

Meeting materials
Canadian Society of Animal Science
Mid-Year Executive Tele Meeting
Thursday, February 25th, 2016

Attendees: Tim Reuter , Eveline Ibeagha-Awemu, Filippo Miglior, Michael Steele, Trevor Alexander, Elsa Vasseur, Divakar Ambrose, Ehsan Khafipour and Kees Plaizier.

Absent: Jérôme Lapointe, Clayton Robins, Randy Bagg

Agenda

1. Call to order (Tim Reuter)
2. Approval of agenda (Tim Reuter)
3. Approval of the Minutes of the CSAS Executive Tele-meeting held on Monday January 19th, 2015 (Tim Reuter)
4. Business arising from the Minutes (Tim Reuter, All)
5. President's message/report (Tim Reuter)
 - a. Ties between CSAS and AIC
 - b. Involvement of CSAS in AIC activities
 - c. CSAS Journal back issues
 - d. MOU CSAS/ASAS
 - e. MOU CSAS/CMSA
 - f. Dwindling Membership , the way forward
6. Reports
 - a. CJAS Editor's report (Kees Plaizier)
 - b. Secretary-Treasurer's report (Eveline Ibeagha-Awemu)
 - c. Awards Chair's Report (Divakar Ambrose)
 - d. Membership Chair's report (Elsa Vasseur)
 - e. President Elect's report/Conference coordinator (Filippo Miglior)
 - f. Vice-President's report/Webmaster (Michael Steele [Chair fund raising committee])
 - g. Past-President's report/Nominating Committee (Trevor Alexander)
 - h. Director at Large reports (Clayton Robbins, Randy Bagg)
 - i. Eastern Director's report (Jérôme Lapointe)
 - j. Western Director's report (Ehsan Khafipour)
7. Action items (Tim, all)
8. Other Business (Tim Reuter and All)
 - a. CSAS committees (communication, membership and fund raising) (Eveline)
 - b. Student Ambassadors
 - c. Future meetings:
 - ❖ 2016: JAM 2016 (Salt Lake City, July 2016)
 - ❖ 2017: CSAS/ASAS Joint Annual Meeting (Baltimore, July 2017)
 - ❖ 2018 : WAAP/CSAS/ASAS Vancouver 2018

9. Adjournment

1. Call to order:

The meeting was called to order by the President, Dr. Tim Reuter at 10.05 am EST.

2. Approval of the Agenda

Item number 3 on the agenda was corrected as follows: “Approval of the Minutes of the CSAS Executive Tele-meeting held on Monday January 19th, 2015 (Tim Reuter)”

A motion to accept the agenda was moved by Filippo, seconded by Divakar, all in favor.

3. Approval of the minutes of the CSAS Executive Tele-Meeting held on Monday January 19th, 2015

A motion to approve the minutes of the CSAS Executive Tele-Meeting held on Monday January 19th, 2015 was moved by Tim, seconded by Kees, all in favor.

4. Business arising from the minutes:

Ties with AIC:

CSAS membership with AIC was renewed in 2015 in order to benefit from low rate group officer liability insurance. If we can get a liability insurance without going through AIC, we do not need to continue membership with them. Other societies have not renewed their membership with AIC.

Action point: Kees to send information about liability insurance to Eveline.

Action point: Eveline to follow-up on information provided by Kees to get liability insurance for the association

A motion to discontinue membership with AIC was moved by Kees, support by Eveline, all in favor. This motion was moved on the 18th of April, 2016 through Executive Board email discussions.

CJAS back issues:

Back issues of CJAS not collected by Canadian Science Publishers (CSP) can be made available through CSAS website. Back issues are hard copies and need to be scanned. CSP could help with scanning of the documents (they have the facilities) or scanning can be done by a student (very tedious).

Action point: Kees should trace where back issues are (with AIC or CSP), determine volumes that are available, get a quote on scanning them (CSP or student) and report back to the executive committee

CSAS/ASAS relationship:

The existence of CSAS as an independent entity for much longer is looking grim. Closer ties with ASAS or other Canadian associations (e.g. Canadian society of Microbiology) may be considered. Joining with the Americans would mean that CSAS becomes the Canadian Section of ASAS. This kind of association will not ensure our identity. Closer ties with a Canadian Society has not worked well either e.g. CMSA. We will continue to have joint meetings with ASAS but we don't have to join with them. A suggestion that we meet in alternate years with ASAS, ADSA and Poultry Science Association was put forth. This will attract the interest of many CSAS members engaged in poultry research. A relationship with three organizations may be tough. Instead we should explore the relationship with ASAS further before thinking of other fusions. The best option now is the joint meetings with ASAS. Furthermore, we could alternate the content of our symposiums to benefit the membership.

It is time we re-discuss our MOU with ASAS. We should table a proposal to the members on the pros and cons of the relationship with ASAS. Hopefully a clear way forward with our relationship with ASAS may result.

Action point: Subcommittee to evaluate the pros and cons of our MOU with ASAS. Come-up with a questionnaire for distribution to the membership. Analyse results of questionnaire and table a report. Subcommittee: Tim (Lead), Trevor, Michael, Elsa

CSAS Membership:

Elsa wanted to know the benefits of being a member of CSAS. Those benefits were explained. The question now is: How can we re-invent the society? Get people working on getting the society's message out to members? Pay students to manage twitter/Facebook/ LinkedIn accounts?

At JAM 2014 student mixer event should be a society Mixer event to allow for closer interaction between all members. The event will be a ticketed drinks event to be paid for by the society

Action point: Elsa and her students will advertise the society mixer event.

Action point: Eveline to speak with Meghan to change Student Mixer to Society Mixer in the registration system and form. Also arrange tickets for the Society mixer event

5. President's message/report

President's message/report (Tim Reuter)
Mid-Year Executive Meeting – February 25, 2016

- I. The 2015-2016 CSAS Executive Committee assumed office in May after the 2015 AGM in Ottawa.
- II. The AGM and conference was for several reasons not as well attended as previous meetings likely due to travel restrictions, but the majority of delegates had positive comments about the conference.
- III. As an ongoing concern, we need to be aware of the challenges confronting our society, notably: declining membership and travelling restrictions affecting our society's long-term sustainability. As a consequence, we need to explore new initiatives to grow our society forward into a vibrant animal science platform which finds solutions for current limitations. In order to address those matters, CSAS executive should:
 - a. Discuss and/or consider a potential fusion with one or more Canadian Societies,
 - b. Consider a fusion with the ASAS (American Society of Animal Science) and/or explore further ways to enhance the relationship and mutual benefits between CSAS and ASAS.
- IV. CSAS moved the website and registration processes to ASAS. The CSAS is remaining to have an independent webpage on ASAS platform. Second triggered a number of issues:
 - a. CSAS membership and registration fees collected by using the ASAS infrastructure depend on the current economic situation and the related dollar exchange course, which appears to be counterproductive for our members.
 - b. Payment transfers between CSAS and ASAS.
- V. The CSAS continued to partner with the Canadian Meat Science Association (CMSA) as our 2015 annual meeting was held as a joint meeting with Canadian Meat Council (CMC).
- VI. Canadian Journal of Animal Science (CJAS): The Canadian Science Publishing (CSP) purchased officially the CJAS on October 1st, 2015 and CSP Director Mike Boroczki welcomed us to the "family".
- VII. Our 2016 CSAS meeting will be held jointly with ASAS in Salt Lake City, Utah, July 19-22. EAAP confirmed that they will provide 1,000 Euro support for an invited speaker. Dr. Filippo Miglior, President-Elect is leading to organize our 2016 meeting as well is taking the lead to invite keynote speakers for the symposium.
- VIII. Animal Frontiers: A conference call was held on Wednesday, December 16 from 10:00 to 11:00 Central time (attended by Kees Plaizier and Tim Reuter)

- a. Update on **2016** issues April (CSAS): Guest editors: Kees Plaizier and Trevor Alexander. Topic: Microbiomes in ruminant production systems: all reviews are in except one, and are being reviewed, or have already been reviewed. Target for final drafts is early January for all,
 - b. Suggested topics for **2017** April Issue edited by CSAS: Alternative to antibiotic use or impact of animal production on climate change. Need to be agreed upon by CSAS. Decision on the topic to be confirmed soon.
- IX. In September, Dr. Eveline Ibeagha-Awemu distributed a proposal for managing CSAS deposits.
- a. CSAS is not considering to send funds to ASAS for investment,
 - b. CSAS is considering to investment in Mutual Fund.

Respectfully submitted,

Dr. Tim Reuter, CSAS President 2015/2016

A motion to accept president's report was moved by Tim, seconded by Eveline, all in favor.

Discussion:

See discuss under matters arising from minutes of the CSAS Executive Tele-Meeting held on Monday January 19th, 2015

6. Meeting Reports

Report for Mid-Year Meeting, Editor-in-Chief Canadian Journal of Animal Science (CJAS), 25 February 2016

Editorial Board:

Volume 96 (2015) containing 65 manuscripts was produced by an Editorial Board consisting of 22 Associate Editors (AE). Four Associate Editors, i.e. D. Beaulieu, L. Doepel, W. Dixon, and C. Ruiz-Feira completed their mandate in December 2015. Three new Associate Editors started in January 2016, including T. Woyengo (Non-ruminant Nutrition), C. Baes (Breeding and Genetics), and T. DeVries (Behaviour and Welfare). Positions for AE in Physiology and Endocrinology and in Cellular and Molecular Biology are still vacant, but nominations for these positions have been received and candidates have been invited.

Until recently, new AE had to be endorsed by the Journal Committee of the Agricultural Institute of Canada (AIC). As AIC is no longer publishing CJAS, and their journal committee is now defunct, it has been agreed that the executive of the CSAS will be responsible for this from now on. The Editorial Board of CJAS will still vote on new AE, and a new editor in Chief (EIC), but I believe that the vetting process by the CSAS executive will enhance the contact between the society and the journal.

Three statistical consultants agreed to assist Associate Editors, they are R. Cue, S. Méthot and Z. Wang. I wish to thank all AE and their consultants for their great and important contributions to the journal. I would also like to thank Laurie Scott and Tim Fenton of the Agricultural Institute of Canada (AIC) for their technical and other support of the CJAS.

