250
S. B. Turner, Dalhousie University	150
W. D. Mansilla, University of Guelph	100

CSAS 2014 Undergraduate Achievement Award

Karen Scott, University of Saskatchewan	100
Total	8,600

Appendix C:

Canadian Society of Animal Science Toole Sackville Conference Reserve Statement of Income and Expenses January 1 to December 31st (unaudited)

	<u>2014</u>	<u>2013</u>	<u>2012</u>
Revenue			
Interest	\$ 441	\$ 2,592	\$ 1,012
CSAS Conference surplus	\$ -	\$ -	\$ -
Total Revenue		\$ 2,592	\$ 1,012
Expenses			
Bank Charges	\$ -	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -
Net Income (loss) for period	<u>\$ 441</u>	<u>\$ 2,592</u>	<u>\$ 1,012</u>

CSAS current Assets and Interest for 2014:

Account Name	Balance at 01-01-14	less 2013 Accrued Interest	add 2014 Earned Interest	add 2014 accrued Interest	add/less 2014 transfer of funds	Balance at 12-31-14	
1010 & 1020							
Chequing account	\$ 13,805.10	\$ -	\$ -			-\$ 1,091.32	
PayPal account	\$ 5,848.68					\$ 224.91	
Conference Reserve savings	\$ 36,567.96	\$ -	\$ 94.99		-\$10,000.00	\$ 26,662.95	
Conference Reserve GIC	\$ 66,849.79	\$ 483.98	\$ 829.57			\$ 67,195.38	re-invested May 2014 @1.45%
TOTAL	\$ 103,417.75	\$ 483.98	\$ 924.56	\$ -		\$ 93,858.33	
Symposia savings	\$ 8,768.10		8.77			\$ 8,776.87	
Symposia RateRiser GIC	\$ 44,356.21	\$ 321.09	\$ 550.44			\$ 44,585.56	re-invested May 2014 @ 1.45%
TOTAL	\$ 53,124.31	\$ 321.09	\$ 559.21	\$ -	\$ -	\$ 53,362.43	
TOTAL CASH	\$ 176,195.84					\$ 146,354.35	
ASSETS							

Notes:

GICs were invested in May, 2014. Accrued interest is an estimation of interest earned in that year.

Symposia Cashable RateRiser GIC: 1.45%

Conference reserve Cashable RateRiser GIC: 1.45%

Symposia savings (BPRS): 0.25%

Conference reserve savings (BPRS): 0.25%

Awards Chair's Report (Filippo Miglior) (No report)

David the Awards Chair has taken personal leave from work due to ill health. Filippo has agreed to support in his duties with help from Trevor. Trevor will send a report on awards to Filippo in a few days. No motion to consider as there was no report.

Membership Chair's report (Greg Penner)

Membership Chairs' Report

Gregory Penner

January 19, 2015 Mid-year Meeting

Membership Status

This year marked a shift in how membership has been purchased/renewed. The American Society of Animal Science (ASAS) is now handling registration for CSAS. While this change had led to some confusion initially (as there were 3 methods to register; CSAS, paper copy, and through ASAS), the process has been corrected leaving paper registration and online registration through ASAS.

This is the first year for bundled membership with ASAS. Regarding the ASAS bundle, we have had a total of 13 members choose this bundle. It does not appear that the bundling program has resulted in increased membership for CSAS, especially considering that all but 1 were previous CSAS members. However, the bundle does appear to be utilized and therefore may provide value for members.

We have a total of 18 new members (members that were not on the membership list last year), and 115 members have renewed (54% relative to the 2014 membership).

In general, the trend indicated over the past few years has continued resulting in reduced membership at all member types requiring an annual renewal (Table 1). This may be partially reflective of the time of year (annual renewal date has just passed).

Table 1. Membership numbers by member type. Membership numbers from 2012 to 2014 were based on those presented at the respective Annual General Meeting.

Membership type	Year			
	2015	2014	2013	2012
Full	111	161	185	246
Full with bundle	13	-	-	-
Early Career	3	5	-	-
Students	14	38	44	90
Retired	6	8	12	17
Fellow/life/merit	47	47	48	41
Total	194	259	289	394

As is common, Canadian memberships account for the greatest proportion of members (80.3%) and also represent the largest decline in membership. Membership from the USA has remained consistent relative to 2014 (Table 2).