The number of submitted manuscripts in 2015 was 210, which is higher than that in previous years (184 in 2014, 204 in 2013, 166 in 2012, 136 in 2011, and 138 in 2010). Current statistics on these manuscripts have not yet been received from the publisher, but it appears that, similar to previous years, the majority of submissions are from outside of Canada, and especially from China. The rejection rate of these international manuscripts is still very high, although I have the impression that it is slowly decreasing.

Changes regarding the publisher

As from November 1, 2015, Canadian Science Publishers (CSP) “owns” and publishes CJAS. This move to a new publisher was a lengthy and painful process. Painful for me, anyway. Still, I believe that, ultimately, the journal and the society will benefit from this, as CSP can provide more services and support than our previous publisher, i.e. AIC. In order to build bridges, move on, and let bygones be bygones, I visited CSP in Ottawa on November 5-6, and December 1, 2015. The meeting on November 5-6 was the annual meeting of the editors and editors-in-chief of all CSP journals. At this meeting, topics including open access, predatory journals, encouraging reviewers, and promoting CSP were discussed. Promotional material of CSP that was presented at this meeting is attached in Appendix 1. The meeting on December 1 was a meeting of the editors-in-chief of all three former AIC journals with CSP staff.

On December 1 discussions focused “Overview of CSP and editorial responsibilities”, CSP Operations, production workflow, ScholarOne, business development support,

the transition, society involvement, and expectations. One outcome of these discussions were that CSP is willing to sponsor our annual meeting and symposium up to \$10,000, and that they are waiting for a proposal from CSAS for this. This support could become an annual event. CSP will send representatives to the JAM in Salt Lake City, and these representatives would like to attend part of the AGM and the meeting of the executive. Further decision and action items are given in Table 1.

Table 1. Decisions and action items

Decision/Action	Responsible
1. Xueming thought that the Can. J. Agric. J. (1921-1956) is a peer reviewed journal (precursor to the current three AIC journals) that contains research articles. Mike to look into confirming and if so, proceed with digitization of these back	Mike B.

issues.	
2. Approach the 5 affiliated societies to see if there is any interest in member subscriptions at the \$25/member all-in rate	CSP
3. We discussed upcoming meetings for each journal and identified the big meetings for each journal in 2016. The Editors will confirmation of those meetings.	Editors
4. Ask the societies to place a link to the CSP Newsletter signup page on their society websites.	Mike D.
5. Create a one-page summary of the press release process for the Editors.	Rebecca
6. Reach to the societies with a note about CSP.	Suzanne, Bruce
7. Revise the CJPS scope with help from CSP.	Marie-Thérèse and Mike D.
8. Investigate having CJAS included in PubMed	Mike D.
9. Annual CSAS meeting, Salt Lake City (July 2016). This is an important joint event with the Americans! Items that came up for consideration included addressing the Executive and the members at the AGM (who is CSP, what are we going to do, our policies as they relate to OA, etc.), an exhibit, sponsoring 6 symposium speakers (invited reviews), sponsoring graduate competitions (6), and possibly attending the banquet to hand out the graduate awards.	Mike B, Mike D., Suzanne
10. CSP to participate in CSAS Executive conference call in January 2016. Kees will send the details.	Kees, CSP
11. Investigate TSpace accessibility, how users find content deposited in TSpace, how manuscripts are labelled in TSpace, etc.	Judy
12. Develop incentives for peer reviewers or ways of encouraging reviewers to accept the invitation, e.g., ask authors in the acceptance letter to act as reviewers on future submissions, provide free access to the journal for a period of time, promote that CSP is not-for-profit as some reviewers may be more willing to provide their services for a NFP rather than supporting a large commercial publisher	Mike D., Editors
13. Some authors claim that they cannot pay the page charges. Kees feels that page charges should only be waived in special circumstances as exceptions may lead to more requests to waived fees. A notice about the page charges appears near beginning of ITAs and a notice will be added to ScholarOne.	Louis
14. Time to complete minor revisions will be reduced to 14 days for all journals.	Louis

15. Time given for reviews will remain at 21 days.	
16. AE welcome letters should be sent to all the AEs as their relationship with CSP is new. The standard letter may need to be revised.	Judy, Roxanne
17. The Editors had several suggestions for spending the stipend. CSP will discuss and Judy will inform the Editors.	Judy
18. Modify AE agreements and send to Editors	Judy
19. Dissolve the Scientific Journals Committee as this was an AIC committee. Most responsibilities of the SJC are now handled by CSP. Some changes will be required by the societies, e.g., bylaws requiring SJC to vote on editorial appointments. CSP and Editors to communicate change and new procedures with the societies.	Editors, CSP

What became obvious during the meeting was that CJAS will have less of a “free reign” now that CSP is our publisher compared to when AIC was the publisher. CSP is a not-for-profit organization, but they do want to balance the books, especially now that they have paid a large sum for the three AIC journals. CSP is publishing many journals, I believe, about 25. Many of these journals are not as strongly connected to a scientific society as CJAS. CSAS negotiated a MOU with CSP that differs from the MOU that CSP has with other societies and that differs from the way that CSP manages other journals. Executives and EICs change all the time. In fact, of the 3 EIC that went to Ottawa in December, only one (yours truly) was involved in the transfer, and the other EIC have since stepped down. Issues for CSAS in agreeing with the MOU were pages charges, who decides on the EIC, and open access. These agreements can be soon forgotten. The executive needs to monitor if these agreements are upheld.

Open Access is an important issue for me. I also believe that accessibility to CJAS is key. NSERC demands open access, at least after one year. Also, few institutions and libraries are subscribed to CJAS. Hence, if CJAS manuscripts are only available to subscribers, then the accessibility will be very limited. At present, all manuscripts in CJAS become open access after one year, unless the authors pay for immediate open access. CSP does not like this. They propose to allow open access a “depository” at the University of Toronto, and to have no page charges. I am yet to be convinced that this type of Open Access is agreeable to the members of CSAS. Maybe a CSP representative can convince us at the JAM.

Until November 1 2016, CSP will not change the agreements that the journal and society had with AIC, but after that date, we can expect changes. The business model of CSP is to have subscriptions and advertisements, but no page charges. However, the number of subscribers is few and decreasing, and several previous advertisers in CJAS do not want to continue with this. We may have to work together on this, e.g. by including a subscription of CJAS with the CSAS membership. CSP can decide on the page charges, and they may suggest page charges that are not competitive with other journal in which our members publish. I think that it is, therefore, in our best interest to work with CSP to obtain sponsorship.

Respectfully submitted,

Kees Plaizier

EIC, CJAS

Attachment 1.

A motion to accept EIC's report was moved by Filippo, seconded by Michael and Ehsan, all in favor.

Discussion:

Many points were raised in EIC's report. The business model of CSP is strange. Funding agencies want data to be open access and may not support publishing in CJAS. Toronto repository allows content to be available to the public and may satisfy funding agencies. CSP collects low page charges which is not sustainable. They intend to put in their business model by November 2016. Their business model is not clear and may not be in the position to attract submissions to the journal. In MOU CSP has the right to make business decisions. We can influence those decisions with our thoughts. CSP is used to instructing EIC's so was strange to them when CJAS EIC disagreed with them. It is important that we ask CSP to explain their business model to us which will then open the way for discussions within our membership followed by strong response to CSP. The executive should agree on what we want before contacting CSP for a discussion. Open access model is preferred: page charges should be cheaper for members and more expensive for non-members. JDS open access costs members \$1750 and \$3500 for non-members. Such an option will attract membership to the society and also increase the IF of CJAS. We should ask CSP what is an acceptable open access page charge for them.

Action Item: Filippo and Kees should draft a number of questions and get answers from CSP.

CSP journal meetings attendees include Senior Editors of their 21 journals. About 40+ senior editors attended the last meeting in Ottawa where many issues were discussed. The Impact factor of a journal depends on the area. Within the agricultural journals, it is difficult to go above an IF of 2.5. It is necessary that we nominate someone to attend CSP's journal meetings with the EIC. A vice Editor in chief can be selected from the editorial board.

Action point: Kees to select a vice EIC from the editorial board that will, with the EIC attend journal meetings organized by CSP.

Motion: Kees put forth a motion that CJAS Editorial board makes nominations for associate editors followed by endorsement/ratification the CSAS executive board. Motion was seconded by Filippo, all in favor.

Action item: Trevor to update CSAS handbook and include all documents by CSP

Clarification on manuscript submission and copyright is needed from CSP.

Action point: Members to send points on clarification of manuscript submission and copy right to Kees who will get answers from CSP.

Attachment 1



Canadian Journal of Animal Science 2016 Editorial Board Report

Prepared by

Tamer A. Elbokl, PhD, Managing Editor

January 20, 2016

Editorial Office

Editor: Dr. Kees Plaizier — University of Manitoba, Winnipeg, Manitoba, Canada.

For a current listing of all Associate Editors, see **Appendix A**.

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Canadian Science Publishing (CSP) / NRC Research Press News

Many new initiatives have been undertaken at the Press over the past year or are forthcoming. Here are some of the new initiatives that we have undertaken over this year.

Acquisition of 3 new journals: The *Canadian Journal of Animal Science*, the *Canadian Journal of Plant Science*, and the *Canadian Journal of Soil Science* were purchased from the Agricultural Institute of Canada (AIC) effective October 1, 2015. The journals have been rebranded as NRC Research Press journals for 2016. Laurie Scott was hired from AIC and will continue to be the editorial assistant for the 3 journals.

FACETS: CSP has launched FACETS, Canada's first open access multidisciplinary and interdisciplinary science journal. We started accepting submissions in October 2015 and are planning to publish the first articles in February 2016. Jules Blais (University of Ottawa) is the Editor-in-Chief and he has appointed more than 75 Subject Editors. FACETS focuses on six research areas: Biomedical and Health Sciences; Biological and Life Sciences; Earth and Environmental Sciences; Physical Sciences; Engineering, Technology, and Mathematics; and Integrative Sciences. All article processing charges are being waived for manuscripts submitted by June 30, 2016. See www.facetsjournal.com for more information.

Tspace repository: CSP partnered with Tspace (<https://tspace.library.utoronto.ca/handle/1807/67548>) to provide authors with an easy way to deposit their manuscripts in a repository to meet funding agency requirements for open access to their research. Tspace is a free and secure, fully open, accessible digital repository operated by the University of Toronto libraries.

Altmetrics: CSP has partnered with Altmetrics (<http://www.altmetric.com/>) to display information on where articles published in our journals are being mentioned. Altmetrics gathers information from across the Web including newspapers, blogs, and social media and uses this information to calculate a score that measures the digital impact and reach of an article. The Altmetric data and scores are now available online for all articles.

Toolkit for editors and their boards

CSP has many tools available to its journal editorial teams, from verifying the authenticity of submitted manuscripts to promoting noteworthy papers that have been accepted for publication, to communicating with our journal communities via social media. A summary of these follow:

Reviewer Locator: A service offered by ScholarOne, Reviewer Locator provides the names of up to 30 potential reviewers who have been active in the last 5 years (from Web of Science) and includes their name, e-mail, institute, ORCID link, and up to 3 relevant publications.

iThenticate: iThenticate, a well-known plagiarism detection and prevention technology, is now available for your use. iThenticate compares manuscripts against its database, which includes more than 20 billion web pages and more than 116 million content items. A budget has been set up for each journal that allows half the submitted manuscripts to be checked for plagiarism using this

software. Editors and their Boards are encouraged to use this tool. If you have any questions, contact Louis Lafleur.

Editors' Choice: We encourage editors to highlight a paper at the top of the journal home page using the Editors' Choice option (maximum of one per month). These papers will be freely available while the text is displayed on the home page.



Press Releases or Blog Posts: For papers that are of interest to the general public, CSP may prepare either a press release or blog post for The CSP Blog press release. These papers are made free on the Web so that those without subscriptions are able to read the full-text version. A committee at CSP evaluates submitted ideas determines whether a press release will be issued. Depending on the subject matter, a less formal blog post may be the more appropriate vehicle. This has been a highly successful program, with many of our press releases garnering attention from a broad range of media outlets and blog posts attracting new readership for the journal and the featured articles.

Free article Quota: Each journal has been awarded an annual quota of papers that can be published and made Free at no charge to the author (approximately one per issue). These can be spread out among many issues or grouped in one issue. Note that if a paper has a press release issued for it at the request of the Editor, the paper is by default set as Free and comes out of the annual quota.

To assist the editor in choosing papers for Editors' Choice, free open access, or potential press releases, Board members should highlight appropriate papers using the flags set up in ScholarOne

Colour Quota: Each journal has been awarded a quota of illustrations that it can print in colour at no charge to the author (5 for this journal). There is no charge to publish illustrations in colour on the Web.

Social Media: CSP is currently active on Twitter (@cdnsiencepub) and Facebook, with a Facebook community page for NRC Research Press (<http://www.facebook.com/NRCResearchPress>) and one for each of the journals. Since late 2013, the CSP Blog has been issuing blog posts that aim to feature journal content, editors, events and more.

Our Communications Manager, curates content and coordinates messaging as well as manages the editorial content on the CSP Blog. She also issues **CSP Weekly Review**, an online digest of our weekly activities on Social Media and a one-stop shop of current information relevant to Canadian science, research, and publishing communities.

New cover image for 2016 volume

Procedure:

Journal covers are an important marketing tool and they require attractive, high-quality images. Also, we will need to have the cover images well in advance of each issue going to press to prevent any production delays. So, we proposed the following:

- CSP solicits possible cover images from the authors of articles appearing in the issue asking them to send one image in the proofs email.
- CSP forwards appropriate possibilities along with corresponding text for the cover caption to the EIC to select an image by the specified deadline.
- The selected image must meet the format and resolution specifications that we will provide.
- The selected image must work within the NRC Research Press cover design.
- Marketing must approve the selection.
- If no images are provided for an issue, marketing will select a stock image.

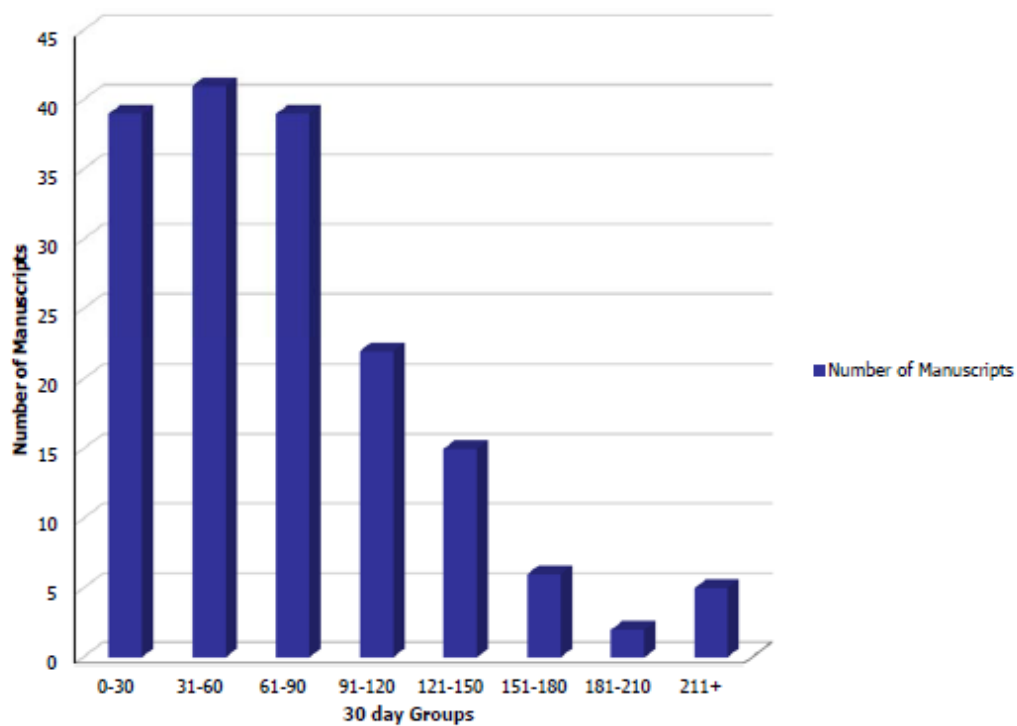
Journal statistics

Manuscript types

Information based on all manuscripts whose decision date is Between Jan 1, 2015 and Dec 31, 2015

Manuscript Type	Number of Manuscripts	Percentage of Total
Article	145	85.8%
Review	8	4.7%
Short Communication	16	9.5%
Total:	169	100.0%

Number of Days from Submission to Decision



Accepted manuscripts by country

Information based on all manuscripts with a decision date of Between Jan 1, 2015 and Dec 31, 2015.

Country	Accept	Reject	Total	Accept Ratio
Algeria	0	1	1	0.00%
Belgium	1	0	1	100.00%
Benin	0	2	2	0.00%
Brazil	3	7	10	30.00%
Canada	40	11	51	78.43%
China	9	38	47	19.15%
Denmark	1	0	1	100.00%
Egypt	0	2	2	0.00%
India	0	2	2	0.00%
Iran (the Islamic Republic of)	0	7	7	0.00%
Iran, Islamic Republic of	1	5	6	16.67%
Italy	1	2	3	33.33%
Jordan	0	1	1	0.00%
Kazakhstan	0	1	1	0.00%
Korea (the Republic of)	1	4	5	20.00%
Korea, Republic of	2	2	4	50.00%
Lithuania	0	1	1	0.00%
Mexico	1	0	1	100.00%
Nigeria	0	5	5	0.00%
Pakistan	0	6	6	0.00%
Poland	4	4	8	50.00%
Portugal	0	1	1	0.00%
Slovakia	1	0	1	100.00%
South Africa	0	1	1	0.00%
Thailand	0	1	1	0.00%
Tunisia	0	1	1	0.00%
Turkey	0	5	5	0.00%
United States	8	1	9	88.89%
Uruguay	0	1	1	0.00%
Total	73	112	185	39.46%

Number of Manuscripts by Assigned Editor

Information based on original manuscripts with a submission date of Between Jan 1, 2015 and Dec 31, 2015.

Editor	Number of Manuscripts	Percentage of Total
AE-1	1	0.6%
AE-2	1	0.6%
AE-3	2	1.2%
AE-4	2	1.2%
AE-5	3	1.8%
AE-6	4	2.4%
AE-7	5	3.0%
AE-8	5	3.0%
AE-9	6	3.6%
AE-10	6	3.6%
AE-11	6	3.6%
AE-12	7	4.1%
AE-13	7	4.1%
AE-14	7	4.1%
AE-15	8	4.7%
AE-16	8	4.7%
AE-17	8	4.7%
AE-18	9	5.3%
AE-19	10	5.9%
AE-20	11	6.5%
AE-21	14	8.3%
AE-22	39	23.1%
Total:	169	100.0%

Impact factor and other metrics

				AGRICULTURE, DAIRY & ANIMAL SCIENCE
Metric	Description	Year	Value	Rank in category
2-year impact factor	Average no. of times articles from the journal published in the past 2 years have been cited in the JCR year	2010	0.927	23/56
		2011	0.770	26/55
		2012	0.956	23/54
		2013	0.983	20/52
		2014	1.081	21/57
5-year impact factor ¹	Average no. of times articles from the journal published in the past 5 years have been cited in the JCR year	2014	1.146	21/57
Total cites ¹	Total number of citations to the journal in a year (citations to papers published in any year)	2014	2011	16/57
Immediacy index ¹	Average no. of times an article is cited in the year it's published (indicates how quickly articles in a journal are cited)	2014	0.200	20/57
Cited half-life ¹	Median age of journal items cited in JCR year (i.e., half of the citations are to items published within the cited half-life)	2014	>10	21/57
Eigenfactor ¹	Estimate of % of time library users spend with the journal (algorithm based on no. of times articles published in the journal in the past 5 years were cited in the current year, but also which journals contributed these citations – highly cited journals influence network more than less cited journals)	2014	0.00171	25/57
Article Influence Score ¹	Measure of avg influence of each article in the journal over the first 5 years after publication (roughly analogous to 5-year IF). Mean score is 1.00; >1.00 indicates that each article has above-average influence, <1.00 indicates that each article has below-average influence	2014	0.356	18/57
SJR Indicator ²	Measure of journal's impact, influence, or prestige; expresses average no. of weighted citations in the current year to articles published in journal in previous 3 years (citations from more prestigious journals are given more weight)	2014	0.692	Animal Science and Zoology 69/349 Food Animals 9/28
h-index ³	A journal with an h-index of N has published N papers that have each been cited at least N times	2014	15	>20

¹ Web of Science Journal Citation Reports (current as of 2014 JCR year) ² SciMAGO journal rankings ³ Google Scholar metrics

Web statistics

Top 10 most-downloaded articles in 2015 for all papers published between Jan 1 and Dec 31, 2015.