Renewal of memberships and/or entrance of new members appear to be a significant problem in all provinces except for Saskatchewan and Prince Edward Island. However, it should be noted that there has been a significant decline in membership since 2012.

Table 2. Membership number by country of residence. Membership numbers from 2012 to 2014 were based on those presented at the respective Annual General Meeting.

Country	Year			
	2015	2014	2013	2012
Canada	118	228	257	345
USA	19	18	22	25
Argentina	1	1	-	-
Australia	-	-	1	1
Brazil	-	1	-	-
Botswana	2	--	-	-
China	2	1	1	2
Greece	1	1	1	-
Italy	-	1	1	1
Japan	-	1	1	2
Lebanon	-	1	-	-
New Zealand	1	4	3	3
Nigeria	1	-	1	1
Poland	-	1	1	2
Sweden	-	-	1	-
United Kingdom	2	1	2	2
Total	147	259	292	384

Table 3. Membership numbers by province. Membership numbers from 2012 to 2014 were based on those presented at the respective Annual General Meeting.

Province	Year			
	2015	2014	2013	2012
Alberta	37	65	75	87
British Columbia	2	11	16	22
Manitoba	2	19	16	24
New Brunswick	-	4	4	4
Nova Scotia	4	12	12	32
Ontario	23	44	50	73
Prince Edward Island	1	3	3	2
Quebec	28	44	46	51
Saskatchewan	21	26	35	50
Total	118	228	257	345

Membership Categories and Fee Structure

- CSAS Full Membership = \$110.00/yr
- CSAS/ASAS bundle = \$215.00/yr (reflects a cost savings of \$30/yr; CSAS full membership = \$110.00/yr, ASAS full membership = \$135/yr)
- Early Career = \$65.00/yr
- Retired = \$45.00/yr
- Student = \$15.00/yr

Membership Recruitment

Annual membership renewal represents a potential point for loss of members. Other societies (ASAS, ADSA) allow for multiple year memberships (up to 3 yr). This may be an effective strategy for CSAS to adopt. It is important to note that both the ASAS and ADSA do not provide a fee reduction with multiple year memberships and thus, this strategy would not negatively affect potential revenue.

Given the renewal date of 1 Jan 2015 and that only 54% of the eligible members have renewed, a reminder email will be sent to members that have not renewed. That said, membership information needs to be updated on the CSAS website to indicate membership bundling options.

Efforts to reverse the trend in membership have not been successful. To continue previous efforts, recruitment posters prepared by Dr. Ibeagha-Awemu will be circulated to the Canadian Universities, Agriculture and AgriFood Canada Research Centres, and other stakeholders (e.g. Colleges granting agriculture-related diplomas) willing to display such information.

In order to attract members, it is my belief that they must receive value from the membership. It may be useful to create a survey for existing CSAS members to determine motivation for renewal. Likewise, for members that choose not to renew, factors influencing their decision should be identified. Changes in the structure or journal supported may pose a challenge for evaluating membership value in the future.

Respectfully submitted,

Gregory Penner,

CSAS Western Director and Membership Chair

Discussion:

Greg will send to animal science departments promotional materials prepared by Eveline later in the month (January). There is need to show members what value they get for membership with CSAS. CJAS is part of that value. Furthermore, presenting to members news stories about trending issues of interest, promote members success, etc., will be of much value to the membership. It is not clear whether the CSAS/ASAS bundle membership will be of benefit to CSAS. ASAS is collecting membership fees in US dollars and we are concerned this may turn off some members. Megan is looking into this and will report back to us. It is necessary to explain to members that we are actually saving money even though fees are being collected in \$US.

Action points:

- Greg to send promotional materials prepared by Eveline to Animal Science Departments and Agricultural establishments.
- Greg to write to members that did not renew their membership status in the last three years encouraging them to renew.
- Greg to proactively recruit members to the society
- Greg to write an email to members explaining why fees are being collected in \$US and let them know that we are actually saving money by partnering with ASAS as compared with continuing relationship with AIC
- Greg to enquire from Luigi the status of bundle membership with EAAP.
- Greg to present EAAP/CSAS MOU at AGM for a vote.
- Eveline to give list of departmental contacts to Greg.

Motion to accept report proposed by Trevor, seconded by Filippo, all in favor, motion passed.

Vice-President’s report/Webmaster (Filippo Miglior)

Filippo did not present a report as he is not yet sure of what his duties are. Our website is still available and will be managed by a coordinator in ASAS team, Justin Bartlett.