Rank	Access	Article Title	Author	Issue	Article DOI
1	854	Beef cattle husbandry practices across Ecoregions of Canada in 2011	Sheppard, S. C. Bittman, S. Donohoe, G. Flaten, D. Wittenberg, K. M. Small, J. A. Berthiaume, R. McAllister, T. A. Beauchemin, K. A. McKinnon, J. Amiro, B. D. MacDonald, D. Mattos, F. Ominski, K. H	Vol. 95, No. 2, June 2015	10.4141/cjas-2014-158
2	621	Review: Pork belly quality, bacon properties and recent consumer trends	Soladoye, P. O. Shand, P. J. Aalhus, J. L. Gariépy, C. Juárez, M	Vol. 95, No. 3, September 2015	10.4141/cjas-2014-121
3	617	Invited review: Development and expression of dairy calf feeding behaviour	Miller-Cushon, E. K. DeVries, T. J	Vol. 95, No. 3, September 2015	10.4141/cjas-2014-163
4	533	Methane production and energy partitioning in sheep fed <i>Andropogon gayanus</i> grass ensiled at three regrowth stages	Ribeiro, Gabriel O. Teixeira, Alex M. Velasco, Frederico O. Faria, Wilson G. Jayme, Diogo G. Mauricio, Rogério M. Gonçalves, Lúcio C. McAllister, Timothy A	Vol. 95, No. 1, March 2015	10.4141/cjas-2014-074
5	505	Colostrum production in sows fed different sources of fiber and fat during late gestation	Krogsh, Uffe Bruun, Thomas S. Amdi, Charlotte Flummer, Christine Poulsen, Jesper Theil, Peter K	Vol. 95, No. 2, June 2015	10.4141/cjas-2014-060
6	503	Effects of production system and slaughter weight endpoint on growth performance, carcass traits, and beef quality from conventionally and naturally produced beef cattle	Glanc, D. L. Campbell, C. P. Cranfield, J. Swanson, K. C. Mandell, I. B	Vol. 95, No. 1, March 2015	10.4141/cjas-2014-084
7	502	The efficacy of anti-mycotoxin feed additives in preventing the adverse effects of wheat naturally contaminated with <i>Fusarium</i> mycotoxins on performance, intestinal barrier function and nutrient digestibility and retention in weanling pigs	Van Le Thanh, Bich Lessard, Martin Chorf, Younès Guay, Frédéric	Vol. 95, No. 2, June 2015	10.4141/cjas-2014-126
8	496	Comparison of fatty acids in beef tissues from conventional, organic and natural feeding systems in western Canada	Turner, Tyler D. Jensen, Jessica Pilfold, Jessica L. Prema, Dipesh Donkor, Kingsley K. Cinel, Bruno Thompson, Donald J. Dugan, Michael E. R. Church, John S	Vol. 95, No. 1, March 2015	10.4141/cjas-2014-113
9	492	Review: Recent advances in evaluation of bags made from different textiles used in situ ruminal degradation	Valente, Tiago Neves Pereira Detmann, Edenio Sampaio, Cláudia Batist	Vol. 95, No. 4, December 2015	10.4141/cjas-2015-100
10	482	Low crude protein diets modulate intestinal responses in weaned pigs challenged with <i>Escherichia coli</i> K88	Opapeju, F. O. Rodriguez-Lecompte, J. C. Rademacher, M. Krause, D. O. Nyachoti, C. M	Vol. 95, No. 1, March 2015	10.4141/cjas-2014-071

Top 10 most-downloaded articles with no specific cover date (accessed between Jan 1 and Dec 31, 2015).

Rank	Access	Article Title	Author	Issue	Article DOI
1	2146	Mitigation strategies to reduce enteric methane emissions from dairy cows: Update review	D. Boadi, C. Benchaar, J. Chiquette, D. Massé	Vol. 84, No. 3, September 2004	10.4141/A03-109
2	1898	Review: Effects of feeding sugars on productivity of lactating dairy cows	Oba, Masahit	Vol. 91, No. 1, March 2011	10.4141/CJAS10069
3	1802	Factors affecting the nutritional value of canola meal: A review	J. M. Bell	Vol. 73, No. 4, December 1993	10.4141/cjas93-075
4	1649	A review of feeding supplementary nitrate to ruminant animals: nitrate toxicity, methane emissions, and production performance	Lee, Chanhee Beauchemin, Karen A	Vol. 94, No. 4, December 2014	10.4141/cjas-2014-069
5	1516	Behavioural indicators of cow comfort: activity and resting behaviour of dairy cows in two types of housing	D. B. Haley, J. Rushen, A. M. de Passillé	Vol. 80, No. 2, June 2000	10.4141/A99-084
6	1500	The use of MIXED models in the analysis of animal experiments with repeated measures data	Z. Wang and L. A. Goonewardene	Vol. 84, No. 1, March 2004	10.4141/A03-123
7	1421	Monitoring cattle behavior and pasture use with GPS and GIS	L.W. Turner, M.C. Udal, B. T. Larson, S.A. Shearer	Vol. 80, No. 3, September 2000	10.4141/A99-093
8	1317	CAUSES OF PIGLET DEATH FROM BIRTH TO WEANING	G. W. DYCK, E. E. SWIERSTRA	Vol. 67, No. 2, June 1987	10.4141/cjas87-053
9	1258	THE EFFECTS OF DIETARY METHIONINE AND LYSINE ON BROILER CHICKEN PERFORMANCE AND BREAST MEAT YIELD	D. HICKLING, W. GUENTER, M. E. JACKSON	Vol. 70, No. 2, June 1990	10.4141/cjas90-079
10	1180	Impact of feeding blends of organic acids and herbal extracts on growth performance, gut microbiota and digestive function in newly weaned pigs	H. Namkung, M. Li J. Gong, H. Yu, M. Cottrill, C. F. M. de Lange	Vol. 84, No. 4, December 2004	10.4141/A04-005

Appendix A

Associate Editors (as of January 2016)

D. Beaulieu (University of Saskatchewan)
D.P. Bu (State Key Lab of Animal Nutrition)
W. T. Dixon (University of Alberta)
L. Doepel (University of Calgary)
Dr. L. Guan (University of Alberta)
M. Juarez (Agriculture and Agri-Food Canada)
E. Kiarie (DuPont Canada Inc.)
W.-K. Kim (University of Georgia)
P. Kononoff (University of Nebraska)
L.C.P. Machado Filho (Univ. Federal de Santa Catarina)
F. Miglior (Agriculture and Agri-Food Canada)

Y. Montanhöli (Dalhousie University)
F. Mulligan (University College Dublin)
T. Mutsvangwa (University of Saskatchewan)
G. Penner (University of Saskatchewan)
C. Price (Université de Montréal)
C.A. Ruiz-Feria (Texas A&M University)
L. Saucier (Université Laval)
K. Schwean-Lardner (University of Saskatchewan)
K. Swanson (North Dakota State University)
G. Talbot (Agriculture and Agri-Food Canada)

Appendix B

Full journal JCR report.

ISI Web of KnowledgeSMJournal Citation Reports[®]

2014 JCR Science Edition

Journal: CANADIAN JOURNAL OF ANIMAL SCIENCE

Mark	Journal Title	ISSN	Total Cites	Impact Factor	5-Year Impact Factor	Immediacy Index	Citable Items	Cited Half-life	Citing Half-life
	CAN J ANIM SCI	0008-3984	2011	1.081	1.146	0.200	75	>10.0	>10.0
Cited Journal Citing Journal Source Data Journal Self Cites									

CITED JOURNAL DATA

CITING JOURNAL DATA

IMPACT FACTOR TREND

RELATED JOURNALS

Journal Information

Full Journal Title: CANADIAN JOURNAL OF ANIMAL SCIENCE**ISO Abbrev. Title:** Can. J. Anim. Sci.**JCR Abbrev. Title:** CAN J ANIM SCI**ISSN:** 0008-3984**Issues/Year:** 4**Language:** MULTI-LANGUAGE**Journal Country/Territory:** CANADA**Publisher:** AGRICULTURAL INST CANADA**Publisher Address:** 280 ALBERT ST, SUITE 900, OTTAWA, ONTARIO K1P 5G8, CANADA**Subject Categories:** AGRICULTURE, DAIRY & ANIMAL SCIENCE[SCOPE NOTE](#)[VIEW JOURNAL SUMMARY LIST](#)[VIEW CATEGORY DATA](#)**Eigenfactor[®] Metrics****Eigenfactor[®] Score**

0.00171

Article Influence[®]

Score

0.356

Journal Rank in Categories: [JOURNAL RANKING](#)

Journal Impact Factor

Cites in 2014 to items published in: 2013 = 61 Number of items published in: 2013 = 59

2012 = 59

2012 = 52

Sum: 120

Sum: 111

Calculation: $\frac{\text{Cites to recent items}}{\text{Number of recent items}} = \frac{120}{111} = 1.081$

5-Year Journal Impact Factor

Cites in {2014} to items published in: 2013 = 61 Number of items published in: 2013 = 59

2012 = 59	2012 = 52
2011 = 106	2011 = 65
2010 = 59	2010 = 70
2009 = 61	2009 = 56
Sum: 346	Sum: 302

Calculation: $\frac{\text{Cites to recent items}}{\text{Number of recent items}} = \frac{346}{302} = 1.146$

Journal Self Cites

The tables show the contribution of the journal's self cites to its impact factor. This information is also represented in the [cited journal graph](#).

Total Cites	2011	Self Cites	109 (5% of 2011)
Cites to Years Used in Impact Factor Calculation	120	Self Cites to Years Used in Impact Factor Calculation	16 (13% of 120)
Impact Factor	1.081	Impact Factor without Self Cites	0.937

Journal Immediacy Index

Cites in 2014 to items published in 2014 = 15

Number of items published in 2014 = 75

Calculation: $\frac{\text{Cites to current items}}{\text{Number of current items}} = \frac{15}{75} = 0.200$

Journal Cited Half-Life

The cited half-life for the journal is the median age of its items cited in the current JCR year. Half of the citations to the journal are to items published within the cited half-life.

Cited Half-Life: >10.0 years

Breakdown of the citations *to the journal* by the cumulative percent of 2014 cites to items published in the following years:

Cited Year	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004-all
# Cites from 2014	15	61	59	106	59	61	78	79	68	61	1364
Cumulative %	0.75	3.78	6.71	11.98	14.92	17.95	21.83	25.76	29.14	32.17	100

Cited Half-Life Calculations:

The cited half-life calculation finds the number of publication years from the current JCR year that account for 50% of citations received by the journal. Read help for more information on the calculation.

Cited Journal Graph

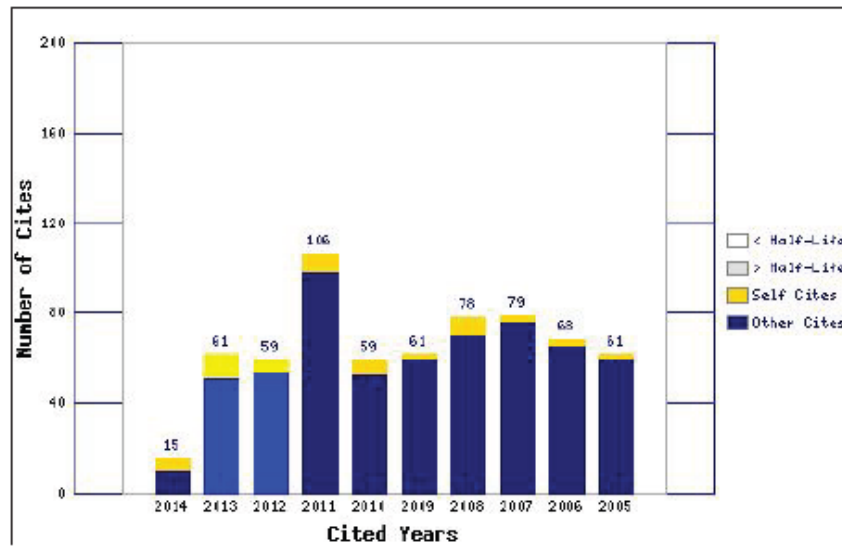
[Click here for Cited Journal data table](#)

This graph shows the distribution by cited year of citations to items published in the journal CAN J ANIM SCI.

Citations to the journal (per cited year)

- The white/grey division indicates the cited half-life (if < 10.0). Half of the journal's cited items were published more recently than the cited half-life.

- The top (gold) portion of



each column indicates
Journal Self Citations:
citations to items in the
journal from items in the
same journal.

- The bottom (blue) portion
of each column indicates
Non-Self Citations: citations
to the journal from items in
other journals.

- The two lighter columns
indicate citations used to
calculate the Impact Factor
(always the 2nd and 3rd
columns).

Journal Citing Half-Life

The citing half-life for the journal is the median age of the items the journal cited in the current JCR year. Half of the citations in the journal are to items published within the citing half-life.

Citing Half-Life: >10.0 years

Breakdown of the citations *from the journal* by the cumulative percent of 2014 cites to items published in the following years:

Cited Year	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004-all
# Cites from 2014	25	103	192	197	166	173	175	158	135	129	1552
Cumulative %	0.83	4.26	10.65	17.20	22.73	28.49	34.31	39.57	44.06	48.35	100

Citing Half-Life Calculations:

The citing half-life calculation finds the number of publication years from the current JCR year that account for 50% of citations in the journal. Read help for more information on the calculation.

Citing Journal Graph

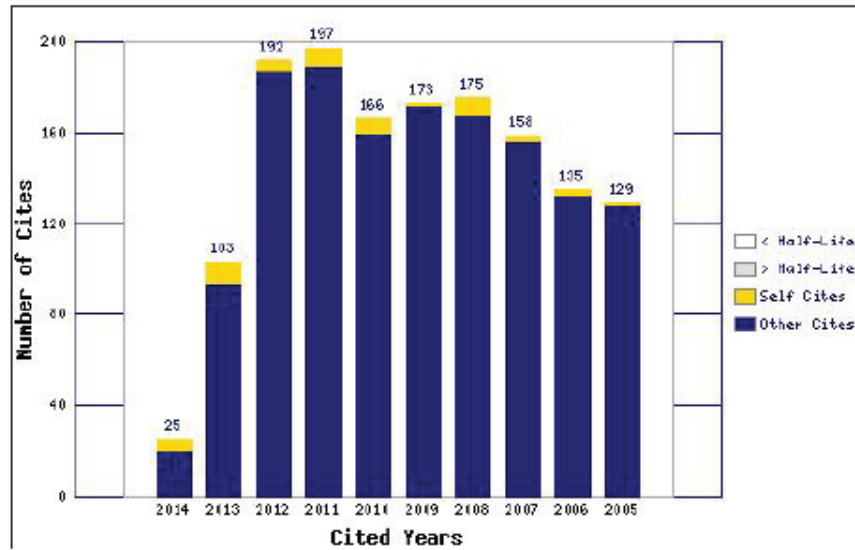
[Click here for Citing Journal data table](#)

This graph shows the distribution by cited year of citations from current-year items in the journal CAN J ANIM SCI.

Citations from the journal (per cited year)

- The white/grey division
indicates the citing half-life
(if < 10.0). Half of the
citations from the journal's
current items are to items
published more recently
than the citing half-life.

- The top (gold) portion of
each column indicates
Journal Self-Citations:
citations to items in the
journal to items in the same
journal.



- The bottom (blue) portion of each column indicates Non-Self Citations: citations from the journal to items in other journals.

Journal Source Data

	Citable items			Other items
	Articles	Reviews	Combined	
Number in JCR year 2014 (A)	69	6	75	1
Number of references (B)	2410	595	3005	0.00
Ratio (B/A)	34.9	99.2	40.1	0.0

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Secretary/Treasurer's Report
CSAS Executive Mid-Year Tele Meeting
Various locations in Canada
February 25th, 2016

CSAS Financial Health

CSAS Income Revenue

- CSAS revenue continued to decline in 2015
- There has been a general trend to withdraw saved/invested come to pay for expenses
- To ensure survival of CSAS, this trend needs to be reversed.
- What can be done to reverse this trend?-

CSAS financial report for 2015 (unaudited)

- Total Assets **decreased** from \$146,788.35 in 2014 to \$125,397.15 in 2015 (Appendix A)
- Liabilities and Equity **decreased** from \$146,788.35 in 2014 to \$125,397.15 in 2015 (Appendix A)
- Total Revenue **increased** by \$668 from \$ 29,856 in 2014 to \$3,973.00 Can + \$26,551.00 US in 2015 (Appendix B.1 and Appendix B.2)
- Total Expenses **increased** from \$ 44,617 in 2014 to \$ 71,930.16 (\$35,965.08 Can + \$24,204.00 US) in 2015 (Appendix B.1 and Appendix B.2)
- Net Income reported was a **loss** of \$-20,543.08 Can and \$-176 US and is higher than the loss of \$ 14,761 reported in 2014 (Appendix B.1 and Appendix B.2)

CSAS Assets (Appendix A, C)

These include:

- The Toole Sackville Conference Reserve (Savings and RateRiser GIC). This reserve decreased from \$93,858.33 in 2014 to in \$24,186.89 in 2015. During the year, the GIC account matured and the money (\$68,177.18) was deposited into the checking account. This money has been re-invested in 2016. Furthermore, money was withdrawn from the conference reserve savings to pay bills.
- The General Symposia Account (Savings and RateRiser GIC). This account decreased from \$53,362.43 in 2014 to \$8,779.62 in 2015. During the year, the GIC account matured and the money (\$45,237.01) was deposited into the checking account. This money has been re-invested in 2016. Some of this money was also used to pay bills in 2015.
- The General Chequing Account, which was \$1,463.53 at the beginning of the year closed the year 2015 at a positive balance of \$99,166.46. This increase was due to matured GIC amounts that were deposited into the checking account
- The PayPal account, which was \$224.91 at the end of 2014 was \$1,003.16 at the end of 2015.

Revenues (Appendix B)

- ❖ Increased revenue for 2015 (\$37,927) as compared to 2014 (\$29,856) is due to inclusion of 2015 conference accounts in this report.

Expenses (Appendix B.1 and Appendix B.2)

- ❖ The increase in expenses reported for 2015 is mainly due increased expenses of 2015 CSAS annual meeting at Ottawa.

Audit of 2015 finances:

Editors (Kate Shoveller, Kim Stanford, Karen Beauchemin) of CSAS accounts will be contacted in March 2016 for auditing of 2015 accounts

New Bank Accounts for CSAS:

New bank accounts for CSAS were successfully opened in February, 2015. Money in GIC accounts were transferred into checking account at maturity in May 2015. A proposal to re-invest this money is pending approval by the executive board.

Credit card for the society:

Credit card account could not be opened because a physical person is needed to take responsibility of the account balance.

CSAS membership with AIC:

Despite a previous decision to discontinue membership with AIC, CSAS renewed its membership with AIC for year 2015 to continue to benefit from reduced liability insurance through AIC (a claim by AIC) .

Liability insurance:

I have requested a quotation for liability insurance for the society (Appendix D, not yet available)

CSAS Executive Assistant:

CSAS executive assistant (Anita Drabek) was hired to support in the provision of some services offered previously by AIC. The cost of hiring in 2015 was \$4,500. I renegotiated with Anita (CSAS finances is in a bad shape) and she is willing to accept \$3000 in year 2016. The MOU with Anita can be re-negotiated at the end of every year (Appendix E)

Investment of money in CSAS matured GIC accounts:

A proposal to re-invest CSAS matured GIC accounts (Symposia Cashable RateRiser GIC and Conference reserve RateRiser GIC is pending approval (Appendix F)

CSAS website:

CSAS new website on ASAS platform is under construction.