No motion to consider as there was no report.

**President Elect’s Report
 CSAS Executive Mid-Year Tele Meeting
 Various locations in Canada
 January 19th, 2015**

- Thanks to team from the ASAS for the support setting up our conference website,
- During the term of office and as conference chair for our annual meeting, my ongoing major objective is to plan and organize the meeting in Ottawa May, 2015,
- In addition, I contributed as member of the management board for the journal Animal Frontiers.

Respectfully submitted,

Tim Reuter

Discussion:

Tim commended for the great work at organizing 2015 annual meeting. Abstract submission information is not yet out but Justin promised to do so this week. Our meeting is not being advertised together with CSMA because they are asking for more money than CSAS.

Motion to accept report moved by Trevor, seconded by Filippo, all in favor, motion passed.

Past-President’s report/Nominating Committee (John Baah)

John is attending a funeral in Ghana and won’t attend so no report and no motion to consider.

4-H Mid-year report to CSAS Executive
January 19th, 2015

There are three items of note that Manitoba 4-H Council are leading that have potential for positive impact to Canadian academia and CSAS

- 1) Provided training to U of M 4-H Leaders Club members, as well as to general student body in the U of Manitoba Ag faculty, in the area of journalistic writing. A group of students are committed to creating extension pieces based on current research at the U of M, beginning in early 2015. The Manitoba Cooperator has committed to publishing these articles, and are willing to support further training in addition to paying article authors who are published.
- 2) As of yet, no one in the U of M Club stepped forward to act as Ambassador for CSAS to the campus. The individual in the Animal Science program who was interested is currently overseas on international study at present and could not commit. This offer should be extended again next year.
- 3) Leadership Strategic Planning initiative – Manitoba 4-H Council was successful in securing grant funding under GF2 to lead a project that has brought together organizations and institutions from across Canada to discuss and design a collaborative approach to leadership succession in the Ag industry. A strategic planning session with committed stakeholders was held Jan 8th, with a priority action item to bring together all applicable leader development training programs into a common portal. This is also being led by Manitoba 4-H Council at present but the greater initiative will truly be an industry collaborative effort. The Canadian academia will benefit from stronger industry leadership in the future.

There are two items of note being led by the Canadian 4-H Council that have potential for positive impact to Canadian academia and CSAS

- 1) As part of the Program Logic Model, one of the four key pillars to the new 4-H program approach in Canada is ‘Science and Technology’; in keeping with the STEM (Science, Tech, Engineering, Math) approach in the US 4-H program. There is tremendous opportunity to incorporate more science into many of our current projects, as well as develop new projects and programs around the theme. One of these is a 4-H national science contest closing at the end of January, with the subject being “If you could invent something that would change the world of agriculture, what would it be?”

- 2) 4-H now has its own stream into the National Science Fair, so 4-H members can compete locally and gain the right to compete at the national level outside of the school system, starting in 2016.

Discussion:

Trevor commended Clayton for doing a great job with the 4-H club.
Motion to accept report proposed by Trevor, seconded by Divakar, all in favor, motion passed.

Other Business

Situation of David Barrett

David is sick and presently on sick leave and may not be able to fulfill his commitment with CSAS. Filippo has graciously agreed to conduct the duties of the award’s chair with support from Trevor.

Action item: Trevor to support Filippo with nominations for CSAS prizes

Responsibilities of executive committee members

Executive members should consult the handbook to inform themselves of their duties so that the President and Secretary should not be overloaded with work.

Action item: Trevor to send a copy of the handbook to all executive members.

Communication committee

Eveline suggested that the Eastern and Western Directors should be members of the communications committee in the first year. They are also required to work as judges during graduate student presentations. A motion to create a Communications Committee and have president elect, western and eastern directors as well as students as members to be presented for a vote at next AGM.

Action item: Eveline to prepare and present motion to create Communications Committee at next AGM. Eveline to make a list of duties for the Communications Committee.

CSAS archive materials

There is need for archive materials to be available electronically for easy access. Eveline indicated that producing electronic copies of archived documents is part duties of Executive Assistant.

Action item: Eveline to work with Executive Assistant to make archive materials available in PDF format.