CSAS Matters:

The first edition of CSAS newsletter is under preparation. The challenge of putting together materials for publication is still there. The last CSAS newsletter was circulated to members in November 2014.

CSAS contributions for Frontiers Magazine and WAAP:

The idea for forming CSAS communication committee was to take charge of CSAS communications like providing CSAS news items when needed. So far, there is no positive outcome on this. The Secretary/Treasurer cannot perform all these tasks alone. Since January 2015 we have provided CSAS content for WAAP: August 2015 issue; Frontiers magazine: April 2015, January 2016 and April 2016 issues.

CSAS Committees:

CSAS committees (communication committee, membership committee and fund raising committees) were formed during our last AGM in May 2015. These committees have important roles to play for the survival of the association and I hope that these committees will be functional.

I would like to thank Anita Drabyk for her help and support in 2015.

Respectfully submitted,

Eveline Ibeagha-Awemu
Secretary/treasurer, CSAS
February 25th, 2016

A motion to approve Eveline's report was moved by Tim, seconded by Michael, all in favor.

Discussion:

Approval to move funds: More clarification is needed on the guaranteed nature of the funds. We need to be sure that we will not lose money when we invest. Documents attesting to the guaranteed nature of investment are needed.

Action point: Eveline to get more clarification on the proposed investments, how secured they are.

Motion: A motion to approve new negotiated payment of \$3000.00/year to Anita was moved by Divakar, seconded by Mike, all in favor.

Appendix A:

Canadian Society of Animal Science Balance Sheet as at December 31, 2015 (unaudited)					
Assets	2015		2014	2013	Difference
	\$CAN	\$US			(2015/2014)
General Account					(2014/2013)
Society Bank (Chequing account)	\$91,439.46	-\$1,091.32	\$13,805		
Society Bank Account (ASAS)		-\$2,523			
PayPal	\$1,003.16		\$224.91	\$5,849	
Symposia savings (BPRS)	\$8,779.62		\$8,776.87	\$8,768	
Symposia Cashable RateRiser GIC*	0		\$44,585.56	\$44,356	
Prepaid Expense			\$434	\$364	
Total	\$101,222.24	-\$2,523.00	\$52,930.02	\$73,142	
Toole Sackville Conference Reserve					
Conference reserve savings (BPRS)**	\$24,174.91		\$26,662.95	\$36,568	
Conference reserve RateRiser GIC*	0		\$67,195.38	\$66,850	
Total	\$24,174.91		\$93,858.33	\$103,418	(\$-21,391.20)
TOTAL ASSETS	\$125,397.15		\$146,788.35	\$176,560	(\$-29,771.65)
Liabilities and Equity					
General Account					
Accounts Payable					
2013 Conference				\$3,000	
CJAS due to AIC			\$58		
2014 CJAS Subscriptions collected				\$735	
2015, 2014, 2013 CSAS Membership Fees			\$457	\$8,275	
2014 Award Sponsor				\$360	
AIC 4th quarter services				\$3,633	
2015 Animal Frontiers Magazine			\$24		
Total Liabilities			\$539	\$16,002	

Equity					
General Account					
Balance Beginning of the Year	1,463.53	-2,523.00	\$38,725	\$41,478	
Current Year##	99,758.75	2,347.00	-\$14,760	-\$2,682	
Balance Society at December 31	\$101,222.24	-176.00	\$23,965	\$38,796	
Toole Sackville Conference Reserve					
Balance Beginning of the Year	94,834.33		\$121,761	\$119,169	
Current Year interest earned	17.76		\$441	2,592	
Current year deductions**	-2500				
Current year deductions*	-68,177.18				
Balance at December 31	24,174.91		\$122,202	\$121,761	
Total Liabilities and Equity	<u>125,397.15</u>	<u>-176.00</u>	<u>\$146,706</u>	<u>\$176,559</u>	

* Symposia Cashable RateRiser GIC was deposited into checking account at maturity on 20 May 2015

*Conference reserve RateRiser GIC was deposited into checking account at maturity on 20 May2015

**\$2500 was transferred from conference reserve savings into checking account on 15 January 2015

is equivalent to \$120,301.79 - \$20,543.08

Appendix B.1:

Canadian Society of Animal Science						
Statement of Income and Expenses, January 1 to December 31st 2015						
(audited 2015)						
Revenue (\$)	2015		2014	2013	2012	Diff 2014 and 2015
	\$Can	\$US*				
Membership fees (\$Can)	808		20,540	18,217	20,274	-\$3,161
Membership fees (\$US)		16,571				
Interest			238	579	516	
Bank Exchange on US funds			4			
Animal Frontiers Magazine					600	
2012 JAM (net)				2,364		
2013 Conference (net)				3,408		
2014 Conference Support			3,409			
2015 Conference (registration, \$US)		7,810				
2015 Conference (ticketed events, \$US)		2,170				
Money transfer by ASAS received**	9,985					
T/Golf shirt sales					20	
Award Funding	3,165		5,665	5,880	5,520	-\$2,500

Total Revenue (\$)	13,958	26,551	29,856	30,448	26,930	\$668
Expenses (\$)						
Office Services (Office assistant, etc)	4,578.50		14,085	13,803	13,401	
Postage	226.85		280	928	1,367	
Postage (\$US)		203				
Printing			2,708			
Printing Election Ballots/Membership Brochures					74	
CSAS Cheques	199.65					
Programs/Registration (\$US)		4,173				
Travel and Meeting Expenses	5,555.57		3,265.85	58	1,222	
AIC Membership fees	1,500		1,000	1,000	1,000	
World Association of Animal Production Fees	452.53		475	431	819	
Conference Expenses (\$Can)	12,225.43					
Conference Expenses (\$US)		8,586				
Conference call via University of Alberta			523			
Awards and plagues	8,211.74		8,784	9,140	9,346	
Awards/Plagues (\$US)		2,844.00				
*Bank Charges	97.30		1,127	1,235	1,136	
D&O Liability Insurance	729		730	729	729	
Industry Canada Annual Fee			30	30	30	
Website	226.85		751	2,301	5,346	
Archive Storage	260.53		177	252	177	
CJAS page Charges						
CJAS Member Subscriptions			51			
Money transfer from ASAS to CSAS (\$US)		8,398				
Farm Care Foundation Sponsorship					525	
Carters for review of Consortium Agreement	\$ 1,015.13					
Legal opinion on sale of CJAS	686.00		8,224			
Gifts					26	
CSAS-EAAP Speaker Exchange			1,422.15	1,439		
Animal Frontiers Magazine (travel for 2014)			984	1,855		
Total Expenses (\$)	35,965.08	24,204.00	44,617	32,201	35,199	
Net Asset, Beginning of period [2015]	1,463.53	-2,523				
Net Income (loss) for period	-20,543.08	-176	-14,761	-2,682	-8,269	

Notes:

Bank Charges - Credit Card merchant fees and other bank charges. Difference between Year 2015 and 2014-values in brackets indicate excess amounts for year 2014 as compared to Year 2015; all other values indicate excess amounts spent in Year 2015 as compared to Year 2014.

*See Appendix B.2

**Fund transfer from US to Canada (\$9,985) is already reported as income in the CSAS account with ASAS.

Appendix B.2

AMERICAN SOCIETY OF ANIMAL SCIENCES STATEMENT OF ACTIVITIES CSAS SECTION (\$US)						
		YTD	YTD	YTD	YTD	YTD
		12-31-15	2-28-15	2-28-14	2-28-13	2-29-16
Revenue and Support						
Registrations	4960-30	\$ 7,810	\$ 2,780	\$-	\$-	\$-
Ticketed Events	4990-30	2,170	560	-	-	-
Membership	4940-30	16,571	14,625	-	-	10,649
Investment Earnings Gain (Loss)		-	-	-	-	-
Total Revenue and Support		26,551	17,965	-	-	10,649
Expenses						
Programs/ Registration	7345-30	4,173	1,094	-	-	-
Awards/Plaques	7328-30	2,844	-	-	-	-
Convention Center	7322-30	8,586	-	-	-	-
Marketing	5190-30	-	-	-	-	-
Proceedings	7317-30	-	-	-	-	-
Postage, Shipping & Supplies	5145-30	203	-	-	-	-
Miscellaneous	5161-30	8,398	-	-	-	-
Bank/Pay Pal Fees	5650-30	-	-	-	-	-
Staff Support	5110-30	-	-	-	-	-
Total Expenses		24,204	1,094	-	-	-
Change in Net Assets		2,347	16,871	-	-	10,649
Net Assets, Beginning of Period		(2,523)	(2,523)	(2,453)	-	(176)
Net Assets, End of Period		\$ (176)	\$14,348	\$(2,453)	\$-	\$10,473

Revenue: Award Funding

	Award Amounts (\$)			
	2015	2014	2013	2012
Alltech	1,075	1,075	1,075	1,075
Canadian Cattlemen's Association		360		360

Canadian Pork Council		360	360	360
Chicken Farmers of Canada		360	360	
Dairy Farmers of Canada		360	360	
Alanco Animal Health/Eli Lilly Canada Inc.	1,075	1,075	1,075	1,075
Novus International				
Nutreco Canada Inc	1,075	1,000	1,075	1,075
Pfizer Canada			1,575	1,575
Masterfeeds		1,075		
Total	3,225	5,665	5,880	5,520

Expenses: Awards Expense

CSAS 2015 Awards	Amount (\$)
Dr. Phil Thacker	1,000*
Dr. Janice Bailery	1,000
Dr. Luigi Faucitano	1,000
Dr. Juri Montanholi	1,000
Dr. Karen Schwartzkopt-Genswein	1,000
 CSAS 2015 Student Travel Awards	
Atmir Romero Perez, University of Alberta	500
Faezeh Kharazyan, Dalhousie University	500
Stephanie Lam, University of Guelph	500
Bridget Fomenky, Laval University	500
 CSAS 2015 graduate student oral competition winners	
K. Blair, University of	250
J. Wang, University of	150
X. Li, University of	100
 CSAS 2015 graduate student poster competition winners	
A. Romero-Perez, University of Alberta	250
A.A. Amah, University of Sherbrooke	150
J. D'Astous-Page, University of...	100

CSAS 2015 Undergraduate Achievement Award

Karen Scott, University of Saskatchewan	100
Bret Flynn, University of British Columbia	100
Briana Dawn Lasseter, Dalhousie University	100
Annika Nelson, University of Alberta	100
Shannon Y. Shum, University of Guelph	100
Kimberly Duhème, McGill University	100
Claudie Michaude, Laval University	100
Dana Mitchell, University of Manitoba	100
Total	\$8,800.00

***\$1000 check issued to Dr Thacker was not chased in 2015**

Appendix C:

Canadian Society of Animal Science**Toole Sackville Conference Reserve****Statement of Income and Expenses****January 1 to December 31st**

(unaudited)

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Revenue				
Interest	\$23.94	\$ 441	\$ 2,592	\$ 1,012
CSAS Conference surplus		\$ -	\$ -	\$ -
Total Revenue			\$ 2,592	\$ 1,012
Expenses				
Bank Charges		\$ -	\$ -	\$ -
Total Expenses		\$ -	\$ -	\$ -
Net Income (loss) for period	<u>\$23.94</u>	<u>\$ 441</u>	<u>\$ 2,592</u>	<u>\$ 1,012</u>

CSAS current Assets and Interest for 2015: (\$US)

Account Name	Balance		less	add 2015	add	add/less	Balance	
	at 01-01-15 (\$Can)	(\$US)	2014 Accrued Interest	Earned Interest	2015 accrued Interest	2015 transfer of funds	at 12-31-15 (\$Can)	(\$US)
1010 & 1020								
Chequing account	1,463.53	-2,523.00					91,439.46	-176.00
PayPal account	224.91						1,003.16	
Conference Reserve savings	\$26,662.95			\$23.94		-\$2,500.00	\$24,174.91	
Conference Reserve GIC	<u>\$67,195.38</u>			<u>\$981.80</u>		<u>-\$68,177.18</u>	<u>\$0.00</u>	
TOTAL	\$93,858.33			\$1,005.74				
Symposia savings	8,776.87			2.75			8,779.62	
Symposia RateRiser GIC	\$44,585.56			\$651.45		-\$45,237.01	\$0.00	
TOTAL	53,362.43			654.20				
TOTAL CASH ASSETS	<u>146,354.38</u>						<u>125,397.15</u>	<u>-176.00</u>

Notes:

* Symposia Cashable RateRiser GIC was deposited into checking account at maturity on 20 May 2015

* Conference reserve RateRiser GIC was deposited into checking account at maturity on 20 May 2015

* These funds have been re-invested in 2016.

** \$2500 was transferred from conference reserve savings into checking account on 15 January 2015

Appendix E

Appendix E

This agreement is between:

The Canadian Society for Animal Science
(hereafter referred to as CSAS)
www.csas.net

Anita Drabyk
(hereafter referred to as Anita)
4 Byng Crescent,
Pinawa, MB R0E 1L0
Tel: 204-205 0297 / 204-753 2915
Email: drabykra@mymts.net



Anita agrees to provide services to CSAS in the capacity of **CSAS Executive Assistant** as outlined within this agreement for the period January 1, 2015 to December 31, 2015.

TERMS AND CONDITIONS:

1.0 Duties & Responsibilities

1.1 Anita agrees to provide the following services to CSAS:

- i. Receive CSAS mails, open mails, document mails and send scanned copies to CSAS Secretary.
- ii. Maintain and operate CSAS bank accounts
- iii. Maintenance of the CSAS Accounting Records in Simply Accounting and the issuance of financial statements as requested (maximum monthly), preparation of the year-end reports suitable for an audit;
- iv. Pay expenses of the Society on authorization by the CSAS Treasurer, President or Secretary;
- v. Distribution of communications to the CSAS members, by email or Canada Post or speed post, such as newsletters, membership notices, promotional materials or other items as directed by the President, Secretary or Treasurer
- vi. Make electronic copies of all archived documents and storage of such materials
- vii. Keep an Inventory of CSAS archived materials
- viii. Documentation and storage of archived documents
- ix. Be informed of CSAS objectives and programs and to actively promote such objectives and programs
- x. In collaboration with the Membership Chair, set up booth at annual meetings and other meetings as decided by the society to promote the society's agenda and programs. Travel expenses for Anita to such functions shall be fully covered by the society

2.0 Remuneration

- 2.1 For the provision of services as outlined in section 1.1, CSAS will pay Anita an annual fee as per Appendix A (plus HST) and Anita will invoice CSAS quarterly.

3.2 For services that incur extra cost like mail postage, photocopies, etc, Anita will invoice for the actual cost of these services. The details of these extra services will be itemized. Copies of all other documentation will be forwarded to the society for their review.

3.0 General

3.1 Anita agrees to continually review the costs of major items to ensure the Society's expenses are appropriate (bulk supply items, etc.).

3.2 The following statement is required by the Bank of Montreal to allow Anita to administer the CSAS bank accounts and investments.

"CSAS gives authorization for Anita Drabyk to operate and maintain the BMO accounts, in trust, for the Society"

4.0 Termination

4.1 This contract may be terminated by either party with 90 days written notification.

For CSAS Executive Assistant




Anita Drabyk

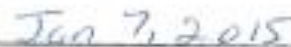


Date

For the CSAS



Dr. Trevor Alexander
President



Date

APPENDIX "A"

Canadian Society of Animal Science

ACCOUNTING/ADMINISTRATIVE AND DATA PROCESSING SERVICES

- Banking, accounts payable, investments, financial statements, account reconciliations etc. These functions are carried out for the receipt of money, issuance of cheques, money orders and bank wires for payment of bills, monitoring of investments etc.;
- maintains a manual filing system of payments for financial and audit purposes;
- on request, arranges for printing/photocopying of newsletters, proceedings, abstracts of papers;
- corresponds with society executive regarding matters such as audit of books, etc.;
- provides public relations information to organizations and individuals, etc.;
- maintains historical accounting records, publishing and printing.
- provides continuity for the Society ,
- acts as a resource to society executive: i.e., processes and practices.

MAILROOM SERVICES

- opens all incoming mail for society;
- logs and photocopies all cheques received;
- Prepares mailings;
- Handles telephone, e-mail, fax, reception and distribution.

PROMOTION OF THE SOCIETY

- Set booth at annual meetings (and other meetings as directed) for the purpose of promoting the society

CONTRACT COSTS

Service contracts costs are based on the direct costs of providing the services specified in the contract. In the first year, the cost will be \$4,500.00 to be paid in quarterly instalments. This amount is open for renegotiation in the fourth month of the first year if necessary and thereafter every two years if necessary.

Appendix F]

CANADIAN SOCIETY OF ANIMAL SCIENCE (CSAS) INVESTMENT PROPOSAL

Thank you for your interest in investing your money with Industrial Alliance.

Hypothetically, if you invest the sum of 80,000.00 Dollars in the following funds for five years.

This is how the funds will perform averagely in the next five years:

- | | |
|-------------------------|-------|
| 1. Focus Balanced | 3.8% |
| 2. Diversified Security | 4.2% |
| 3. Global Dividend | 10.1% |
| 4. Fidelity NorthStar | 11.4% |

With the diversification of the funds, I look forward to an average of 5.5% per year
(approximately 4400\$ per year).

Thank you.

Aloysius Ibeagha, PhD, FSA

Financial Security Advisor
1000 Boulevard Saint Jean
Bureau 600
Pointe-Claire, Qc.
H9R 5N9
Tel: 514-577-7810
Office: 514-697-7424 Ext. 227
Email: Aloysius.ibeagha@agc.inalco.com

Awards Chair Mid-Year Report – 25 February 2016

Divakar Ambrose, Chair, Awards and Honours Committee

Canadian Society of Animal Science Undergraduate Award in Academic Excellence

Each of the 8 departments of Animal Science at Canadian universities was contacted in early October 2015 seeking nominations for the Canadian Society of Animal Science (CSAS) Undergraduate Award in Academic Excellence. Responses were received from all 8 departments with the names of the selected students.

The eight winners of this award for 2016 are:

Ms. Elisabeth (Betsy) Robertson	Applied Animal Biology, University of British Columbia
Ms. Nicole LeBlanc	Faculty of Agricultural, Life & Environmental Sciences University of Alberta
Ms. Ella Flumes	University of Saskatchewan
Ms. Vicki Wien	University of Manitoba
Ms. Sarah Jajou	Dept. of Animal and Poultry Science University of Guelph
Ms. Audrey St-Yves	Department of Animal Science McGill University Macdonald Campus
Ms. Marguerite Plante-Dubé	Faculté des sciences de l'agriculture et de l'alimentation, Université Laval
Ms. Wei Minmin	Department of Plant and Animal Sciences, Faculty of Agriculture, Dalhousie University

This award consists of a one-year free subscription to the Canadian Journal of Animal Science (CJAS; electronic access), one-year free membership in the CSAS, plus a \$100.00 cash award. The Award Certificates and congratulatory letters will be printed and forwarded to the CSAS Executive Assistant in the coming weeks in consultation with Eveline. The letters and award certificates (**without frame**) along with the Award cheque will be mailed to the recipient or the concerned department/faculty by the CSAS Executive Assistant. The e-mail addresses of the winners are also on file as this will be required to provide them online access to the CJAS.

Canadian Society of Animal Science Graduate Student Travel Fellowship

No action has been taken yet. All eight universities will be contacted in the coming weeks.

Canadian Society of Animal Science Awards

A CSAS awards summary was prepared and sent to Eveline in November, to be included in the CSAS News section of the Animal Frontiers January 2016 issue. Links to the awards information available on the CSAS website were included in the above summary.

The CSAS website has sufficient information about the CSAS Awards and the nomination process. However, the CSAS website currently carries **outdated information** about award recipients. The information on the website is from 2013 and must be updated with the 2015 award recipients' information as soon as possible. The Executive Committee members were notified of this lapse via email.

Letters are being drafted to be sent to all our industry sponsors (i.e., Nutreco, Alltech, Elanco Animal Health, Chicken Farmers of Canada, Canadian Pork Council, Canadian Cattlemen's Association, Dairy Farmers of Canada, and Masterfeeds) to thank them for their past financial support and to request for their continued support in 2016.