Solicitation from NFACC

A solicitation for researcher expertise for an update to the Veal and Bison Codes of Practice was received from the National Farm Animal Care Council (NFACC)’s requesting CSAS to send qualified members to sit on the respective committees (**Appendix A**). Selected members will not only be representing CSAS but the general Animal Science body.

Action item: Eveline to select candidates as well as encourage them to register as CSAS members if they are not already members.

Nominations for next year's vacant executive positions

John is taking care of nominations for vacant executive positions

Nominations for CSAS prizes

Filippo to handle nominations for prizes with help from Trevor.

Future meetings:

- ❖ 2016: JAM 2016 (Salt Lake City, July 2016)
- ❖ 2017: CSAS/ASAS Joint Annual Meeting (Baltimore, July 2017)
- ❖ 2018 : WAAP/CSAS/ASAS Vancouver 2018

Action item: Trevor to contact ASAS and provide us with more information on CSAS/ASAS Joint Annual Meeting, Baltimore 2017.

List of Action items (past/present - Eveline)

Executive members were reminded about their current action items.

Action item: Eveline to send list of action items to members that were not present and ask them to report to the executive. Eveline to update list of action items and send to all.

9. Adjournment

The meeting adjourned at 2.51 PM EST

End

Appendix A:

From: "NFACC" <nfacc@xplornet.com>
 To: "trevor alexander" <trevor.alexander@agr.gc.ca>
 Cc: "Elsa Vasseur" <evasseur@uoguelph.ca>, "divakar ambrose" <divakar.ambrose@gov.ab.ca>, "Renee Bergeron" <rbergero@uoguelph.ca>, "Caroline Ramsay" <ramsayc@telus.net>
 Sent: Tuesday, December 16, 2014 4:17:33 PM
 Subject: Soliciting researcher expertise for an update to the veal and bison Codes of Practice

Soliciting researcher expertise for an update to the veal and bison Codes of Practice

Both the Canadian Veal Association and Canadian Bison Association have requested updates to their respective species Codes of Practice through the National Farm Animal Care Council's (NFACC) Code development process.

A critical component of that process is the establishment of a Scientific Committee made up of researchers that are familiar with, and actively engaged in, research for the species whose Code is being updated. The process by which researcher expertise is identified is available here , including the Terms of Reference (TOR) for the Scientific Committee. The TOR provides an overview of background information, purpose and goals, timeframe, accountability, communication, implementation framework, deliverables and budget. It should answer most questions. The Scientific Committee will be assisted in its work by a research writer. The full Code development process can be found here .

Following the Code development process, NFACC is requesting that the Canadian Society of Animal Science bring forward the names of 1 – 2 researchers with the necessary expertise and willing to sit on each Scientific Committee – veal and bison. Alternatively, if you are unable to confirm the participation of researchers, please feel free to send us the names and contact information of ideal candidates for each species and we can follow up to confirm their participation.

Participation on NFACC Scientific Committees provides a unique opportunity for animal welfare researchers to:

- Promote the practical application of animal welfare science through the Codes of Practice
- Impact/influence how Canada addresses farm animal welfare

An honorarium of \$2000 is paid to Scientific Committee members as a token of appreciation, but we recognize that the time commitment for researchers will likely be considerable. The actual time commitment can be quite variable and difficult to predict, but the process takes one year and focuses on 3-6 priority welfare issues for each species. A research writer is contracted to minimize the burden on the research experts.

Most of the work is conducted via email and teleconference or Go-To-Meeting. In person meetings are not anticipated for the Scientific Committees. However, Scientific Committees are requested to participate in the first Code Development Committee in person meeting to assist in finalizing priority welfare issues that will be addressed by their report. First meetings for both Codes are planned for February 2015 (specific dates to be determined). The Chair of the Scientific Committee for each species will have additional responsibilities as this person will sit on the Code Development Committee.

Thank you for your assistance in identifying the research expertise needed for this important endeavour. To assist as needed, I've copied your eastern/western directors, (Elsa is very familiar with the Code development process), NFACC's researcher representative and CSAS member – Renée Bergeron, and the Code secretary for the veal Code – Caroline Ramsay. In the past, I believe the selection process has been done via email amongst the CSAS Executive. Participants would not be representing CSAS per se; our process is set up to solicit a breadth of animal welfare expertise from Canadian professional scientific bodies.

If you have any questions don't hesitate to ask!

Best regards,
 Jackie

Jackie Wepruk, General Manager
 National Farm Animal Care Council (NFACC)
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