Letters seeking sponsorship will be sent out to the above industry sponsors before the end of January. In relation to this matter, I have emailed Filippo Miglior (former Awards Chair) seeking clarification on certain points from his May 2015 Awards Chair Report.

Respectfully submitted,

Divakar Ambrose

A motion to accept Divakar's report was moved by Filippo, seconded by Mike all in favor.

Discussion:

Nutrigo now goes under another name: Trouw Canada. We need to be clear about our message to sponsors and also indicate what sponsors can get out of their sponsorship. We can ask support for awards from Lallemand Canada, Illumina, etc.

What is the best way to solicit support? Address the letter to a real person and follow-up with a phone call. Divakar will appreciate if members can help him with inside industry contacts.

Membership Chair report: Report was presented verbally.

A motion to accept Elsa's report was moved by Ehsan, seconded by Filippo, all in favor.

Discussion:

Action point: Elsa should send email to members encouraging them to register as CSAS members for JAM 2016, advertise CSAS activities and membership. The same or similar email should be sent

to departmental heads of Animal Science departments. Elsa should confirm from Meghan the portion of JAM 2016 registration money that will come to CSAS

CSAS 2016 Conference Coordinator Report – 25 February 2016

Filippo Miglior, CSAS President-Elect

Canadian Dairy Network & Department of Animal Biosciences, University of Guelph

CSAS 2016 Conference

In 2016, CSAS conference will take place in Salt Lake City, Utah, in conjunction with ASAS, ADSA and WSASAS annual meetings (JAM 2016), July 19-23. This is the last year of JAM meetings, as from next year ADSA and ASAS are splitting and will have their own meetings in different places and different times. CSAS has agreed to hold its annual conference together with ASAS for 2017 (Baltimore) and 2018 (Vancouver).

As CSAS 2016 Conference Coordinator, I am member of the JAM 2016 Overall Committee. I was present at the live meeting of the JAM 2016 Overall Committee held in Salt Lake City last September. At this meeting, tens of proposed symposia from various JAM committees were discussed and approved.

In late October early November, the CSAS executive discussed the theme of CSAS Symposium for 2016. A Symposium titled “**Reducing the use of antibiotics in livestock production**” was agreed.

The speakers are:

- 1) Alternative to antibiotics to combat mastitis in dairy cows. **Pierre Lacasse**, AAFC
- 2) Alternatives to antibiotics in swine and poultry. **Dirkjan Schokker**, Wageningen University.
[EAAP sponsored speaker]
- 3) Selection for disease resistance in swine, **Graham Plastow**, University of Alberta
- 4) Pre- and probiotics for increased disease resistance (mono gastric) **Martin Nyachoti**, University of Manitoba.
- 5) Pre- and probiotics for increased disease resistance (ruminant) **Tim McAllister**. AAFC
- 6) Gut Microbiome and Disease Resistance: **Leluo Guan**, University of Alberta

I invited all the speakers with a formal letter, and they all agreed to participate. Five of them are members, so they will participate at their own expense. Dr Schokker is not a member, so CSAS will cover his travel expenses, with a partial contribution from EAAP of EUR 1,000, as he is our yearly EAAP sponsor speaker. The estimated budget will be \$3,100.

The symposium will take place on Friday afternoon of July 22 (3 hour time slot, 25’ presentation +5’ Q&A, for each speaker).

Respectfully submitted,

Filippo Miglior

A motion to accept Filippo's report was moved by Kees, seconded by Tim, all in favor.

Discussion:

It was proposed that ASAS pay for cost of EU exchange speaker (\$3100) at JAM 2016

Action item: Filippo to ask Meghan (ASAS) to assume cost (\$3100) for EU exchange speaker at JAM 2016.

Vice President's Report: CSAS Mid-Year Meeting – 25 February 2016

Masterfeeds has been contacted but the financial contribution has not been finalized. Follow up with a written letter from Dr. Divakar Ambrose will occur in the next weeks to confirm their decision. Furthermore, companies have been contacted and have expressed interest in sponsoring CSAS. To move forward, we need to finalize the framework of sponsorship so we can formally approach these companies. Once we have the specific amounts to request and the benefits from the sponsored defined, we can approach companies.

No updates for the website have been requested (possibly because requests may still be going to Filippo). Based on the current status of the website there is a need to update content. In particular, the awards section is outdated and there is a need to provide the benefits of CSAS to attract more members. I will lead this action in 2016.

Respectfully submitted

Michael Steele

A motion to accept VP's report was moved by Filippo, seconded by Trevor, all in favor.

Discussion

The vice president is responsible for CSAS no reply emails. The no-reply email should be updated so that Mike can receive them. Mike wants to be clear on the frame work of raising funds. CSAS is supposed to make a yearly contribution of \$10,000.00 towards the production of AF. Michael should work with the fund raising committees to raise these funds. To do this effectively, sponsors need to be clear on what they get in return for sponsorship.

Action point: Michael to ensure that website is up to date.

Action point: Eveline to send previous mail of sponsorship solicitation to Mike.

Action point: Kees to get clarification on advertisement in Animal Frontiers Magazine.

Past-President Report
Mid-year Executive Meeting February 25, 2016

The Canadian Journal of Animal Science (CJAS)

At the AGM in May, 2016, the sale of the CJAS from AIC to Canadian Science Publishing (CSP) was discussed. There was a strong feeling at that time that it would be in the best interest of CSAS to remain committed to the journal and this was the position taken by the Executives.

The sale of the CJAS was finalized in 2015 and as of Dec. 31, 2015, AIC was no longer involved with CJAS. We have signed a MOU with AIC (attached). As part of the MOU, CSAS abandoned any claim to the CJAS and in return, received a one-time payment of \$10,000 in January, 2016. A MOU between CSAS and the new owners of the journal, CSP, has also been signed.

New Executive Committee member nominations

Nominations for Vice President, Eastern Director, and Western Director will be requested by May.

Respectfully submitted,

Trevor Alexander

A motion to accept the past president's report was moved by Filippo, seconded by Ehsan, all in favor

Discussion:

A topic for next year's Animal Frontier's CSAS content is needed. The supporting editors for this content will get speakers, follow-up and write editorial. Possible topics could be Agriculture and the environment, personalized nutrition, etc.

Action Item: Trevor to send emails to members to get their feedback on the AF magazine and whether they wish to continue to read this magazine.

Elections: Vacant positions are for Vice president, Eastern director, western director and one industry representative. At call next month

Motion: Filippo moved a motion to nominate Elsa for the position of vice president, seconded by Eveline, all in favor.

Vacant positions are therefore for Eastern director, western director and one industry representative

Action item: Trevor will enquire from Randy if he wishes to continue as industry representative on the CSAS board. Trevor to chair the committee for elections of new officers. Committee members are Trevor (chair), Eveline, Jerome, Ehsan

Western Director Mid-Year Report – 25 February 2016

*Ehsan Khafipour, Western Director
Department of Animal Science, University of Manitoba*

Ehsan is learning about the responsibilities of CSAS executive committee and is currently working with Michael, Divakar and other members of fund raising committee to actively raise funds for the society. He is also helping toward recruitment of new members to the CSAS.

Respectfully submitted,

Ehsan Khafipour, Western Director
February 25, 2016

A motion to accept Ehsan's report was moved by Trevor, seconded by Divakar, all in favor.

Discussion:

We need to encourage industrial participation in CSAS.

Discussion on action Items from May 2015 annual meeting

#1: A question that was put forth was whether CSAS can support some Executive members who don't have research dollars to attend CSAS meetings?

Motion: Filippo put forth a motion that an executive member who is short of funds should submit an application to the board which will be considered on case by case bases. This motion was seconded by Kees, all in favor.

#2: On ASAS/CSAS 2017 Joined meeting at Baltimore, it will be important for CSAS to organise symposia that will attract dairy and poultry science professionals and content.

#3: Trevor worked with ASAS and brought in \$10000K sponsorship for AF in 2015. Trevor actively promoted CSAS at his institution and many students and post docs were approved for travel and will be attending meeting Jam 2016

#4: Getting a credit card for the society was not possible since an individual is needed to take responsibility of outstanding balances on the card

#5: Michael has contacted Masterfeeds and funding money is likely to come in. With updated information gained at this meeting, Michael will put in motion activities to raise funds for the society

Action item: Michael should send on regular basis updated information for website to Justin.

#6: **Action item:** Elsa will send some documents on students to Kees, He will distribute to students. Elsa to send list of registered members to Kees to use in encouraging members to join

#8: Not much done yet.

#9: We have to designate a member that will be in charge of sourcing content for CSAS Newsletter, CSAS content to Frontiers Magazine and WAAP. Every executive member will come up with news items they think are important for the membership. Such information will be sent to Elsa who will compile and send to CSAS contact for CSAS Matters or to WAAP contact or to AF magazine contact.

Action item : Elsa to coordinate content for CSAS Matters, Frontiers magazine and WAAP Newsletter Eveline to support this effort.

#11. Our financial situation does not permit setting up a CSAS booth at annual meetings. We need to discuss a strategy to promote the society. Elsa will work with her students to see the feasibility of maintaining social media accounts (Facebook, LinkedIn, twitter, etc) for the society. A survey of members to get their views on what will make them register and stay as members of the society is necessary. Strategies of keeping members in the society on a long term basis need to be explored. Kees volunteered to give a talk on the benefits of joining the society to members of his department.

Action item: Elsa to produce survey to ask members on their views about joining and remaining CSAS members.

.#12: **Action item:** Ehsan to get sponsorship letter from Michael to distribute to his contacts.

Any Other Business

WAAP/CSAS/ASAS Vancouver 2018 meeting will be in Canada. Kees nominated Filippo as CSAS contact for this meeting, supported by Trevor, all in favor.

Action Item: Filippo to arrange coffee /entertainment for executive meeting in Salt Lake City on Tuesday, July 19th.2016 from 8.00 am to 12:00 noon.

Adjournment

The President thanked everyone for joining and hopes to see everyone in Salt Lake City in July 2016.

A motion to adjourn the meeting was moved by Filippo, seconded by Divakar, all in favor. The meeting ended at 3:25 pm.

End